



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board of Directors meeting on Thursday, October 17, 2024. The Board meeting will start at 6:30 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to the meeting can be found through the Zoom platform, by accessing our website, @ www.crrfire.org/meetings. The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

Board of Directors

David Palmer, President (Position 3)
Brad Pahl, Vice President (Position 1)
Kay Norberg, Secretary (Position 2)
Joseph Costigan, Treasurer (Position 4)
Cole Gayheart, Jr., (Position 5)

District Staff

Fire Chief, Sean Hartley
Admin. Assistant, Dana Schulke

Board Meeting Agenda

1. Call to Order – Director Palmer
 - 1.1 Flag Salute – Director Pahl
 - 1.2 Roll Call – Director Norberg
2. Review of Agenda – Director Palmer
3. Approval of minutes – Director Palmer
 - 3.1 Approval of Board Meeting minutes from September 19th, 2024
4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for September 2024 – Director Costigan
 - 4.2 Appointment of Board members to sign checks for Monday, November 11th and Monday, November 25th, 2024 – Director Palmer
5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 PGE Tax Refund update – Director Costigan
6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1 Review of new proposed OSHA rulings – Jason Jantzi / Special Districts Association of Oregon
 - 6.2 Final Audit – Director Costigan
 - 6.3 Deschutes County tax foreclosure funds – Chief Hartley
 - 6.4 Discussion/Approval of Resolution 2024-08 to surplus the KME Fire Engine 522 – Chief Hartley
7. Fire Chief's Report - submitted by Fire Chief, Sean Hartley in Board packet
8. CERT Report – Linda Kay Widmer
9. Comment/Questions – Director Palmer
 - 9.1 Public input on the current agenda topics
 - 9.2 Public input on future agenda topics – (Please limit to one topic)
10. Correspondence/ Recognitions/ Good of the Order – Director Palmer
11. Adjournment – Director Palmer

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

September 19, 2024

A Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, September 19th, 2024, at 6:30 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Board Meeting Minutes

1. Called to Order by Director Palmer at 6:31 pm.

1.1 Roll Call was taken by Director Norberg and the following were in attendance: Director's Palmer, Pahl, Norberg, Costigan, and Gayheart. Also in attendance were Fire Chief Sean Hartley and Administrative Assistant Dana Schulke. Also in attendance was Captain Ahrendt (part-timer) and Captain David McDonald (who came in at 6:45 pm, however left after 15 min). Members of the public in attendance were Linda Kay Widmer, Mike Dries, Randy Peterson, and William Burt.

2. Review of Meeting Agenda Items – Director Palmer reviewed the agenda with the Board and there were no changes to the agenda.

3.1 Approval of the Board meeting minutes from August 15, 2024 - Director Costigan stated there was a spelling error in one of the paragraphs that should say “political” side. Director Pahl made a motion to approve the Board meeting minutes from August 15th, as amended. Director Gayheart seconded the motion. All were in favor by stating “Aye,” motion carried, (5-0).

3.2 Approval of Special Board meeting minutes from August 19th, 2024 – Director Costigan stated he did not say that he was going to draw up a list of names to contact regarding the PGE matter. It was noted that Chief Hartley and Director Norberg were going to draw up a list of names. Director Pahl made a motion to approve the Special Board meeting minutes from August 19th, as amended. Director Gayheart seconded the motion. All were in favor by stating “Aye,” motion carried, (5-0).

3.3 Approval of Special Board meeting minutes from August 27th, 2024 – Director Pahl made a motion to approve the Special Board meeting minutes from August 27th, as presented. Director Costigan seconded the motion. All were in favor by stating “Aye,” motion carried, (5-0).

4. Financial Reports -

4.1 Financial reports for July 2024 – Director Costigan and Chief Hartley stated that once we clarified the hiccup with our Auditor's, we were able to balance the July financials. Our Auditors were able to finish our audit and the manual journal entries were corrected. We had some questions that were presented to our auditors that were clarified. Director Costigan stated that our beginning fund balance was substantial due to a multitude of reasons. He commended the staff for doing a good job for staying on budget. Chief Hartley was able to correct the .09 error with Gabe at Jefferson County. Director Norberg made a motion to approve the July financials as presented. Director Palmer seconded the motion. All were in favor by stating “Aye,” motion carried, (5-0).

4.2 Financial reports for August 2024 - Chief Hartley stated that once we were able to balance July's financials, August was easy and did balance. Director Costigan stated he is getting used to the reconciliation process. He said we are currently sitting "good," and everything balanced for August. Director Pahl made a motion to approve the August financials as presented. Director Norberg seconded the motion. All were in favor by stating "Aya," motion carried, (5-0).

4.2 Appointment of Board members to sign checks – It was decided that Director Gayheart and Director Norberg will sign checks on Thursday, October 10th, and Directors Pahl and Palmer will sign checks on Monday, October 28th, 2024.

5. Unfinished Business –

5.1 Review of Public Meeting Policy – A full copy of the policy with all revisions in red were in the Board packet. Director Palmer asked the Board if they had any more questions regarding the policy, as Director Pahl had one last month to incorporate a policy number into another. After meeting with Chief Harley and Dana, verbiage was added into one to accommodate his request. Director Pahl made a motion to approve the Public Meeting policy as amended. Director Norberg seconded the motion. All were in favor by stating "Aye," motion carried, (5-0).

