



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Virtual Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a virtual Board meeting on Thursday, May 20, 2021. The Board meeting will start at 6:30 pm and will be held electronically through Zoom via computer/telephone. The public may access this meeting via a special phone and meeting number through the Crooked River Ranch Fire & Rescue website at www.crrfire.org. This meeting is accessible to people with disabilities and will be recorded. Public comments may be emailed to admin@crrfire.org and will be forwarded to the Board of Directors, prior to the date of this meeting.

Board of Directors

Brad Pahl, President, (Position 1)
Barbara Oakley, Vice President (Position 4)
Mark Wilson, Secretary (Position 5)
Jeff Green, Treasurer (Position 3)
John Meredith, Director (Position 2)

District Staff

Fire Chief, Harry Ward
Asst. Fire Chief, Sean Hartley
Administrative Assistant, Dana Schulke

Board Meeting Agenda

1. Call to Order – Director Pahl
 - 1.1 Roll Call by Director Wilson
2. Review of Agenda – Director Pahl
3. Approval of Board Meeting minutes/Special Board Meeting minutes– Director Pahl
 - 3.1 Approval of April 15, 2021 Board Meeting minutes
 - 3.2 Approval of May 6, 2021 Special Board Meeting minutes
4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for April 2021 – Director Green
 - 4.2 Appointment of Board members to sign checks for Wednesday, June 9th and Thursday, June 24th, 2021. – Director Pahl
5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 Executive Session / Collective Bargaining Agreement - Director Pahl
 - 5.2 Update on projects – Fire Chief, Harry Ward
6. New Business (consideration, discussion, and possible action on the following items): -
 - 6.1 Discussion/Proposal on increasing Ambulance transport rates – Fire Chief, Harry Ward
7. Fire Chief's Report – submitted by Fire Chief, Harry Ward in Board packet
8. Operations Report - submitted by Asst. Fire Chief, Sean Hartley in Board packet

9. Correspondence/ Recognitions/ Good of the Order – Director Pahl
10. Adjournment – Director Pahl

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)

Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250

Board Meeting Minutes (Virtual Style Meeting)

15 April 2021

A Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, 15 April 2021 at 6:30 PM online using "ZOOM Webinar" meeting platform.

Board Meeting Minutes

1. **Meeting Called to Order at:** 6:32 pm By Director Pahl.
 - 1.1. **Roll Call:** Brad Pahl, Barb Oakley, Jeff Green, John Meredith, Mark Wilson, Harry Ward, Sean Hartley, Dana Schulke, Alysha Delorto, Kay Norberg, William Burt and Tina Wilson.
2. **Review of Agenda:** Director Pahl asked if there were any changes. Director Wilson stated he wanted to insert a section to discuss Policy 13.01, maybe put it between 5.2 and 5.3. Director Pahl agreed.
3. **Approval of Board Meeting and Workshop Minutes:**
 - 3.1 (See last month's Board packet for a copy.) Director Oakley made a motion to accept the 18 March 2021 meeting minutes as presented. Director Meredith seconded the motion. A voice vote passed motion unanimously. A motion to pass the 23 March 2021 workshop minutes made by Director Wilson. Director Oakley seconded. A voice vote passed motion unanimously.
4. **Financial Report:**
 - 4.1. (See last month's Board packet for information.) Director Green stated all the reports and balance sheets matched up and he thanked the staff. Director Oakley made a motion to accept the 20 March 2021 financials as presented. Director Meredith seconded the motion. Director Oakley had a question to the Chief about the financials about the tax on the new ambulance. Chief Ward stated it is a new tax being levied by the state for all new "Trucks" being purchased from out of the state. Director Green stated it went into effect 01 January 2018. Chief Ward stated the ambulance company told him they had never had anyone pay it prior to us. A voice vote passed motion unanimously.
 - 4.2. Check signing for May: Board Members to sign checks on Monday the 10th and Tuesday the 25th. Director's Green and Meredith will sign on the 10th. Director's Green and Oakley will sign on the 25th.
5. **Unfinished Business:**
 - 5.1. After Action Review of the Emergency Preparedness Workshop: Chief Ward stated they have receive a lot of comments from the attendees thanking us for putting this on. Lots of requests for lot assessments. There was 95 tickets and they estimate 70 to 80 people actually attended the Webinar event. It was decided it was a success. They will utilize the format next year even if they split the vendors from the speakers in the building for in person workshop. Chief explained more items about plants being given away as well as gift bags. They will continue to give away the gift bags until they are gone to anyone who comes to the station as well as send out a reminder with a survey attached to it to

all the attendees. Director Pahl thanked the staff as well as the Sherriff's office for all the help and support.

- 5.2.** Review of Board policy section 14.0 (Financial Management / Investments): Director Pahl commented that this policy is the most discussed, texted, reviewed and emailed document we have reviewed in the last two years that he could remember. Director Wilson stated he found a numerical issue on policy 14.01. The bottom of the page was incorrectly labeled 14.08. Director Wilson stated he would fix that in the final copy. Administrative Assistant had a question about the electronic mobile deposit process in policy 14.03. There was a short discussion about where to place the actual document in the policy book. There was also a comment about the document needing a minor change to eliminate the name "Xero" from it and adding the language to reflect the accounting system in use to make it a timeless document. There was a question by Director Oakley about the Credit Card policy showed an incomplete statement about the word accept. It was determined by Director Pahl that both the old and the new document are stating the same language. Chief Ward read the actual Credit Card acceptance usage agreement and stated it was missing the sentence about First Interstate Bank Credit Card. Director Pahl asked Administrative Assistant if she understood that. She confirmed she did. Director Pahl then asked if there was anything else and if the Board was happy with the policy the way it is. It was determined the policy could be corrected with a few minor corrections of the missing sentence and the format checked and then be sent off to the auditors for approval. Director Pahl talked about the Mobile Deposit form and eliminating the name "Xero" and changing it to current accounting system. Director Green stated there is actually two places this is stated in the document and need to be changed.
- 5.3.** Discussion about transferring Board Policies 15 (Animals on premises), 18 (Fire District logo), 20 (Destruction of pre-hospital records), 22 (Disposal of surplus property), 24 (Reader board) moving them to the Administrative Manual under the auspice of the Fire Chief. Also removing Policy 17 (Notary Public Responsibility) completely. Director Pahl made the motion to move all the stated policies (15, 18, 20, 22, 24.) and eliminating number 17. Director Oakley seconded the motion. Voice vote unanimous passed the motion. Director Oakley asked about the need of passing a motion for policy 14.10 through 14.08. Director Pahl stated we would wait to hear back from the auditors. Administrative Assistant Schulke asked about a proposed language preface that Director Wilson submitted. Director Wilson stated he wanted everyone to be sure that since there was a hand written comment on the Policy 13.01 in the packet stating it was revised and he wanted everyone to understand that the included policy was the actual completed version and that it was not a revision. There was a short discussion on the preface statement submitted by Director Wilson and Director Wilson asked Director Pahl to read his preface statement and suggested it be placed in the very beginning of the Board Policy Book rather than in a policy. A discussion ensued on where to place it. It was decided to use Director Pahl's statement which reads "Board Members as a representatives of the Crooked River Ranch Rural Fire Protection Districts are held to the same standards and procedures as an employee of the District and thus must adhere to all policies and procedures established by the Board, the Administrative or

Operational Policy.” A small discussion ensued. It was decided as a group to place this statement in the very front of the Board Policy Book.

