

Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250

Board Meeting Minutes (Virtual Style Meeting)
21 May 2020

A Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, 21 May 2020 at 06:30 pm online using "ZOOM" meeting platform.

Board Meeting Minutes

1. **Meeting Called to Order at:** By Director Oakley, She announced for the record that this is a virtual meeting and will include a notice of a supplemental Budget for the 2019/2020 Fiscal Year. Public can access this meeting via a special phone # and meeting #.
 - 1.1. **Roll Call:** Barb Oakley, Brad Pahl, Jeff Green, Mark Wilson, John Meredith, Harry Ward, Sean Hartley, Dana Schulke, Alysha Delorto, David McDonald, Tina Wilson, Bill Burt and Warren.
 - 1.2. **Flag Salute Led by-** None.
2. **Review of Agenda:** Director Wilson brought up unfinished business of 5.1. There was no reason for it other than receive a correct copy of the final print. It was removed.
3. **Approval of Board Meeting Minutes:**
 - 3.1. Motion for April Minutes made by Director Green to accept the minutes as corrected. Seconded by Director Wilson. Roll call vote; NO votes from Director Oakley; Pahl and Meredith. Director Green and Wilson voted YES. Motion Failed.
4. **Financial Report:**
 - 4.1. Director Green read the April financial report into the record. Director Pahl made a motion to accept the April financials as presented. Director Meredith seconded. Roll call vote and motion passed unanimously.
 - 4.2. Board Members to sign checks in June on Tuesday the 9th and Tuesday the 25th. Director Meredith the 9th and Director Oakley the 25th. Director Green both signings at 4:30 PM.
5. **Unfinished Business:**
 - 5.1. Revision of Board Policy, 2.02 (A. #5) Removed from agenda.
 - 5.2. Policy review after discussion will be pushed out until we can have a sit down workshop face to face. A Workshop was scheduled for July 9 2020 at 6:30 PM.
6. **New Business:**
 - 6.1. Supplemental Budget Resolution 2020-05. Increase \$13500.00 for this year. Grant funds per Hartley have been stored by SAFER for several years waiting for us to ask for it. Resolution 2020-05 was read into the record by Director Oakley. Motion made by Director Pahl and seconded by Director Meredith. Roll Call vote unanimously passed.
 - 6.2. Status for summer fire season. Director Pahl asked Chief Ward for a report on this and stated it is in the Chiefs Report. Chief Ward expanded on what was in his report.

- 6.3. Status of recovery of funds for COVID-19 from FEMA. Report from Chief Ward that we have spent \$871.00 so far and waiting for another invoice to submit everything. It can be submitted to the Feds or the State so Chief is trying to identify the correct avenue.
- 6.4. Office hours update. Keeping the hours the same as they have been. Discussion about coverage and shifts to stay open 5 days a week. This will be reviewed in the future per Director Oakley.
7. **Fire Chiefs Report:** (See last month's minutes for the report.) Submitted by Chief Ward in Board packet. Chief Ward added information about a phone meeting held by Central Oregon Health departments and first responders in regards to COVID-19. Director Pahl asked some questions about the collection agency and Chief Ward answered his questions. Director Pahl stated the Chief decided to not open his contract and "They" decided to not open it either and renew it.
8. **Operations Report:** (See last month's meeting minutes.) Director Pahl jumped back to ask the Chief about a contingency plan for his Budget. Chief stated he sent out an email with it and then discussed a potential Federal tax plan.
9. **Correspondence and Recognitions:** Chief Ward recognized John Meredith as the Ray Anderson Award recipient at the Awards Banquet for his efforts in the Wayside Memorial. Nothing in the suggestion box.
10. **Comments / Questions:** Director Wilson questioned why the college was not doing the training building improvements. Chief stated the college never got back to him.
11. **Adjournment:** Meeting adjourned at 07:32 pm.

Respectfully Submitted by,

Mark W. Wilson
Secretary, Director Position # 5
Crooked River Ranch Rural Fire Protection District Fire Board