5.2 PGE Tax refund update - At this time Director Palmer stated that it sounds like we will not have to owe anything to PGE. We had received a letter back from Jefferson County, in regard to the questions we asked them. Director Costigan reviewed with the Board and the audience the answers to our questions we had asked them in our letter. After review of the answers to our questions, Director Costigan stated Jefferson County responded very timely and he and the Board were pleased with the outcome. He appreciated their candor and cooperation in this matter. There is a grant that PGE offered the Jefferson County to offset part of the refund amount, as well as COVID dollars that were received to Jefferson County. These funds will be utilized towards the tax refund that was due, which will eliminate what we initially would have owed to PGE. At this time, the Board discussed the committees they had put together to bring awareness to this matter, and if they should continue to have them. Discussion ensued regarding this matter. Director Costigan suggested that the Board wait until after the election coming up to pursue any suggestions to Jefferson County, Legislators, etc. Director Palmer made a motion to disband the Legal subcommittee and keep the Political and Legislative subcommittees for the PGE issue. Director Gayheart seconded the motion. All were in favor by stating "Aye," motion carried, (5-0).

6. New Business:

6.1 Discussion/Approval of Resolution 2024-07 to received and appropriate unanticipated conflagration funds into the General Fund – Chief Hartley reviewed the Resolution with the Board. Discussion ensued regarding how fast we received payment from the conflagrations we went on and how many there were. Director Pahl made a motion to approve Resolution 2024-07 as presented. Director Costigan seconded the motion. All were in favor by stating "Aye," motion carried, (5-0).

6.2 Discussion/Approval on surplus of VHF mobile radios for donation to ODF REPA program - Chief Hartley stated we have completed the replacement of our old VHF radios. He was speaking with the Rural Fire Protection District representative from ODF, and they would like to have our old VHF radios for their REPA program. We have twelve of the old

radios that are only worth about \$200 a piece. Chief Hartley would like to donate them to the ODF REPA program. Director Pahl made a motion to donate the VHF mobile radios to the ODF REPA program as presented. Director Gayheart seconded the motion. All were in favor by stating “Aye,” motion carried, (5-0).

7. Fire Chief Report – Chief’s report was in the Board packet, and he added several different topics: staffing issues, student candidates, the IT migration, Parking Lot pavement estimates, Energy Trust fluorescent light replacement, our meeting with the ISO rating representative and the review of our burning regulations. He also added the date of October 9th to be the “push in” ceremony for our new 541 and a quick review of our new truck that was ordered and where we are in the production line.

8. CERT Report – Linda Kay stated they will be reviewing the BRIX application on their phones for next weeks meeting. She will be reviewing how important radio communications are when deployed by the Fire Chief. She is also drafting a policy for traffic control response and will be looking into the online CERT Basics class to engage more members on the team.

9. Comments/Questions:

9.1 Public input on the current agenda – William Burt commended the Board for working out the PGE issue with Jefferson County.

9.2 Public input on future agenda topics - none

10. Correspondence/Recognitions/Good of the order – none

12. Adjournment by Director Palmer at 7:59 pm.

Respectfully,
Dana Schulke
Administrative Assistant

Balance Sheet

Crooked River Ranch Fire & Rescue

As of September 30, 2024

<u>Account</u>	<u>Sep 30, 2024</u>
Assets	
Current Assets	
Cash and Cash Equivalents	
Bond Fund	19,066.43
Capital Reserve Fund	206,621.44
Chase Business	42,058.15
Chase Payroll	6,664.41
Chase Savings	351,729.95
General Fund	8,293.73
Local Option Levy Fund	683,784.98
Stripe USD	45.00
Total Cash and Cash Equivalents	1,318,264.09
Total Current Assets	1,318,264.09
Total Assets	1,318,264.09
Liabilities and Equity	
Liabilities	
Current Liabilities	
A. DELORTO	1,376.56
A. WILEY	298.34
D. MCDONALD	1,200.37
D. SCHULKE	1,436.19
S. HARTLEY	3,977.45
Payroll Liabilities	(332.00)
Total Current Liabilities	7,956.91
Total Liabilities	7,956.91
Equity	
Current Year Earnings	1,310,307.18
Total Equity	1,310,307.18
Total Liabilities and Equity	1,318,264.09
	1,092,576.22
General Fund Net Income	1,084,619.31

Budget Variance

Crooked River Ranch Fire & Rescue
 For the month ended September 30, 2024
 Cash Basis



Fund Name is General Fund.