6. New Business:

6.1. Discussion on Website and taking payments online: Assistant Chief Hartley explained the process and that it has not been possible until today through our website company “Streamline”. This will involve the same company we use for getting paid through PayPal. Director Green questioned whether the District would have any involvement in the actual credit card number. Assistant Chief Hartley stated no we would not have that information and it would be the same as current payments. Director Pahl asked if this would also be used for Fire Med and Assistant Chief Hartley stated yes it would be used for that and explained how it is all integrated. He also stated this has been one of the most requested items to pay the District for any business from the public.

6.2. Director Pahl brought up the subject from back in August about posting recorded minutes on the website and that we would take 6 months to determine how our traffic was going on our website to see if it was worth doing so. He explained some of the data and stated he sees no reason to post our recordings on the website. He asked if there were any comments. Director Wilson made a comment that basically what is being stated is we don’t see any reason to put the minutes on the website. More discussion of possibly how to do them electronically and it was decided not to pursue this avenue at all. If someone would like a recorded session they can request that and we would be happy to provide that. The written ones are available on the website.

6.3. Discussion on Disaster Operational plan: Chief Ward asked if there was any questions. Director Oakley asked about some sort of identification card for the Board Members to allow them to respond to the station during an incident. Chief Ward stated yes we can get some and explained the process and also the procedures of how they would be used. There was more discussion including the possible use to access the building using the same cards in the future.

7. Chiefs Report: (See last month’s Board Packet for the report.) Director Oakley asked about any decisions on closing burning. Chief Ward stated there was discussion of the Chiefs as to when to close burning. He said May 4th there is a Chiefs meeting that will discuss this in depth. Director Pahl commented good news on the grant for the training center. Chief Ward stated DPSST has donated \$75,000 and they want the project completed in this biennium. He is hoping to be completed by mid-June. Director Wilson asked about the Collective Bargaining agreement as to when the Board would need to sign off on it. Chief Ward supplied a small amount of information and said he is getting with Directors Pahl and Oakley to see if it can be settled very quickly.

8. Operations Report: (See last month’s Board Packet for the report.) Assistant Chief Hartley stated we were very busy in March with 55 calls and multiple occasions of back to back calls. He expanded his explanation on out of the area responses. Director Oakley brought up about people coming to the station and asked if we needed to send out a reminder to use 911. Assistant Chief Hartley said some of these, are people coming to the station to use the red 911 phone. Director Green commented about people not having a home phone or cell phones are turned off. He thought a public safety announcement to the public about the fact there is a phone to call 911 at the station could be helpful. There was a short discussion

and it was decided a public announcement would be made by Assistant Chief Hartley stating that even if a cell phone does not have a contract it is still capable of dialing 911. Director Wilson asked about the Firemed data being month to date or is it year to date. It is month to date.

- 9. Correspondence and Recognitions:** Director Pahl asked the Directors if they had anything. Director Pahl presented to the Board the idea Director Green being allowed to see how to utilize online bill paying for the District working with District staff. Director Pahl wanted the Boards approval for Director Green to be allowed to work “One on One” with any of the three staff being Chief Ward, Assistant Chief Hartley or Administrative Assistant Schulke. Director Green stated he is trying to make this process still pass the two Board Members signing off on paying bills and wanted to be sure he was allowed to work one on one with our staff and not violate our policy of two Board Members to staff member restriction. He would like to put something together and have the auditors sign off on it before presenting a final process for the Board to sign off on. All the Directors agreed this would be a good process. Director Pahl then brought up the Cyber Security policy and Director Oakley volunteered to take this on and he would like her to be able to work in the same manner of “One on One” with the staff to get this completed. There was no objections on either process. Director Wilson asked if we already had a Cyber Security process in place, not just a policy. Assistant Chief Hartley explained how things are operating currently. Director Pahl asked Director Wilson if he had signed Policy 13.01 at the station. Director Wilson stated no he had not because he wanted to clarify with the whole Board about the discrepancies that were discussed earlier in this meeting. Director Pahl then brought up in person meetings to Chief Ward and said they were hoping to have the Budget committee meeting and then the next Board meeting as well. There was short explanation involving new COVID numbers in the county and different ways to hold these meetings with the public. There was discussion of how to hold the meeting either virtually or in person. It was decided to make the final decision on 23 April 2021 to hold the meeting virtually or in person, due to the required 30 day notice of a public meeting.
- 10. Comments and questions:** Director Pahl went through the Directors asking if there was any comments or correspondence and no one had any. Chief Ward commented on the “Thank You” letter from Chief Riley of Bend Fire thanking the District for their participation in the Bull Springs fire. Administrative Assistant Schulke stated she has completed her Human Resources certifications in 4 months.
- 11. Adjournment:** Meeting adjourned at 7:52 pm.

Respectfully
Submitted by,
Mark W. Wilson
Secretary
Director Position # 5
Crooked River Ranch Rural Fire Protection District Fire Board

Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250

Board Special Meeting Minutes (Virtual Style Meeting)
06 May 2021

A Board Special Meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, 06 May 2021 at 06:30 pm online using "ZOOM" meeting platform.

Meeting Minutes

1. **Meeting Called to Order at:** Director Pahl called the meeting to order at 06:38 pm. He announced for the record that this is a virtual meeting and is accessible to the public.
 - 1.1. **Roll Call:** Brad Pahl, Barb Oakley, Jeff Green, John Meredith was absent, Mark Wilson, Harry Ward, Sean Hartley and Dana Schulke. Others present from Zoom roster: Tina Wilson, and a phone # of 1541****340.
2. **Purpose of the Meeting:** Director Pahl stated we needed to discuss and accept Resolution 2021-03 to accept unanticipated funds of \$35,000.00. He explained all the paperwork and appropriations were in the Board packet. Director Green stated he had verified the resolution shows that the accounts were correct. No further discussion. Director Oakley made a motion to accept the Resolution as presented. Director Green seconded the motion. A roll call vote passed the motion unanimously.
3. **Adjournment:** Meeting adjourned at 06:41 pm.

