



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board meeting on Thursday, December 15, 2022. The Board meeting will start at 6:30 pm and will be held at the fire station located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to this meeting can be found through the Zoom platform, by accessing our website, @ www.crrfire.org/meetings. The meeting is accessible to people with disabilities and will be recorded.

Board of Directors

Kay Norberg, President, (Position 2)
Mark W. Wilson, Vice President (Position 5)
Barbara Oakley, Secretary (Position 4)
Brad Pahl, Treasurer (Position 1)
Jeff Green, Director (Position 3)

District Staff

Acting in Capacity Fire Chief, Sean Hartley
Admin. Assistant, Dana Schulke

Board Meeting Agenda

1. Call to Order – Director Norberg
 - 1.1 Pledge of Allegiance – Director Wilson
 - 1.2 Roll Call – Director Oakley
2. Review of Agenda – Director Norberg
3. Approval of Board Meeting & Workshop Minutes – Director Norberg
 - 3.1 Approval of Board Workshop minutes from November 15, 2022
 - 3.2 Approval of Board Meeting minutes from November 17, 2022
4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for November 2022 – Director Pahl
 - 4.2 Appointment of Board members to sign checks for Tuesday, January 10th and Wednesday, January 25th, 2023 – Director Norberg
5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 Update on steering committee – (Tabled until January Meeting)
 - 5.2 Executive Session - **per ORS 192.660(2) (a)** to consider the employment of a public officer, employee, staff member or individual agent. This is a closed session not open to the public. Any media requesting access, please email admin@crrfire.org, prior to the date of this meeting. – Director Norberg

6. New Business (consideration, discussion, and possible action on the following items):
None
7. Reports:
 - 7.1 Fire Chief Report - submitted by AIC Fire Chief, Sean Hartley in Board packet
 - 7.2 CERT program – Linda Kay Widmer
8. Comment/Questions:
 - 8.1 Public input on the current agenda topics
 - 8.2 Public input on future agenda topics – (Please limit to one topic)
9. Correspondence/ Recognitions/ Good of the Order – Director Norberg
10. Adjournment – Director Norberg

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)

Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250

Board Workshop Meeting
November 15, 2022

A Board Workshop meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Tuesday, November 15, 2022, at 6:30 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Board Workshop Minutes

Flag Salute: Director Wilson led the flag salute.

Called to Order by Director Norberg at 6:30 pm.

Roll Call by Director Oakley: Directors Oakley, Norberg, Wilson, Pahl and Green were present. Also present was Acting Fire Chief Sean Hartley, Administrative Assistant Dana Schulke, Captain David McDonald, and Adam Wiley (who left for a call at 6:40 and then returned at 7:10pm. Public in attendance, Tina Wilson, Mike Dries, Linda Kay Widmer, Bill Burt, and Joseph Costigan.

Discussion on Oregon State Fire Marshall Grant for Capacity Staffing: Director Norberg passed this topic over to Acting Fire Chief Sean Hartley. At this time, Chief Hartley stated that at the last Board Meeting he talked about the Oregon State Fire Marshall Staffing Capacity grant. This grant is for small, urban fire districts that lie in the Wildland Urban Interface areas of Oregon. He was asked to put some numbers together to present to the Board at tonight's workshop. He started off by going over how the Captain's hiring process went, as we only received one application, from an internal candidate. In talking with that person who applied for the position, he stated that he did not want to set up that person for failure for the testing process, since we only had one applicant. His plan moving forward, is to move the internal employee to a shift position, once Captain Fast leaves. All Officers will be on duty to back him up on the shift, and the other Captains will proceed on their shift as normal. We were able to utilize the summer staffing grant that we received over the summer from the Oregon State Fire Marshal's office and not touch our funds that were allocated in our budget for part-time staff. We will be keeping some of our part-times throughout the next couple of months, as they will be able to fill some of our coverage needs.

Chief Hartley then presented the Board with a Power Point presentation on the flatscreen, which consisted of current and past financial data. He reviewed of taxes received, income vs. expenditures, and revenue received over our budgeted amount. Any overages we have been rolling the funds into our Capital Fund. In regard to the historical call data, we are averaging the same number of calls per day. However, when we look at the time frame of when the majority of calls come in, it is between 8:00 am and 8:00 pm. He then stated we have had many back-to-

back calls which is when we have the staffing issues. However, our mutual aid partners are able to assist. Chief Hartley then went into Personnel costs on this year's budget, which did not take into account the SAFER grant stipends, or the part-time program. He then went into two different staffing modules on the presentation and explained each one to the Board. He then stated that Option 1 is doable without applying for the grant the State Fire Marshal is offering. Joe Costigan asked a question regarding Option 1 and Chief Hartley clarified the figures and mentor roles of himself and Lieutenant Day. Chief Hartley stated that the employee that is moving into the Shift role will be mentored, and he will be up to speed in six months to alleviate the workload on himself and others.