Account	Sept. Actual	Jul-Sep 2024	Budget	Variance	Variance %
Revenue					
Ambulance Revenue	34,745.91	82,684.27	325,000.00	(242,315.73)	-74.56%
Beginning Fund Balance	0.00	1,383,492.06	1,050,000.00	333,492.06	31.76%
Conflagration Revenue	38,145.97	38,145.97	99,676.00	(61,530.03)	-61.73%
Contractual Income	0.00	0.00	400.00	(400.00)	-100.00%
Emergency Address Signs	0.00	75.00	500.00	(425.00)	-85.00%
FireMed	945.00	3,465.00	12,600.00	(9,135.00)	-72.50%
Grant Funds	0.00	0.00	93,500.00	(93,500.00)	-100.00%
Interest	2,914.80	7,845.20	20,000.00	(12,154.80)	-60.77%
Misc. Income	2,000.00	2,100.00	7,500.00	(5,400.00)	-72.00%
Previously Levied Taxes	2,878.46	10,545.71	30,000.00	(19,454.29)	-64.85%
Taxes Collected in Year Levied	15.27	16.13	1,248,247.00	(1,248,230.87)	-100.00%
Training Income	0.00	0.00	500.00	(500.00)	-100.00%
Total Revenue	81,645.41	1,528,369.34	2,887,923.00	(1,359,553.66)	-47.08%
Gross Profit	81,645.41	1,528,369.34	2,887,923.00	(1,359,553.66)	-47.08%
Operating Expenses					
Debt Service:Apparatus Payment	0.00	0.00	27,046.00	(27,046.00)	-100.00%
Debt Services & Contingency:Contingency	0.00	0.00	100,000.00	(100,000.00)	-100.00%
General Fund, Transfer Out	0.00	0.00	104,357.00	(104,357.00)	-100.00%
Materials & Services					
Administration	356.12	2,406.71	20,825.00	(18,418.29)	-88.44%
Building Maintenance & Supplies	139.46	3,019.06	25,000.00	(21,980.94)	-87.92%
CERT Program	0.00	93.10	5,000.00	(4,906.90)	-98.14%
Department Services	409.25	2,785.37	5,000.00	(2,214.63)	-44.29%
Dispatch	0.00	0.00	72,600.00	(72,600.00)	-100.00%
EMS Operations	1,099.43	6,441.01	45,690.00	(39,248.99)	-85.90%
Fire Operations	1,145.78	3,021.08	35,700.00	(32,678.92)	-91.54%
Fuel	1,752.65	6,334.81	20,000.00	(13,665.19)	-68.33%
Insurance	953.00	953.00	44,650.00	(43,697.00)	-97.87%
OSFM OFSCP - PPE/Uniform	0.00	0.00	5,300.00	(5,300.00)	-100.00%
Prevention	0.00	0.00	2,000.00	(2,000.00)	-100.00%
Professional Services	3,104.91	10,762.57	29,565.00	(18,802.43)	-63.60%
Radios & Communications	0.00	39.24	8,000.00	(7,960.76)	-99.51%
Rope Rescue Operations	49.49	49.49	3,000.00	(2,950.51)	-98.35%
SAFER Grant Expenditures	1,254.00	3,688.00	45,000.00	(41,312.00)	-91.80%
Training	1,215.96	3,045.61	24,725.00	(21,679.39)	-87.68%
Travel	241.20	419.05	5,000.00	(4,580.95)	-91.62%
Tuition Reimbursement	0.00	0.00	31,500.00	(31,500.00)	-100.00%
Uniforms	63.96	2,050.28	10,000.00	(7,949.72)	-79.50%
Utilities	2,031.32	5,796.73	37,500.00	(31,703.27)	-84.54%
Vehicle/Equipment Maintenance	6,054.84	27,609.70	40,982.00	(13,372.30)	-32.63%
Volunteer Incentive Program	0.00	1,920.00	20,800.00	(18,880.00)	-90.77%
Wellness Program	0.00	120.00	10,000.00	(9,880.00)	-98.80%
Total Materials & Services	19,871.37	80,554.81	547,837.00	(467,282.19)	-85.30%
Personnel Services					
Administrative Assistant	3,142.51	10,618.12	46,097.00	(35,478.88)	-76.97%
Administrative Assistant Overtime	209.50	521.88	3,143.00	(2,621.12)	-83.40%
Employee Benefits	16,422.21	46,116.63	261,804.00	(215,687.37)	-82.39%
Fire Chief	6,933.32	20,666.64	88,000.00	(67,333.36)	-76.52%
Part-Time Personnel	12,476.08	33,307.84	60,000.00	(26,692.16)	-44.49%
Payroll Taxes	8,593.92	18,780.57	65,487.00	(46,706.43)	-71.32%
PERS	24,327.06	52,547.40	234,645.00	(182,097.60)	-77.61%
Shift Personnel Overtime	7,002.50	16,405.54	55,764.00	(39,358.46)	-70.58%
Shift Personnel Wages	16,997.85	50,169.66	213,214.00	(163,044.34)	-76.47%
Shift Firefighter/Paramedic OT	1,140.61	3,924.32	35,644.00	(31,719.68)	-88.99%
Shift Firefighter/Paramedic Wage	7,826.40	23,215.40	142,167.00	(118,951.60)	-83.67%
Student Volunteer Stipends	0.00	860.00	10,800.00	(9,940.00)	-92.04%
Volunteer Conflag Reimbursement	39,507.11	39,507.11	48,685.00	(9,177.89)	-18.85%
Volunteer Stipends & Benefits	5,600.00	24,200.00	45,000.00	(20,800.00)	-46.22%
Workers Comp. & Group Accident Insurance	0.00	22,354.11	21,450.00	904.11	4.21%
Total Personnel Services	150,179.07	363,195.22	1,331,900.00	(968,704.78)	-72.73%
Total Operating Expenses	170,050.44	443,750.03	2,111,140.00	(1,667,389.97)	-78.98%
Net Profit	(88,405.03)	1,084,619.31	776,783.00	307,836.31	39.63%

Budget Variance

Crooked River Ranch Fire & Rescue
For the month ended September 30, 2024
Cash Basis



Fund Name is Capital Reserve Fund.