Respectfully Submitted by,

Mark W. Wilson
Secretary, Director Position # 5
Crooked River Ranch Rural Fire Protection District Fire Board

Balance Sheet

Crooked River Ranch Fire & Rescue

As of April 30, 2021

Cash Basis

APR 30, 2021

Assets

Current Assets

Cash and Cash Equivalents

Bond Fund	37,555.41
Capital Reserve Fund	362,460.76
FIB - Checking	15,299.35
FIB - Payroll	3,044.47
General Fund	246,724.19
Local Option Levy Fund	427,544.10
PayPal	132.05
US Bank	1,468.28
Total Cash and Cash Equivalents	1,094,228.61

Total Current Assets 1,094,228.61

Total Assets 1,094,228.61

Liabilities and Equity

Liabilities

Current Liabilities

FIB - Credit Cards	2,562.29
Payroll Liabilities	(410.97)
Total Current Liabilities	2,151.32

Total Liabilities 2,151.32

Equity

Current Year Earnings	1,092,077.29
Total Equity	1,092,077.29

Total Liabilities and Equity 1,094,228.61

\$694,212.44
- \$ 2,151.32

\$692,061.12



Budget Variance
Crooked River Ranch Fire & Rescue
General Fund
For the month ended 30 April 2021
Cash Basis

	April Actual	YTD Actual	Budget	Var USD	Var %
Revenue					
Ambulance Billing	\$16,020.74	\$172,546.96	\$165,000.00	\$7,546.96	4.5739%
Beginning Fund Balance:General/LO Levy Fund	\$0.00	\$433,869.64	\$441,703.00	-\$7,833.36	-1.7734%
Conflagration Revenue	\$0.00	\$42,791.46	\$42,792.00	-\$0.54	-0.0013%
Contractual Income	\$0.00	\$800.00	\$400.00	\$400.00	100.0%
Deschutes County: General Fund	\$271.63	\$56,840.68	\$52,612.00	\$4,228.68	8.0375%
Deschutes County: Local Option Levy Fund	\$131.56	\$27,547.33	\$25,477.00	\$2,070.33	8.1263%
Emergency Address Signs	\$50.00	\$375.00	\$500.00	-\$125.00	-25.0%
FireMed	\$1,170.00	\$10,800.00	\$13,680.00	-\$2,880.00	-21.0526%
Grant Funds	\$0.00	\$60,248.35	\$143,977.00	-\$83,728.65	-58.1542%
Interest	\$564.08	\$5,641.58	\$7,500.00	-\$1,858.42	-24.7789%
Jefferson County: General Fund	\$3,063.96	\$595,322.55	\$577,381.00	\$17,941.55	3.1074%
Jefferson County: Local Option Levy	\$1,483.72	\$288,283.98	\$279,596.00	\$8,687.98	3.1073%
Miscellaneous Income	\$0.00	\$8,185.55	\$5,000.00	\$3,185.55	63.7111%
Prior Year Taxes	\$2,618.40	\$27,968.24	\$20,000.00	\$7,968.24	39.8412%
Sale of Assets/Apparatus	\$0.00	\$13,002.00	\$7,500.00	\$5,502.00	73.36%
Training Income	\$0.00	\$0.00	\$500.00	-\$500.00	-100.0%
Total Revenue	\$25,374.09	\$1,744,223.32	\$1,783,618.00	-\$39,394.68	-2.2%
Gross Profit	\$25,374.09	\$1,744,223.32	\$1,783,618.00	-\$39,394.68	-2.2087%
Operating Expenses					
Debt Services & Contingency:Contingency	\$0.00	\$0.00	\$35,696.00	-\$35,696.00	-100.0%
Capital Outlay & Grant Awards					
Capital Outlay & Grant Awards:EMS Purchase	\$0.00	\$10,502.00	\$10,502.00	\$0.00	0.0%
Total Capital Outlay & Grant Awards	\$0.00	\$10,502.00	\$10,502.00	\$0.00	0.0%
Debt Service					
Apparatus Payment	\$0.00	\$27,045.17	\$27,046.00	-\$0.83	-0.0031%
Total Debt Service	\$0.00	\$27,045.17	\$27,046.00	-\$0.83	0.0%
Materials & Services					
Administration	\$174.52	\$17,650.92	\$14,608.00	\$3,042.92	20.8305%
Building & Maintenance	\$2,131.03	\$33,355.26	\$35,000.00	-\$1,644.74	-4.6993%
Department Services	\$111.96	\$1,484.44	\$3,000.00	-\$1,515.56	-50.5187%
Dispatch Services	\$264.30	\$66,504.35	\$69,619.00	-\$3,114.65	-4.4739%
EMS Operations	\$13,801.49	\$39,353.03	\$38,266.00	\$1,087.03	2.8407%
Fire Suppression	\$599.75	\$16,434.62	\$28,080.00	-\$11,645.38	-41.4722%
Fuel	\$1,061.48	\$7,753.95	\$12,000.00	-\$4,246.05	-35.3838%
Insurance	\$0.00	\$30,490.00	\$30,000.00	\$490.00	1.6333%
Prevention	\$0.00	\$1,058.60	\$1,000.00	\$58.60	5.86%
Professional Services	\$1,182.44	\$42,833.93	\$44,302.00	-\$1,468.07	-3.3138%
Radios/Communications	\$0.00	\$0.00	\$3,000.00	-\$3,000.00	-100.0%
Rope Rescue Operations	\$0.00	\$0.00	\$1,500.00	-\$1,500.00	-100.0%
SAFER Grant Expenditures	\$0.00	\$1,687.00	\$9,422.00	-\$7,735.00	-82.0951%
Training	\$553.52	\$10,404.01	\$15,227.00	-\$4,822.99	-31.6739%
Travel	\$107.96	\$252.86	\$10,488.00	-\$10,235.14	-97.5891%
Tuition Reimbursement	\$0.00	\$20,320.28	\$31,500.00	-\$11,179.72	-35.4912%
Uniforms	\$0.00	\$4,377.42	\$5,713.00	-\$1,335.58	-23.3779%
Utilities	\$1,974.89	\$18,219.23	\$22,500.00	-\$4,280.77	-19.0256%
Vehicle & Equipment Maintenance	\$1,066.75	\$22,576.40	\$50,077.00	-\$27,500.60	-54.9166%
Volunteer Incentives	\$1,980.00	\$17,440.00	\$20,800.00	-\$3,360.00	-16.1538%
Wellness Program	\$0.00	\$909.00	\$10,000.00	-\$9,091.00	-90.91%
Total Materials & Services	\$25,010.09	\$353,105.30	\$456,102.00	-\$102,996.70	-22.6%