Chief Hartley then stated that the OSFM grant to increase capacity will pay up to two, firefighter/paramedic employees. It is a match grant, so at the first year it is 10% which would save us a little over \$137,500. Year two is a 25% match, which is a savings of \$125,000, and year three would be a 50% match, which would save us a little over \$91,000. Chief Hartley then stated that we do not have a Personnel Reserve Fund in our budget, so if one of our members gets injured on the job, we would have to fill that position with a temporary hire person or part-time personnel, which would eat up our budget. However, if we have a Personnel Reserve Fund with funds set aside for anything unanticipated, we can then pull from this fund for any personnel staffing issues. This is something to think about if we receive the grant funds.

Chief Hartley then presented Option 2 with hiring additional two employees (2 per shift) and the numbers shown were a bit higher. So, the grant savings are about the same, there is no real big pay difference. He went into detail and talked about several calls they had been on the past month where we really needed people and Redmond Fire had to assist. The plan of Option 1 or Option 2 gives us some depth to provide emergency response to the community.

Chief Hartley stated he has also reached out to SDAO and HR Answers to do a salary evaluation for us to see where we are in providing competitive pay for our staff, size, and budget. Discussion ensued between Chief Hartley and the Board regarding the pay, benefits, etc. Also discussed was the amount of calls we get during the night. Chief Hartley said he was waiting for that data to arrive from the State Fire Marshal's Office.

Looking at the numbers Chief Hartley presented, Option 2 would be really tight financially, if we did not apply for the grant. We also need to look at where we can trim down on other budget line items. There is also the option of applying for the SAFER grant to extend the extra staffing past the three years, but this grant is harder to get and not guaranteed. If we did get the SAFER grant, it would be smooth sailing and it would get us through to the next Local Option Levy. More questions ensued by the Board and some of the talking points discussed in this meeting would be good for the public to know when we talk about our Levy next year. Director Oakley asked what Chief Hartley needed in order to proceed in applying for the OSFM Staffing grant. Chief Hartley stating he just has to plug in some numbers and the application deadline is at the end of the month. We should know if we were awarded the grant in January 2023. Funds should be awarded to us in March or April 2023. Chief Hartley stated that he heard from the Board that Option 2 would be what they are shooting for. He can work on next years budget and have some

figures ready for the Board at the Board meeting on Thursday. More discussion ensued from the Board and members of the public and Chief Hartley. There was discussion on how fire districts and departments will eventually be merging together, as there is just not enough people applying for fire service positions. Chief Hartley stating there will be a slight reduction in overtime by adding the additional staff, as he utilized larger numbers when he presented these numbers. Getting people to fulfill the extra positions for our District will be a challenge, should we receive the grant. Further discussion ensued regarding our current students and where they were with their schooling, etc. Chief Hartley stated we will be utilizing some of our part-time employees that were here over the summer to get us through the next few months, until the grant funds are received.

A discussion ensued regarding Civil Service Commission. Chief Hartley stated he has read through the existing rules that this District from 2007 and they are very outdated. He has received drafts from other surrounding districts, as well as a copy of one from SDAO, which are way more than our small District needs. He stated he has learned that the Board of Directors is responsible for appointing Civil Service Members. He has some people in mind, but the Board would have to approve and find more members. It has to be a minimum of three members.

Discussion on Fire Chief Negotiations: Director Wilson stated that he, Director Pahl and Chief Hartley have had a meeting in regarding contract addendums, agreements, etc. Director Wilson stated he emailed out a draft to all Board members last night. All Board members were to review the draft, and email Director Pahl with any corrections, or comments. Any corrections, comments etc. will be brought up in the Executive Session on Thursday to discuss. He stated he and Director Pahl have been diligently working on this and Chief Hartley has seen some of this agreement, but not all of it. There was no further discussion.

Adjournment by Director Norberg at 7:45 pm.