Account	Sept		Budget	Variance	Variance %
	Actual	Jul-Sep 2024			
Revenue					
Beginning Fund Balance	0.00	452,880.72	465,000.00	(12,119.28)	-2.61%
Interest	1,454.44	3,784.08	7,000.00	(3,215.92)	-45.94%
Other financing sources	0.00	0.00	250,000.00	(250,000.00)	-100.00%
Total Revenue	1,454.44	456,664.80	722,000.00	(265,335.20)	-36.75%
Gross Profit	1,454.44	456,664.80	722,000.00	(265,335.20)	-36.75%
Other Income					
Transfer(s) In	0.00	0.00	104,357.00	(104,357.00)	-100.00%
Total Other Income	0.00	0.00	104,357.00	(104,357.00)	-100.00%
Operating Expenses					
Capital Outlay & Grant Awards:Apparatus Purchases	2,582.31	250,043.36	500,000.00	(249,956.64)	-49.99%
Total Operating Expenses	2,582.31	250,043.36	500,000.00	(249,956.64)	-49.99%
Net Profit	(1,127.87)	206,621.44	326,357.00	(119,735.56)	-36.69%

Budget Variance

Crooked River Ranch Fire & Rescue
For the month ended September 30, 2024
Cash Basis



Fund Name is Bond Fund

<u>Account</u>	<u>Sept</u> <u>Actual</u>	<u>Jul-Sep 2024</u>	<u>Budget</u>	<u>Variance</u>	<u>Variance %</u>
Revenue					
Beginning Fund Balance	0.00	17,109.51	11,250.00	5,859.51	52.08%
Interest	64.09	166.29	1,000.00	(833.71)	-83.37%
Previously Levied Taxes	486.59	1,787.88	3,500.00	(1,712.12)	-48.92%
Taxes Collected in Year Levied	2.60	2.75	200,205.00	(200,202.25)	-100.00%
Total Revenue	553.28	19,066.43	215,955.00	(196,888.57)	-91.17%
Gross Profit					
	553.28	19,066.43	215,955.00	(196,888.57)	-91.17%
Operating Expenses					
Debt Service: Bond Payment	0.00	0.00	199,184.00	(199,184.00)	-100.00%
Total Operating Expenses	0.00	0.00	199,184.00	(199,184.00)	-100.00%
Net Profit					
	553.28	19,066.43	16,771.00	2,295.43	13.69%

Payable Invoice Detail

Crooked River Ranch Fire & Rescue

For the period September 1, 2024 to September 30, 2024

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Aflac						
Sep 19, 2024	K6J61 - ACH	Monthly premiums from staff	668.34	668.34	Paid	Payroll Liabilities
Total Aflac			668.34			
Ahava Healthcare						
Sep 3, 2024	98	FF Physical and Lab Panels for Grimes & Reinhart	1,254.00	1,254.00	Paid	Materials & Services:SAFER Grant Expenditures
Total Ahava Healthcare			1,254.00			
Bend Alterations						
Sep 23, 2024	1604	Repairs on job shirts and adding patches to shirts	28.00	28.00	Paid	Materials & Services:Uniforms
Total Bend Alterations			28.00			
Blue Mountain Networks						
Sep 9, 2024	132919 - ACH	Telephone Charges and Internet	683.67	683.67	Paid	Materials & Services:Utilities:Tele communications
Total Blue Mountain Networks			683.67			
BoundTree Medical, LLC						
Sep 23, 2024	85493133 - ACH	Order of Fentanyl .05MG/ML	57.49	69.44	Paid	Materials & Services:EMS Operations:Supplies
Sep 23, 2024	85493133 - ACH	Misc charge for narcotics	11.95	69.44	Paid	Materials & Services:EMS Operations:Supplies
Total BoundTree Medical, LLC			69.44			
Carson Oil Company, Inc.						
Sep 4, 2024	CP-00538075 - EFT	Fuel for all apparatus	640.02	640.02	Paid	Materials & Services:Fuel
Sep 17, 2024	CP-00541255 - EFT	Fuel for all apparatus	531.20	531.20	Paid	Materials & Services:Fuel
Total Carson Oil Company, Inc.			1,171.22			
Crook County Fire & Rescue						
Sep 9, 2024	602	Instructure Card	20.00	120.00	Paid	Materials & Services:EMS Operations:Supplies
Sep 9, 2024	602	HSFA Cards	100.00	120.00	Paid	Materials & Services:EMS Operations:Supplies
Total Crook County Fire & Rescue			120.00			
Crooked River Ranch Water Company						

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 1, 2024	94 - EFT	Base Rate	168.63	398.15	Paid	Materials & Services:Utilities:Water
Sep 1, 2024	94 - EFT	Water	229.52	398.15	Paid	Materials & Services:Utilities:Water
Total Crooked River Ranch Water Company			398.15			

Crooked River Sanitary

Sep 1, 2024	00014- EFT	Sanitation services for August	79.22	79.22	Paid	Materials & Services:Utilities:Sanitation
Total Crooked River Sanitary			79.22			