Personnel Services					
Administrative Assistant	\$3,200.63	\$30,760.14	\$37,554.00	-\$6,793.86	-18.0909%
Administrative Assistant O/T	\$326.46	\$842.86	\$1,280.00	-\$437.14	-34.1516%
Assistant Fire Chief	\$4,866.76	\$58,574.88	\$77,174.00	-\$18,599.12	-24.1002%
Employee Benefits	\$12,706.18	\$129,041.80	\$183,359.00	-\$54,317.20	-29.6234%
Fire Chief	\$6,695.00	\$68,804.01	\$84,975.00	-\$16,170.99	-19.0303%
Part-Time Employees	\$0.00	\$17,941.25	\$23,520.00	-\$5,578.75	-23.7192%
Payroll Taxes	\$3,646.02	\$32,527.05	\$42,783.00	-\$10,255.95	-23.972%
PERS	\$5,343.40	\$92,720.80	\$122,725.00	-\$30,004.20	-24.4483%
Shift Personnel - Salaries	\$17,218.30	\$152,649.83	\$181,300.00	-\$28,650.17	-15.8026%
Shift Personnel Overtime	\$4,947.55	\$26,236.09	\$44,571.00	-\$18,334.91	-41.1364%
Student Volunteer Stipends	\$810.00	\$5,535.00	\$7,290.00	-\$1,755.00	-24.0741%
Volunteer Conflagration Reimbursement	\$0.00	\$6,181.38	\$6,525.00	-\$343.62	-5.2662%
Volunteer Shift Stipends	\$2,700.00	\$25,370.00	\$50,000.00	-\$24,630.00	-49.26%
Workers Compensation & Group Accident Ins.	\$0.00	\$14,324.64	\$16,000.00	-\$1,675.36	-10.471%
Total Personnel Services	\$62,460.30	\$661,509.73	\$879,056.00	-\$217,546.27	-24.7%
Total Operating Expenses	\$87,470.39	\$1,052,162.20	\$1,408,402.00	-\$356,239.80	-25.2939%
Operating Income / (Loss)	-\$62,096.30	\$692,061.12	\$375,216.00	\$316,845.12	84.4434%
Other Income and Expense					
General Fund, Transfer Out	\$0.00	\$0.00	-\$135,217.00	\$135,217.00	100.0%
Total Other Income and Expense	\$0.00	\$0.00	-\$135,217.00	\$135,217.00	100.0%
Net Income / (Loss) before Tax	-\$62,096.30	\$692,061.12	\$239,999.00	\$452,062.12	188.36%
Net Income	-\$62,096.30	\$692,061.12	\$239,999.00	\$452,062.12	188.36%
Total Comprehensive Income	-\$62,096.30	\$692,061.12	\$239,999.00	\$452,062.12	188.36%



Budget Variance
Crooked River Ranch Fire & Rescue
Capital Reserve Fund
For the month ended 30 April 2021
Cash Basis

	April Actual	YTD Actual	Budget	Var USD	Var %
Revenue					
Beginning Fund Balance:Capital Reserve Fund	\$0.00	\$94,858.04	\$115,000.00	-\$20,141.96	-17.5147%
Coronavirus Relief Funds from State of OR	\$0.00	\$250,000.00	\$0.00	\$250,000.00	
Grants Funds	\$0.00	\$15,074.24	\$171,851.00	-\$156,776.76	-91.2283%
Jefferson County: Capital Reserve Fund:Interest	\$265.78	\$2,528.48	\$2,750.00	-\$221.52	-8.0553%
Jefferson County: Capital Reserve Fund:Transfer In	\$0.00	\$0.00	\$55,000.00	-\$55,000.00	-100.0%
Total Revenue	\$265.78	\$362,460.76	\$344,601.00	\$17,859.76	5.2%
Gross Profit	\$265.78	\$362,460.76	\$344,601.00	\$17,859.76	5.1827%
Operating Income / (Loss)	\$265.78	\$362,460.76	\$344,601.00	\$17,859.76	5.1827%
Other Income and Expense					
Capital Outlay & Grant Awards:Training Purchases	\$7,624.76	\$0.00	-\$15,000.00	\$15,000.00	100.0%
Total Other Income and Expense	\$7,624.76	\$0.00	-\$15,000.00	\$15,000.00	100.0%
Net Income / (Loss) before Tax	\$7,890.54	\$362,460.76	\$329,601.00	\$32,859.76	9.9696%
Net Income	\$7,890.54	\$362,460.76	\$329,601.00	\$32,859.76	9.9696%
Total Comprehensive Income	\$7,890.54	\$362,460.76	\$329,601.00	\$32,859.76	9.9696%



Budget Variance
Crooked River Ranch Fire & Rescue
Bond Fund
 For the month ended 30 April 2021
 Cash Basis

	April Actual	YTD Actual	Budget	Var USD	Var %
Revenue					
Beginning Fund Balance: Bond Fund	\$0.00	\$8,976.30	\$2,868.00	\$6,108.30	212.9812%
Deschutes County: Bond Fund: Current Year Taxes	\$71.06	\$14,849.69	\$0.00	\$14,849.69	
Deschutes County: Bond Fund: Other Income	\$0.03	\$26.91	\$0.00	\$26.91	
Deschutes County: Bond Fund: Prior Years Taxes	\$10.25	\$439.75	\$0.00	\$439.75	
Jefferson County: Bond Fund: Current Year Taxes	\$802.04	\$155,641.03	\$183,985.00	-\$28,343.97	-15.4056%
Jefferson County: Bond Fund: Interest	\$26.64	\$343.81	\$600.00	-\$256.19	-42.6983%
Jefferson County: Bond Fund: Other Income	\$0.00	\$194.29	\$0.00	\$194.29	
Jefferson County: Bond Fund: Prior Year Taxes	\$429.14	\$4,301.63	\$2,500.00	\$1,801.63	72.0652%
Total Revenue	\$1,339.16	\$184,773.41	\$189,953.00	-\$5,179.59	-2.7%
Gross Profit	\$1,339.16	\$184,773.41	\$189,953.00	-\$5,179.59	-2.7268%
Operating Income / (Loss)	\$1,339.16	\$184,773.41	\$189,953.00	-\$5,179.59	-2.7268%
Other Income and Expense					
Debt Service: Bond Payment	\$0.00	-\$147,218.00	-\$172,948.00	\$25,730.00	14.8773%
Total Other Income and Expense	\$0.00	-\$147,218.00	-\$172,948.00	\$25,730.00	14.9%
Net Income / (Loss) before Tax	\$1,339.16	\$37,555.41	\$17,005.00	\$20,550.41	120.8492%
Net Income	\$1,339.16	\$37,555.41	\$17,005.00	\$20,550.41	120.8492%
Total Comprehensive Income	\$1,339.16	\$37,555.41	\$17,005.00	\$20,550.41	120.8492%