Dana Schulke

Sep 16, 2024	Mileage Reimbursement	Mileage Reimbursement roundtrip to OFSOA Conference in Newport, OR	241.20	241.20	Paid	Materials & Services:Travel
Total Dana Schulke			241.20			

Dana Signs

Sep 19, 2024	PO-0448 / Inv 11150	"541" printed red/black on 280 reflective applied to windshield 4.5"x11.4"	28.00	262.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:517125
Sep 19, 2024	PO-0448 / Inv 11150	License plates 12"x6" 280 reflective on 0.63 aluminum w/ .25" rounded corners, drill holes 5/8" from edge on each side. 1 plate w/ logo, 1 plate w/ "541"	84.00	262.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:517125
Sep 19, 2024	PO-0448 / Inv 11150	"Interface" printed red/black on 280 reflective. "541" printed red/black on 280 reflective. Rear cab doors.	150.00	262.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:517125
Total Dana Signs			262.00			

Equipment NW

Sep 3, 2024	INV 004258	Shop Labor, Service Repair, Travel Time and Oil Change on Tractor	952.66	952.66	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Total Equipment NW			952.66			

First Citizens Bank

Sep 9, 2024	45527352 - EFT	Copier Lease Amt	138.43	204.40	Paid	Materials & Services:Administration:Copier Expenses
Sep 9, 2024	45527352 - EFT	B/W Copies	8.18	204.40	Paid	Materials & Services:Administration:Copier Expenses

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 9, 2024	45527352 - EFT	Color Copies	57.79	204.40	Paid	Materials & Services:Administration:Copier Expenses
Total First Citizens Bank			204.40			
HRA VEBA Trust						
Sep 19, 2024	YA422 - ACH	Monthly Contributions for staff	2,450.00	2,450.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
Total HRA VEBA Trust			2,450.00			
IAFF 3650 - Redmond Firefighters Union						
Sep 3, 2024	PAC Donations - ACH	PAC donations to Union from Staff	18.08	18.08	Paid	Payroll Liabilities
Sep 3, 2024	Union Dues - ACH	Union Dues from staff	170.00	170.00	Paid	Payroll Liabilities
Sep 16, 2024	Union Dues - ACH	Union Dues for David, Alysha, Adam, Elizabeth and Laura	170.00	170.00	Paid	Payroll Liabilities
Sep 19, 2024	PAC donations - ACH	PAC donations to Union from staff	18.08	18.08	Paid	Payroll Liabilities
Total IAFF 3650 - Redmond Firefighters Union			376.16			
L.N. Curtis & Sons						
Sep 1, 2024	PO-0446 / Inv 857083 - ACH	Handlelok	239.10	369.53	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 1, 2024	PO-0446 / Inv 857083 - ACH	Jumbolok	63.60	369.53	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 1, 2024	PO-0446 / Inv 857083 - ACH	Flexmount tall	49.35	369.53	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 1, 2024	PO-0446 / Inv 857083 - ACH	Shipping	17.48	369.53	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 16, 2024	PO-0445 / Inv 862344 - ACH	46000 STRMLIT Portable Scene Light II with 120 V AC/12V DC Charge Cords	1,883.97	1,936.73	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Sep 16, 2024	PO-0445 / Inv 862344 - ACH	Shipping	52.76	1,936.73	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Sep 16, 2024	PO-0445 / Inv 863123 - ACH	46000 STRMLIT Portable Scene Light II with 120 V AC/12V DC Charge Cords	627.99	645.58	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Sep 16, 2024	PO-0445 / Inv 863123 - ACH	Shipping	17.59	645.58	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Sep 16, 2024	Inv 861971 - ACH	1070-B PERF ADV Jumbo LOK, with Black Strap	63.60	81.19	Paid	Materials & Services:Fire Operations:Supplies/Equipment

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 16, 2024	Inv 861971 - ACH	Shipping	17.59	81.19	Paid	Materials & Services:Fire Operations:Supplies/E quipment
Total L.N. Curtis & Sons			3,033.03			
Local Government Law Group						
Sep 9, 2024		Services rendered for review and draft of apparatus Lease and answers to questions from PGE tax refund issue	915.00	915.00	Paid	Materials & Services:Professional Services:Legal
Total Local Government Law Group			915.00			
Nationwide Retirement Solutions						
Sep 3, 2024	Deferred Comp - EFT	Deferred Compensation contributions from staff	295.00	295.00	Paid	Payroll Liabilities
Sep 19, 2024	Deferred Comp - EFT	Deferred compensation contributions from staff	295.00	295.00	Paid	Payroll Liabilities
Total Nationwide Retirement Solutions			590.00			
Oregon Fire District Directors Assn.						
Sep 1, 2024	24-1896	Registration for the OFDDA conference in Sunriver, OR, November 7-9th, 2024, for Cole Gayheart, Brad Pahl and Sean Hartley	1,050.00	1,050.00	Paid	Materials & Services:Training
Total Oregon Fire District Directors Assn.			1,050.00			
Oregon PERS						
Sep 9, 2024	PERS - EFT	Employer contributions	15,536.97	16,997.45	Paid	Personnel Services:PERS
Sep 9, 2024	PERS - EFT	Employee contributions, paid by Employer	1,451.88	16,997.45	Paid	Personnel Services:PERS
Sep 9, 2024	PERS - EFT	Invoice for M. Cooley, extra IAP contributions	8.60	16,997.45	Paid	Personnel Services:PERS
Sep 23, 2024	PERS - EFT	Employer Contributions	6,069.44	7,535.88	Approved	Personnel Services:PERS
Sep 23, 2024	PERS - EFT	Employee Contributions, paid by Employer	1,466.44	7,535.88	Approved	Personnel Services:PERS
Total Oregon PERS			24,533.33			
Pacific Power						

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 16, 2024	24712171-001 3 -EFT	Basic Charges, Load Size Charges, Demand Charges, Delivery Charges, Kilowatt Usage	625.42	625.42	Paid	Materials & Services:Utilities:Electric
Total Pacific Power			625.42			
Paladin Background Screening						
Sep 3, 2024	5993	Background check for Forrest Lee Reinhart	102.00	102.00	Paid	Materials & Services:Professional Services:Background Checks
Total Paladin Background Screening			102.00			
Secretary of State						
Sep 19, 2024	Audit submission	Fee for submission to State for Audit	350.00	350.00	Paid	Materials & Services:Professional Services:Auditor
Total Secretary of State			350.00			
Special Districts Insurance Services						
Sep 3, 2024	03-0052514 - ACH	October Health Benefits Premium for Staff	10,982.00	12,097.21	Paid	Personnel Services:Employee Benefits:Health Insurance
Sep 3, 2024	03-0052514 - ACH	October Dental Benefits Premium for Staff	955.75	12,097.21	Paid	Personnel Services:Employee Benefits:Dental Insurance
Sep 3, 2024	03-0052514 - ACH	October Long Term Care Benefits Premium for Staff	159.46	12,097.21	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Sep 9, 2024	01-0052514	Addition on Auto Liability for new 2024 Rosenbauer Fire Truck, effective 8/6/24	953.00	953.00	Paid	Materials & Services:Insurance
Total Special Districts Insurance Services			13,050.21			
State of Oregon - Gov. Ethics Commission						
Sep 23, 2024	AIE20831	Annual billing for Oregon Government Ethics Commission 7/1/24-6/30/25	945.68	945.68	Paid	Materials & Services:Professional Services:Legal
Total State of Oregon - Gov. Ethics Commission			945.68			
Streamline						
Sep 3, 2024	41F663CA-0046 - ACH	Mo Fee for Website platform	126.00	126.00	Paid	Materials & Services:Professional Services:Computer Services
Total Streamline			126.00			
Tactical Business Group						
Sep 19, 2024	OR-CRR-2024-009 - ACH	EMS Billing Services for August 2024	900.00	900.00	Paid	Materials & Services:EMS

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
						Operations:Ambulance Billing Fees
Total Tactical Business Group			900.00			
TEC Equipment						
Sep 5, 2024	505427P3S - ACH	Modified Exhaust Pipe per customer request on new Type 3 from OSFM	442.73	442.73	Paid	Materials & Services:Vehicle/Equipment Maintenance:517125
Total TEC Equipment			442.73			
Terrebonne Hardware						
Sep 12, 2024	HD 610061236	two u-bolts and locking nuts for 541 iPad mount.	6.82	6.82	Paid	Materials & Services:Vehicle/Equipment Maintenance:517125
Sep 13, 2024	HD 610467075	Two replacement keys made for 561	9.98	9.98	Paid	Materials & Services:Vehicle/Equipment Maintenance:514118
Total Terrebonne Hardware			16.80			
Verizon Wireless						
Sep 3, 2024	9972221065	Data charges for iPads on Ambulances and Engines	244.86	244.86	Paid	Materials & Services:Utilities:Telecommunications
Total Verizon Wireless			244.86			
VISA - Chase						
Sep 1, 2024	HD 605260027	Kitchen supplies	17.98	17.98	Paid	Materials & Services:Building & Maintenance:Supplies
Sep 4, 2024	HD 605957313	18" tool bag	24.98	125.39	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 4, 2024	HD 605957313	liquid nail adhesive	10.74	125.39	Paid	Materials & Services:Building & Maintenance
Sep 4, 2024	HD 605957313	nylon lock	12.93	125.39	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 4, 2024	HD 605957313	machine screws	15.94	125.39	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 4, 2024	HD 605957313	cup hook	1.38	125.39	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 4, 2024	HD 605957313	1/4 plug	2.98	125.39	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 4, 2024	HD 605957313	keysafe	29.97	125.39	Paid	Materials & Services:Fire