Payable Invoice Detail

Crooked River Ranch Fire & Rescue For the period April 1, 2021 to April 30, 2021

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
2checkout					
Apr 21, 2021	XXXX 4382	Annual Screen Capture Software fee for computers	69.95	Paid	Materials & Services:Professional Services:Computer Services
Total 2checkout			69.95		
Adam Wiley					
Apr 16, 2021	Cell Phone Reimb for Adam Wiley	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Adam Wiley			90.00		
AEDSuperstore.com					
Apr 1, 2021	XXXX 4382	Zoll Training Cables	155.00	Paid	Materials & Services:EMS Operations:Supplies
Total AEDSuperstore.com			155.00		
Aflac					
Apr 16, 2021	EFT	Premiums from staff	599.88	Paid	Payroll Liabilities
Total Aflac			599.88		
Alysha Delorto					
Apr 16, 2021	Reimbursement	Reimbursement for Coffee for Station	36.99	Paid	Materials & Services:Building & Maintenance:Supplies
Total Alysha Delorto			36.99		
Amazon					
Apr 3, 2021	XXXX 4382	Paper Towels/Rolls for Station	38.12	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 3, 2021	XXXX 4382	Glass Cleaner for Station	9.49	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 3, 2021	XXXX 4382	Lysol Toilet Bowl Cleaner Pack	23.00	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 3, 2021	XXXX 4382	Lysol Disinfectant Spray for Station	8.36	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 6, 2021	XXXX 4382	Kitchen and Janitorial Supplies for Station	151.62	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 30, 2021	XXXX 4382	Mo Fee for Prime Membership	12.99	Paid	Materials & Services:Administration:Memberships
Total Amazon			243.58		
Amy Weddle					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Apr 16, 2021	Cell Phone Reimb for Amy Weddle	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Amy Weddle			90.00		
Andrew Dempewolf					
Apr 16, 2021	Cell Phone Reimb - Andrew D.	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Andrew Dempewolf			90.00		
BendTel					
Apr 19, 2021	0427098	Phone charges, recurring service fees, taxes, surcharges and fees	481.80	Paid	Materials & Services:Utilities:Telecom munications
Total BendTel			481.80		
BoundTree Medical, LLC					
Apr 1, 2021	83994325	IV Catheter with Blood Control, 20 ga x 1.25, 50ea/bx	102.00	Paid	Materials & Services:EMS Operations:Supplies
Apr 1, 2021	83994325	Control Solution, Assure Prism Multi, L1 and L2, bottle of each	11.43	Paid	Materials & Services:EMS Operations:Supplies
Apr 1, 2021	83994325	Blood Glucose Test Strips, Assure Prism Multi 50/box	37.50	Paid	Materials & Services:EMS Operations:Supplies
Apr 1, 2021	83994325	CO2 Detector, Pedi-Cap, Pediatric 6 ea/bx	9.69	Paid	Materials & Services:EMS Operations:Supplies
Apr 1, 2021	83994325	Fasplint Aluminum Pump with Tapered Tip Compact IV Catheter, ViaValve	182.99	Paid	Materials & Services:EMS Operations:Supplies
Apr 1, 2021	83995936	Safety with Blood Control 18 ga x 1.25	102.00	Paid	Materials & Services:EMS Operations:Supplies
Apr 5, 2021	24006057	Vacuum Splint, Semi Disposable, Mattress and Case	298.99	Paid	Materials & Services:EMS Operations:Supplies
Apr 5, 2021	24006057	Electrodes, Blue Sensor SP, Med Size, Pediatric/Adult, 50/pk 20 pk/bx	38.97	Paid	Materials & Services:EMS Operations:Supplies
Apr 5, 2021	24006057	Shipping	7.91	Paid	Materials & Services:EMS Operations:Supplies
Apr 19, 2021	84020185	IV Catheter, ViaValve Safety w/Blood Control, 18 ga x 1.25	102.00	Paid	Materials & Services:EMS Operations:Supplies
Apr 19, 2021	84018605	Glucose Gel, 15 gm	8.70	Paid	Materials & Services:EMS Operations:Supplies
Apr 20, 2021	84025627	Electrodes, Blue Sensor SP Med Size	103.92	Paid	Materials & Services:EMS Operations:Supplies
Apr 20, 2021	84025627	Curaplex Fluff Bandage Roll	7.60	Paid	Materials & Services:EMS Operations:Supplies
Apr 20, 2021	84025627	Shipping	7.90	Paid	Materials & Services:EMS Operations:Supplies
Apr 20, 2021	84025627	Ipratropium Bromide . 5mg	12.60	Paid	Materials & Services:EMS Operations:Supplies
Apr 20, 2021	84025627	Curaplex Safety Lancet, 25g, 100/bx	17.00	Paid	Materials & Services:EMS Operations:Supplies
Apr 20, 2021	84025627	Safety Glasses Nemesis V30	41.50	Paid	Materials & Services:EMS Operations:Supplies

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Apr 20, 2021	84025627	IV Flush Syringe, Normal Saline, 10 ml prefilled	20.50	Paid	Materials & Services:EMS Operations:Supplies
Total BoundTree Medical, LLC			1,113.20		
Brodie Blok					
Apr 16, 2021	Cell Phone Reimb - Brodie Blok	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Brodie Blok			90.00		
Carson Oil Company, Inc.					
Apr 5, 2021	CP-00305880	Fuel purchased for all apparatus	330.86	Paid	Materials & Services:Fuel
Apr 19, 2021	CP-00308704	Fuel for all apparatus	730.62	Paid	Materials & Services:Fuel
Total Carson Oil Company, Inc.			1,061.48		
Charlie's Trading Post					
Apr 9, 2021	HD 179727335	Rehab meal after structure fire.	111.96	Paid	Materials & Services:Department Services:Rehab Supplies
Apr 23, 2021	XXXX 4382	Meals for PALS Training attendees	107.96	Paid	Materials & Services:Travel
Total Charlie's Trading Post			219.92		
Chase Wylder					
Apr 16, 2021	Cell Phone Reimb for Chase Wylder	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Chase Wylder			90.00		
Cody White					
Apr 16, 2021	Cell Phone Reimb for Cody White	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Cody White			90.00		
CoEnergy -Central Oregon					
Apr 22, 2021	386705	Tank Rent	45.00	Paid	Materials & Services:Utilities:Propane
Total CoEnergy -Central Oregon			45.00		
Colton Steinke					
Apr 16, 2021	Cell Phone Reimb for Colton S.	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Colton Steinke			90.00		
Crook County Fire & Rescue					
Apr 19, 2021	387	ACLS Cards	37.50	Paid	Materials & Services:EMS Operations:Supplies
Apr 19, 2021	387	BLS Instructor Cards	80.00	Paid	Materials & Services:EMS Operations:Supplies
Apr 19, 2021	387	ACLA Instructor Cards	20.00	Paid	Materials & Services:EMS Operations:Supplies
Total Crook County Fire & Rescue			137.50		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Crooked River Ranch Water Company					
Apr 1, 2021	94	Base Rate	34.59	Paid	Materials & Services:Utilities:Water
Apr 1, 2021	94	Water	9.81	Paid	Materials & Services:Utilities:Water
Total Crooked River Ranch Water Company			44.40		
Crooked River Sanitary					
Apr 1, 2021	00014	Sanitation services for the month of March	72.02	Paid	Materials & Services:Utilities:Sanitation
Total Crooked River Sanitary			72.02		
Damion Hatch					
Apr 16, 2021	Cell Phone Reimb for Damion Hatch	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Damion Hatch			90.00		
Dan Marsh					
Apr 16, 2021	Cell Phone Reimb for Dan Marsh	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dan Marsh			90.00		
Dennis Senko					
Apr 16, 2021	Cell Phone Reimb for Dennis Senko	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dennis Senko			90.00		
Deschutes County 911 Service District					
Apr 16, 2021	2303	911 Police-Fire RMS User Fees	264.30	Paid	Materials & Services:Dispatch Services
Total Deschutes County 911 Service District			264.30		
Frank Day					
Apr 16, 2021	Cell Phone Reimb - Frank Day	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Frank Day			90.00		
Freightliner Northwest					
Apr 16, 2021	PC253033531:01	Windshield wiper Bracket for 522/Asset #510582	55.03	Paid	Materials & Services:Vehicle/Equipment Maintenance:510582
Total Freightliner Northwest			55.03		
Garrett Schweigert					
Apr 16, 2021	Cell Phone Reimb for Garrett S.	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Garrett Schweigert			90.00		
Gary White					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Apr 16, 2021	Cell Phone Reimb for Gary White	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Gary White			90.00		
Gregory Haner					
Apr 16, 2021	Cell Phone Reimb for Greg Haner	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Gregory Haner			90.00		
Hagemeister Enterprises, Inc.					
Apr 20, 2021	32003R	Battery for 592/518953	149.50	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
Total Hagemeister Enterprises, Inc.			149.50		
High Desert Auto Supply					
Apr 5, 2021	633137	Battery for 571/518976	139.99	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Apr 5, 2021	633137	Core Deposit for old battery	18.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Apr 5, 2021	633250	Credit for return of old battery off 571	(18.00)	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Apr 16, 2021	635332	Part for 522/510582	3.29	Paid	Materials & Services:Vehicle/Equipment Maintenance:510582
Total High Desert Auto Supply			143.28		
Home Depot					
Apr 1, 2021	HD 177227331	Nails for Joist hangers for Training building.	20.95	Paid	Materials & Services:Training
Apr 1, 2021	HD 177729414	Duplex Nails	17.97	Paid	Materials & Services:Training
Apr 1, 2021	HD 177729414	60LB bags of Quikrete concrete mix	69.30	Paid	Materials & Services:Training
Apr 1, 2021	HD 177729414	Ryobi 40 V Hedge Trimmer	159.00	Paid	Materials & Services:Building & Maintenance
Apr 6, 2021	HD 178099688	bolts for hose divider	12.47	Paid	Materials & Services:Vehicle/Equipment Maintenance:510582
Apr 19, 2021	XXXX 4382	Screws/ Washer for self-drilling on Training grounds	69.34	Paid	Materials & Services:Training
Apr 19, 2021	XXXX 4382	Purchase of B/W Grounding plugs and thermoplastic power outlet for building supplies	29.88	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 20, 2021	XXXX 4382	Screws for Lath Self-Drill 8 x 3 for training center	31.92	Paid	Materials & Services:Training
Apr 29, 2021	XXXX 4382	Hose Adapter Kit	19.94	Paid	Materials & Services:Building & Maintenance:Supplies
Total Home Depot			430.77		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
HRA VEBA Trust					
Apr 16, 2021	EFT	Contributions for staff	1,500.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
Total HRA VEBA Trust			1,500.00		
IAFF 3650 - Redmond Firefighters Union					
Apr 9, 2021	Union Dues - ACH	Union Dues for Tom, Alysha, David	102.00	Paid	Payroll Liabilities
Apr 9, 2021	PAC to Union - ACH	PAC Donations from Staff to Union	20.00	Paid	Payroll Liabilities
Apr 22, 2021	Union Dues - ACH	Union Dues for: Tom, Alysha, David	102.00	Paid	Payroll Liabilities
Apr 22, 2021	PAC Donations - ACH	PAC donations to Union from staff	20.00	Paid	Payroll Liabilities
Total IAFF 3650 - Redmond Firefighters Union			244.00		
Jeff Scheetz					
Apr 16, 2021	Cell Phone Reimb for Jeff Scheetz	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Jeff Scheetz			90.00		
Kacey Davey					
Apr 16, 2021	Cell Phone Reimb - Kacey Davey	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Kacey Davey			90.00		
Life-Assist					
Apr 20, 2021	1092258	Oxytocin, 10u/1 ml vial	15.87	Paid	Materials & Services:EMS Operations:Supplies
Apr 20, 2021	1092349	Amsino Nitrile Exam Gloves, all sizes	420.00	Paid	Materials & Services:EMS Operations:Supplies
Apr 20, 2021	1092207	Adenosine, 6 mg, 2 ml vial	10.92	Paid	Materials & Services:EMS Operations:Supplies
Apr 20, 2021	1092207	Adenosine, 12 mg, 4 ml vial	72.72	Paid	Materials & Services:EMS Operations:Supplies
Apr 22, 2021	1092413	Amsino Nitrile Exam Gloves, Medium	60.00	Paid	Materials & Services:EMS Operations:Supplies
Total Life-Assist			579.51		
Lowes					
Apr 1, 2021	05759	Sprinkler Heads for yard	9.56	Paid	Materials & Services:Building & Maintenance:Maintenance
Apr 13, 2021	06697	replacement saw blades	69.96	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 19, 2021	XXXX 4382	Gloss paint for Reader Board project	7.96	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 27, 2021	XXXX 4382	Bolts and pole for maintenance on Reader Board	16.54	Paid	Materials & Services:Building & Maintenance:Supplies
Total Lowes			104.02		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
M & D Gutters					
Apr 20, 2021	337	Reattached and added new brackets to gutter in back of building	50.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Apr 20, 2021	337	Add chain downspouts at 2 locations on building	100.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Apr 20, 2021	337	Resealed 13 seams and 10 corners around building / Labor	1,035.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Apr 20, 2021	337	Sealant used to reseal seams and corners	78.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Total M & D Gutters			1,263.00		
Manisha Khatewoda					
Apr 16, 2021	Cell Phone Reimb for Manisha K.	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Manisha Khatewoda			90.00		
Marta McGovern-Philpott					
Apr 16, 2021	Cell Phone Reimb for Marta McGovern Philpott	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Marta McGovern-Philpott			90.00		
Mill Co. Manufacturing					
Apr 5, 2021	105	3 20ft 4x4x1/4 steel post for training facility behind Station	1,140.00	Paid	Capital Outlay & Grant Awards:Training Purchases
Apr 5, 2021	105	1 40 ft 6 x 6 beam	355.00	Paid	Materials & Services:Training
Total Mill Co. Manufacturing			1,495.00		
Myrsideys Steinke					
Apr 16, 2021	Cell Phone Reimb for Myrsi Steinke	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Myrsideys Steinke			90.00		
Nationwide Retirement Solutions					
Apr 9, 2021	Deferred Comp - EFT	Contributions from Staff	230.00	Paid	Payroll Liabilities
Apr 22, 2021	Deferred Comp - EFT	Deferred Comp contributions for staff	230.00	Paid	Payroll Liabilities
Total Nationwide Retirement Solutions			460.00		
Norco					
Apr 16, 2021	31849073	D Medical Oxygen USP	35.24	Paid	Materials & Services:EMS Operations:Supplies
Apr 16, 2021	31849073	DEY Medical Oxygen USP	36.77	Paid	Materials & Services:EMS Operations:Supplies