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 4, 2024	HD 605957313	angle aluminum	26.47	125.39	Paid	Operations:Supplies/E quipment Materials & Services:Fire Operations:Supplies/E quipment
Sep 5, 2024	3480-0481-1316	RAM Mount Universal Phone Cradle	32.49	328.47	Paid	Materials & Services:Vehicle/Equi pment Maintenance:517125
Sep 5, 2024	3480-0481-1316	RAM Mount TelePole Dual Swing Plate 18 12 Mount	168.49	328.47	Paid	Materials & Services:Vehicle/Equi pment Maintenance:517125
Sep 5, 2024	3480-0481-1316	RAM Mount TelePole 12 inch male tube with dual swing plate	127.49	328.47	Paid	Materials & Services:Vehicle Equipment/Maintena nce:514230
Sep 5, 2024	HD 610472227	monthly Microsoft Business 365 licenses payment	74.41	74.41	Paid	Materials & Services:Professional Services:Computer Services
Sep 6, 2024	HD 608057318	Flowers for Kelsie Wiley	69.95	69.95	Paid	Materials & Services:Department Services:Events
Sep 9, 2024	HD 611980030	Windshield washer fluid	15.96	15.96	Paid	Materials & Services:Training
Sep 9, 2024	HD 608144011	Bin for storage	12.98	12.98	Paid	Materials & Services:Building & Maintenance:Supplies
Sep 12, 2024	WM81703692	Cut-off saw diamond blade	198.00	198.00	Paid	Materials & Services:Fire Operations:Supplies/E quipment
Sep 12, 2024	13643	Wheel chocks	140.00	321.46	Paid	Materials & Services:Fire Operations:Supplies/E quipment
Sep 12, 2024	13643	chock mounts	120.00	321.46	Paid	Materials & Services:Fire Operations:Supplies/E quipment
Sep 12, 2024	13643	shipping	61.46	321.46	Paid	Materials & Services:Fire Operations:Supplies/E quipment
Sep 13, 2024	3415841143	Velcro name tape for sweatshirts	35.96	35.96	Paid	Materials & Services:Uniforms
Sep 13, 2024	HD 610468790	OSFM Engine equipment	6.98	6.98	Paid	Materials & Services:Fire Operations:Supplies/E quipment
Sep 16, 2024	XXXX	Portable Side Monitor for Dana's Laptop from Amazon	59.99	59.99	Paid	Materials & Services:Administrati on:Supplies
Sep 17, 2024	XXXX	Personnel File Folders from Amazon	54.98	54.98	Paid	Materials & Services:Administrati on:Supplies
Sep 19, 2024	XXXX	Mo fee for accounting platform	31.50	31.50	Paid	Materials & Services:Professional

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 19, 2024	XXXX	Mailed package to Tangent Fire	1.77	1.77	Paid	Services:Accounting/Payroll Services Materials & Services:Administration:Postage & Shipping
Sep 24, 2024	XXXX	Mo. Fee for use of Stamps.com	19.99	19.99	Paid	Materials & Services:Administration:Postage & Shipping
Sep 25, 2024	112-5548087-2329828	Replacement bolt-on tie downs for wheeled litter.	49.49	49.49	Paid	Materials & Services:Rope Rescue Operations
Sep 25, 2024	XXXX	Printing of Post Cards to go out to existing Fire Med members and mailing	339.30	339.30	Paid	Materials & Services:Department Services:FireMed Supplies
Sep 25, 2024	4032005202916	Replacement shower stall liners	19.96	19.96	Paid	Materials & Services:Building & Maintenance:Supplies
Sep 26, 2024	XXXX	Purchase of Stamps for payables	50.00	50.00	Approved	Materials & Services:Administration:Postage & Shipping
Sep 26, 2024	HD 616179126	Station Supplies	77.80	77.80	Paid	Materials & Services:Building & Maintenance:Supplies
Sep 26, 2024	112-5150328-0741014	Station Supplies	360.99	360.99	Paid	Materials & Services:Building & Maintenance:Supplies
Sep 30, 2024	883997	Ground light	161.98	172.56	Paid	Materials & Services:Vehicle/Equipment Maintenance:516092
Sep 30, 2024	883997	wiring harness	10.58	172.56	Paid	Materials & Services:Vehicle/Equipment Maintenance:516092
Sep 30, 2024	XXXX	Mo. Fee for Amazon Prime membership	14.99	14.99	Paid	Materials & Services:Administration:Memberships
Total VISA - Chase			2,460.86			
Waystar Merchant Services						
Sep 4, 2024		CC Processing Fees for August	46.77	46.77	Paid	Materials & Services:Professional Services:Credit Card Fees
Total Waystar Merchant Services			46.77			
Witmer Public Safety Group						
Sep 1, 2024	PO-0447 / Inv 528281	PAC Tool Hook Mount	53.97	63.96	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 1, 2024	PO-0447 / Inv 528281	Shipping	9.99	63.96	Paid	Materials & Services:EMS Operations:Supplies
Total Witmer Public Safety Group			63.96			

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Total			58,455.11			



COUNTY LEGAL

Christopher Bell, Sr. Assistant Legal Counsel
John E. Laherty, Sr. Assistant Legal Counsel
Stephanie Marshall, Sr. Assistant Legal Counsel
Kimberly Riley, Sr. Assistant Legal Counsel

David Doyle, Legal Counsel

October 1, 2024

To all taxing districts:

This letter is sent to notify you of anticipated litigation surrounding funds that were previously distributed to your taxing district.

Pursuant to ORS 275.275, Surplus Proceeds were distributed to each taxing district according to the annual distribution schedule in place at the time foreclosed properties were sold. However, with the decision by the United States Supreme Court, in *Tyler v. Hennepin County* (2023) 598 U.S. 631 (“*Tyler*”), surplus value of tax foreclosed property (when the value of the property seized is greater than the tax debt) (“Surplus Proceeds”) is protected by the Fifth Amendment’s Takings Clause and must be returned to the property owner.

In summary, each district previously received proceeds from the sale of a foreclosed property and those funds may now need to be returned to the property owner.