Apr 16, 2021	31849073	Handling Charge	25.00	Paid	Materials & Services:EMS Operations:Supplies
Total Norco			97.01		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Old Iron Small Engine Repair					
Apr 6, 2021	XXXX 4382	Repairs on 543: Replaced spark plugs, oil filter, replaced the oil with 30 weight, 6mm Helicoil insert, removed choke control and replaced choke control, drilled out the hole to fit new control, assembled control cable to choke lever, assembled air filter assembly, removed spark arrester top and cleaned arrester plate and offset them and assembled arrester together and offset wholes for spacing and all tested good.	260.30	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Total Old Iron Small Engine Repair			260.30		
Oliver Lemons					
Apr 10, 2021	HD 179727473	coffee	8.99	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 10, 2021	HD 179727473	Cups	5.99	Paid	Materials & Services:Building & Maintenance:Supplies
Total Oliver Lemons			14.98		
Oregon Health Authority					
Apr 22, 2021	XXXX 4382	Ambulance Service Renewal Fee	250.00	Paid	Materials & Services:EMS Operations:Fees/Dues
Total Oregon Health Authority			250.00		
Oregon Health Authority - OFS Receipting Unit					
Apr 26, 2021	GEMT Admin Fee	GEMT Administration Fee	776.92	Paid	Materials & Services:EMS Operations:Fees/Dues
Apr 26, 2021	GEMT Non-Fed Match	GEMT Non-Federal Match \$3,884.62	3,884.62	Paid	Materials & Services:EMS Operations:Fees/Dues
Total Oregon Health Authority - OFS Receipting Unit			4,661.54		
Oregon PERS					
Apr 9, 2021	PERS - EFT	Employer contributions	4,201.64	Paid	Personnel Services:PERS
Apr 9, 2021	PERS - EFT	Employee contributions, paid by Employer	1,141.75	Paid	Personnel Services:PERS
Total Oregon PERS			5,343.39		
Pacific Power					
Apr 5, 2021	24712171-001 3	Basic Charges, Load Size, Demand Charge, Taxes and Kilowatt Use	1,331.67	Paid	Materials & Services:Utilities:Electric
Total Pacific Power			1,331.67		
Pape' Kenworth					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Apr 6, 2021	2631330	Maintenance on 531: Brakes were seized. Inspected and drove the truck into the shop. Did a thorough inspection and no damage found. Greased slack adjusters and S CAMS's. I checked the adjustment and all ok at this time. Service Supplies	13.88	Paid	Materials & Services:Vehicle/Equipment Maintenance:516608
Apr 6, 2021	2631330	Labor	138.75	Paid	Materials & Services:Vehicle/Equipment Maintenance:516608
Apr 6, 2021	2631330	Tax	0.78	Paid	Materials & Services:Vehicle/Equipment Maintenance:516608
Total Pape' Kenworth			153.41		
Robberson Lincoln Mazda					
Apr 16, 2021	145140	Cap for Radiator on 571/518976	27.75	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Total Robberson Lincoln Mazda			27.75		
Robert Edwards					
Apr 16, 2021	Cell Phone Reimb - Bobby Edwards	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Robert Edwards			90.00		
SeaWestern Fire Fighting Equipment					
Apr 1, 2021	INV10127	Primus Glove, Black and Grey Premium Split Leather	108.95	Paid	Materials & Services:Fire Suppression:PPE
Apr 1, 2021	INV10137	Lion Protected Legend Helmet with Integrated Goggles, Yellow	280.00	Paid	Materials & Services:Fire Suppression:PPE
Apr 1, 2021	INV10137	Shipping	16.20	Paid	Materials & Services:Fire Suppression:PPE
Apr 1, 2021	INV10127	Shipping	14.20	Paid	Materials & Services:Fire Suppression:PPE
Apr 5, 2021	INV10204	Haix Laces for XR1 Boot	48.00	Paid	Materials & Services:Fire Suppression:PPE
Total SeaWestern Fire Fighting Equipment			467.35		
Solutions Yes					
Apr 21, 2021	INV272475	Black/White Copies	10.39	Paid	Materials & Services:Administration:Copier Expenses
Apr 21, 2021	INV272475	Color Copies	60.30	Paid	Materials & Services:Administration:Copier Expenses
Total Solutions Yes			70.69		
Special Districts Insurance Services					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Apr 7, 2021	03-0052514	May Health Premiums for Staff	9,924.15	Paid	Personnel Services:Employee Benefits:Health Insurance
Apr 7, 2021	03-0052514	May Dental Premiums for Staff	893.97	Paid	Personnel Services:Employee Benefits:Dental Insurance
Apr 7, 2021	03-0052514	May Long-Term Premiums for Staff	138.06	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Total Special Districts Insurance Services			10,956.18		
Stamps.com					
Apr 18, 2021	XXXX 4382	Mo. Fee for Stamps.com	17.99	Paid	Materials & Services:Administration:P ostage & Shipping
Apr 27, 2021	XXXX 4382	Purchase of Stamps	50.00	Paid	Materials & Services:Administration:P ostage & Shipping
Total Stamps.com			67.99		
Streamline					
Apr 1, 2021	41F663CA-0005	Mo. Fee for website	100.00	Paid	Materials & Services:Professional Services:Computer Services
Total Streamline			100.00		
Stryker Medical					
Apr 22, 2021	3017245M	Labor for maintenance on power cot for Ambulance	33.75	Paid	Materials & Services:EMS Operations:
Apr 22, 2021	3017245M	1/4 In Hose Assembly	153.52	Paid	Materials & Services:EMS Operations:
Apr 22, 2021	3017244M	1/4 Hose Assembly	153.52	Paid	Materials & Services:EMS Operations:
Apr 22, 2021	3017244M	Labor for maintenance on power cot for Ambulance	33.75	Paid	Materials & Services:EMS Operations:
Apr 22, 2021	3017207M	Labor on Power Cot for Ambulance	249.00	Paid	Materials & Services:EMS Operations:
Apr 22, 2021	3166532M	Smart Battery Pack Option 24V Ni-CAD Battery Pack	834.30	Paid	Materials & Services:EMS Operations:Supplies
Apr 22, 2021	3166532M	General Freight	5.84	Paid	Materials & Services:EMS Operations:Supplies
Apr 22, 2021	3034179M	Labor on Power Cot install	249.00	Paid	Materials & Services:EMS Operations:
Apr 22, 2021	3017252M	Labor on Power Cot	249.00	Paid	Materials & Services:EMS Operations:
Total Stryker Medical			1,961.68		
Swift Steel					
Apr 5, 2021	981612	Divider for hose Bed	132.40	Paid	Materials & Services:Fire Suppression:Supplies/Equ ipment
Apr 20, 2021	983156	Steel post & cover for Reader Board project	102.57	Paid	Materials & Services:Building & Maintenance:Supplies
Total Swift Steel			234.97		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Systems Design West					
Apr 22, 2021	20210829	EMS Billing for March	625.00	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Apr 22, 2021	20210829	Postage	18.15	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Total Systems Design West			643.15		
TEC Equipment					
Apr 16, 2021	501007P3S	Maintainance and Servicing on 5-Ton/Asset No. 513901: Changed Oil and Filter, checked lights, and all good. Greased Chasse right front wheel has grease coming out of the knuckle cover on the inside of the wheel, Coolant leak on the front side of the engine, and a small oil leak coming from the rear of the engine. Front Diff is low on fluid and front-rear diff is low on fluid. Serviced Diesel Pump mounted on flatbed and checked the operation of the engine which is working properly at this time. (Labor)	290.00	Paid	Materials & Services:Vehicle/Equipme nt Maintenance:513901
Apr 16, 2021	501007P3S	Parts	126.81	Paid	Materials & Services:Vehicle/Equipme nt Maintenance:513901
Apr 16, 2021	501007P3S	Misc. Charges	39.20	Paid	Materials & Services:Vehicle/Equipme nt Maintenance:513901
Apr 16, 2021	501007P3S	Tax	1.69	Paid	Materials & Services:Vehicle/Equipme nt Maintenance:513901
Total TEC Equipment			457.70		
Terminix					
Apr 1, 2021	167388	Quarterly spraying of building for rodents, ants, etc.	98.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Total Terminix			98.00		
Terrebonne Hardware					
Apr 5, 2021	0155078	Hardware for training grounds	20.96	Paid	Materials & Services:Training
Total Terrebonne Hardware			20.96		
Travis Delorto					
Apr 16, 2021	Cell Phone Reimb - Travis Delorto	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Travis Delorto			90.00		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
UPS					
Apr 19, 2021	XXXX 4382	Shipping Charges	22.85	Paid	Materials & Services:Administration:Postage & Shipping
Total UPS			22.85		
US Bank Equipment Finance					
Apr 16, 2021	440265700 - EFT	Contract Payment	139.99	Paid	Materials & Services:Administration:Copier Expenses
Apr 16, 2021	440265700 - EFT	Property Damage Surcharge	24.40	Paid	Materials & Services:Administration:Copier Expenses
Total US Bank Equipment Finance			164.39		
Vern Samples Landscaping					
Apr 6, 2021	45937	Turned on sprinklers and installed new sprinkler head	92.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Total Vern Samples Landscaping			92.00		
WHA Insurance					
Apr 16, 2021		Administration processing fee for processing HRA claim reimbursement from Feb.	25.00	Paid	Materials & Services:Professional Services
Total WHA Insurance			25.00		
Wright Ford, Inc.					
Apr 16, 2021	541 / 519658	Maintainance on 541: Oil and Filter Change, Checked Coolant, Tested Battery both passed, Checked Belts & Hoses and top off fluid levels. Checked for exhaust leak when cold, inspection found a sign of slight exhaust leak from driver side exhaust manifold. No repair recommended at this time. Recommend Wiper Blades Soon, an inspection found possible oil leak under the engine. Battery is ok, Brakes ok, Tires ok. Labor costs	25.00	Paid	Materials & Services:Vehicle Equipment/Maintenance:519658
Apr 16, 2021	541 / 519658	Parts	8.95	Paid	Materials & Services:Vehicle Equipment/Maintenance:519658
Apr 16, 2021	541 / 519658	Oil/Grease	24.43	Paid	Materials & Services:Vehicle Equipment/Maintenance:519658
Apr 16, 2021	541 / 519658	Tax	0.20	Paid	Materials & Services:Vehicle