The County has received demand letters for Surplus Proceeds from the sale of tax foreclosed properties and is expecting lawsuits to be filed in the near future. Given that the County was not the only recipient of the Surplus Proceeds, the County is planning to file cross-claims against all taxing districts that received these Surplus Proceeds. County staff is requesting to meet with taxing districts to further discuss the anticipated litigation and proposed options to address the litigation. One option currently being considered by the County is for each individual taxing district to enter into an agreement with the County allowing the County to deduct judgment amounts from future tax distributions to the individual taxing districts.

The County has scheduled two upcoming meetings to discuss this matter with all taxing districts. We are requesting each taxing district attend one of the pre-scheduled meetings. The following meetings have been scheduled at the Deschutes County Services Building, 1300 NW Wall Street in Bend:

- Thursday, October 10, 2024 2:00 – 4:00 p.m. in the DeArmond Room
- Thursday, October 24, 2024 10:00 – 11:30 a.m. in the Barnes & Sawyer Room

If someone from your taxing district is not able to attend, please contact me at kim.riley@deschutes.org or (541) 388-6597 to discuss this further.

Sincerely,

Kimberly Riley
Sr. Assistant Legal Counsel



BEFORE THE BOARD OF DIRECTORS
OF
CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of: declaring surplus of the District's equipment/apparatus **RESOLUTION:** **2024-08**

WHEREAS, the Board of Directors of Crooked River Ranch Rural Fire Protection District has determined that specific items in the inventory of the Crooked River Ranch Rural Fire Protection District are outdated and are of no use to the District; and

WHEREAS, regulations required that the Board of Directors officially declare equipment or apparatus surplus property in order to dispose of it; and

WHEREAS, the Board of Directors has determined with input from the Fire Chief that the 1996 Freightliner FL80 Fire Engine, Asset # 510582 is of no longer of use to the District and that he is recommending the apparatus be disposed of according to the policies of the District and Oregon Revised Statutes; and

WHEREAS, a copy of the inventory changes will be supplied to the District's Auditor of Record in a timely manner;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT, OREGON that the property listed here to be declared Surplus Property and be disposed of according to the policies of the Crooked River Ranch Rural Fire Protection District and the laws of the State of Oregon.

INTRODUCED and ADOPTED Thursday, October 17th, 2024

ATTEST:

**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

By: _____
Dave Palmer, Board Director

By: _____
Brad Pahl, Board Director

By: _____
Joe Costigan, Board Director

By: _____
Kay Norberg, Board Director

By: _____
Cole Gayheart Jr., Board Director



CROOKED RIVER RANCH FIRE & RESCUE

Fire Chief's Report
October, 2024

➤ Calls for service in September totaled 69. A breakdown of calls by month is below:

Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
1-Fire (Building, Wildland, Vehicle, etc.)	3	2	2	1	1	6	7	3	1				26
2-Overpressure Rupture, Explosion, Overheat (No Fire)	1	0	0	0	0	0	1	0	0				2
3-Rescue & EMS	32	36	33	39	44	45	40	44	54				367
4-Hazardous Condition (No Fire)	0	0	0	0	0	0	0	1	0				1
5-Service Call	4	4	2	1	5	6	6	6	1				35
6-Good Intent Call	1	4	8	8	4	7	8	0	10				50
7-False Alarm & False Call	1	2	0	1	1	2	1	0	3				11
8-Severe Weather & Natural Disaster	0	0	0	0	0	0	0	0	0				0
9-Special/Other Incident	0	0	0	0	0	0	0	0	0				0
	42	48	45	50	55	66	63	54	69	0	0	0	
Total Calls-To-Month End 2024													
492													
<i>Total Calls-To-Month End 2023</i>	60	59	54	53	51	51	70	53	51	64	47	41	

➤ Auto/Mutual Aid Given/Received – 2024 (end of prior month)

- Auto-Aid Given – 3
- Auto-Aid Received – 4
- Mutual-Aid Given – 27
- Mutual-Aid Received – 7

- The transition to the new email system is nearly complete. I am working with DC911 IT and our Microsoft license vendor to finish setting up the last few users. The old emails will automatically be forwarded for at least three months. The next step will be working with the Streamline to update to the website URL.
- Apparatus
 - The OSFM Type III Engine Push-In ceremony was a huge success.
 - 521 had a fuel pump failure on a call. This resulted in it having to be towed to the mechanic shop for diagnosis and repair. While it was out of service 541 was used as the primary response engine. 521 was back in service on 10/11/24.
 - Hughes Fire provided a new estimate for completion of the new fire engine build. Hurricane Milton forced the factory to close, which will move the completion date back one to two weeks. Once the factory starts back up, they can provide a more specific date. This would also move the delivery date back as well.
- I received notice that Firefighter/Paramedic Elizabeth Ramirez has accepted a conditional offer of employment from Redmond Fire & Rescue. We are wishing her well in her new position there.
- On September 23rd an Assessment Center was held. Unfortunately, only two candidates tested for the open Firefighter/Paramedic positions. Both candidates passed and were given conditional offers of employment but only one accepted. We are moving that individual through background and medical physical. We will be moving forward with a new hiring process that should open in November.
- Monthly Fire Med Report
 - Number of paid memberships: 18
 - Number of new memberships: 2
 - Number of lapsed/non-renewals: 4
 - Total Fire Med memberships: 272

Respectfully submitted

Sean Hartley, Fire Chief