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
					Equipment/Maintenance:5 19658
Total Wright Ford, Inc.			58.58		
Xero					
Apr 19, 2021	XXXX 4382	Monthly fee for accounting platform	24.00	Paid	Materials & Services:Professional Services:Accounting/Payro ll Services
Total Xero			24.00		
Zachary Cota					
Apr 16, 2021	Cell Phone Reimb - Zach Cota	Cell Phone Reimbursement for Jan/Feb/March 2021	90.00	Paid	Materials & Services:Volunteer Incentives
Total Zachary Cota			90.00		
Zoll Medical					
Apr 1, 2021	PO-0242/ 3251895 & 3254030	Zoll Paper	39.32	Paid	Materials & Services:EMS Operations:Supplies
Apr 1, 2021	PO-0242/ 3251895 & 3254030	Pedi Padz	163.58	Paid	Materials & Services:EMS Operations:Supplies
Total Zoll Medical			202.90		
Zoom Video Chat					
Apr 7, 2021	XXXX 4382	Webinar Version of Zoom	549.90	Paid	Materials & Services:Professional Services:Computer Services
Total Zoom Video Chat			549.90		
Total			41,307.47		



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Fire Chiefs Report – May 2021

- The training building is coming along nicely. Over the past two weeks we have done all the electrical, lights and outlets on the inside and work lights on the outside. All the electrical was put in using watertight conduit and fittings along with switch and outlet boxes. The concrete around the building has been completed and it looks great. There are 3 pads 6" thick that gives us a nice clean surface to train on. The one pad is for our build and burn building that can be put up and taken down if needed. It is not a permanent structure. With the agreement we have with the HOA and the road department they have put in a nice gravel road all the way around the building making a nice loop for trucks to drive on. The next step is to set the trusses, sheet, and shingle the roof prop. Our hope is get this done before the next board meeting.
- Outdoor burning will close June 1st. We are currently restricting burning to early morning until 11:00am. In many parts of the region, we are seeing an increase in escaped fires and want to try and prevent that from happening here.
- We have been not only been working on the building, but cleaning around the station and will have hauled off a few dump trailers loads of debris from the building and other projects.
- Currently I am working on a Line of Duty Death (LODD) binder. This would be something that if we had a LODD it would give detailed instructions from notifications to the funeral and beyond. It will also have sheets for all members to fill out with them and their family to fill out so what we can meet the families wishes if they might be killed or severely injured. It is not a fun thing to talk about but it is important to be prepared to do what we have to do to support the family and the department.

Respectively submitted,

Harry Ward, Fire Chief



CROOKED RIVER RANCH FIRE & RESCUE

Operations Report May, 2021

- Calls for service in April totaled 61. A breakdown of calls by month is below:

Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1-Fire (Building, Wildland, Vehicle, etc.)	4	0	3	5								
2-Overpressure Rupture, Explosion, Overheat (No Fire)	0	0	0	0								
3-Rescue & EMS	27	40	36	47								
4-Hazardous Condition (No Fire)	0	0	0	0								
5-Service Call	5	5	5	3								
6-Good Intent Call	3	7	11	5								
7-False Alarm & False Call	0	0	0	1								
8-Severe Weather & Natural Disaster	0	0	0	0								
9-Special/Other Incident	0	0	0	0								
Total Calls-To-Month End 2021	39	52	55	61	0	0	0	0	0	0	0	0
207												
<i>Total Calls-To-Month End 2020</i>	<i>39</i>	<i>66</i>	<i>49</i>	<i>50</i>	<i>53</i>	<i>38</i>	<i>50</i>	<i>61</i>	<i>47</i>	<i>54</i>	<i>41</i>	<i>63</i>

- Auto/Mutual Aid Given/Received (year-to-date)
 - Auto-Aid Given - 8
 - Auto-Aid Received - 2
 - Mutual-Aid Given - 4
 - Mutual-Aid Received - 1
- Monday night drills continue to be individual companies only. We have begun our annual wildland firefighter refresher training (RT-130). Companies have also completed EMS training on basic life support cardiac arrest treatment. This included use of Zoll

automatic external defibrillators (AED's), Zoll monitor/defibrillators, and the LUCAS automatic chest compression device.

- After this winter there were several new cracks in the parking lots. Tri-County Paving came out and performed the maintenance. They were able to crack seal all the parking lot cracks except for two that were too wide for the regular crack seal material. They will be applying a mastic patching compound to these cracks instead.
- Gutter repairs have been completed. This included sealing all the gutter seams and adding two chain down spouts in areas that were not draining well.
- The wildland engines have received their annual services. The utility vehicles and 572 are being scheduled for services next.
- Fire Med Memberships report (month-to-date):
 - Memberships renewed: 26
 - New memberships: 4
 - Non-renewals: 3

Respectfully submitted,

Sean Hartley, Assistant Chief