Respectively submitted by:

Administrative Assistant, Dana Schulke

Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250

November 17, 2022

Board Meeting Minutes

1. **Called to Order** by Director Norberg at 6:30pm. Roll call was taken by Director Oakley and the following individuals were in attendance: Directors Norberg, Wilson, Oakley, Pahl and Green. Also, in attendance was Acting Fire Chief Sean Hartley and Administrative Assistant Dana Schulke. Captain Tom Fast and FF/Paramedic Adam Wiley were in attendance, but left at 6:56pm due to a call, then returned to the meeting at 7:30 pm. Public in attendance were Linda Kay Widmer, William Burt, Tina Wilson, Mike Dries and Colton Steinke (who attended until 6:55 pm, then left).
2. **Review of Meeting Agenda Items** – there was no additions or deletions to the agenda.
3. **Approval of the Board Meeting minutes from October 20, 2022**
 - 3.1 The minutes were reviewed by the Board. Director Pahl made a motion to approve the Board Meeting minutes from October 20th as presented. Director Green seconded the motion. All voted by stating “Aye,” motion carried, (5-0).
4. **Financial Reports -**
 - 4.1 **Financial reports for October 2022** – Director Pahl stated that after the past 2-3 months he has the reconciliation process down. He also stated the \$9,332.50 showing at the bottom of the Balance Sheet has not been spent at the end of October (which showed September on the Balance Sheet). Director Wilson stated in his two-on-one meeting with Chief Hartley, he had to ask why “S. Hartley” was showing under Assets on the Balance Sheet. Chief Hartley explained that it was an overpayment on a credit card. Chief Hartley stated there are still some ambulance billing vendors that are still depositing our funds into First Interstate unfortunately, but that is being worked on by our billing company to make sure all the funds are getting into the Chase account. We plan on closing out the old US Bank account after the first of the year. Director Wilson made a motion to approve the October financials as presented, Director Oakley seconded the motion. All voted by stating “Aye”, motion carried, (5-0).
 - 4.2 **Appointment of Board members to sign checks** – It was decided that Director Norberg and Director Wilson will sign the checks on Friday, December 9th and Director Norberg and Director Green will sign checks on Tuesday, December 27, 2022.
5. **Unfinished Business –**
 - 5.1 **Update on Steering Committee** – Chief Hartley reported the committee is going to meet after January 1st, as we have too many events in the next month and not enough days.
 - 5.2 **Executive Session** – The Board went into Executive Session at 6:40 pm to consider employment of a public official, per ORS 192.660(2)(a). During this time, William Burt left at 7:40 pm (while the Board was in Executive Session). The Board came out of Executive Session at 7:45 pm and no decisions were made.
 - 5.3 **Update on Grants** - Chief Hartley went over the list of grants. We have applied for the SDAO Safety Grant for additional security cameras. Also, we have applied for the

Assistance to Firefighter Grant for a new Engine and we are still waiting to hear back on both of these. We have received an AFG grant to install the Exhaust Removal System in the bay. The vendor is to install it in 12-16 weeks (around March/April). We have submitted the Oregon State Fire Marshal Engine grant and we are waiting to hear back on this one. Director Pahl made a recommendation to proceed with the Oregon State Fire Marshal Staffing grant (as discussed in the Board Workshop) and for Chief Hartley to draft the submission by November 30th. There was no further discussion.

6. New Business:

6.1 Discussion on Board positions for May 2023 elections - At this time Director Norberg stated there were going to be three positions available at the end of June 2023. She asked the current Board members who's terms were up if they will be running again for the Board. Director Wilson stated that he has an interest in being a volunteer with the District and feels he could be of better use in that capacity, so he will not be running again for the Board. Director Oakley stated she will probably not run again, and Director Green was undecided at this time. There was no further discussion.

7. Reports -

7.1 Fire Chief Report- The report was in the Board packet for review. Chief Hartley added to his report that Shop with a Firefighter will be on December 3rd. Captain Delorto will be sending out more information on this soon. The Bureau of Land Management pile burning project is occurring on a day-to-day basis and is dependent on the weather. Our personnel will be assisting on this project. Lastly, Chief Hartley congratulated Damion Hatch on passing his Paramedic test and getting hired at Redmond Fire & Rescue.

7.2 CERT Report – Linda Kay Widmer presented the Board and audience with her report. She stated last month for training they had a representative from the Oregon Department of Transportation come and speak about traffic control and management. She stated he had some good stories to tell and also some gruesome pictures to show. The CERT team has come up with a list of needs for directing traffic such as equipment, signs, and safety vests. Norm Park, one of the CERT members, is working with Chief Hartley on radio traffic. Linda Kay is also working on getting new safety T-shirts for all the members in a different color, so they will stand out more. She indicated that the team is taking November and December off and will reconvene in January after the Holidays are over. During this time, everyone will be completing two online courses. Director Wilson stated that at the OFDDA conference it was mentioned that there are a lot of private grants out there and the CERT team should go after those. Also, large companies (like Walmart) want to give money away and we should be knocking on their doors to get what the CERT team needs. Linda Kay also mentioned that Sergeant Pond at Jefferson County Sheriff's Office has some equipment as well that we might be able to get. She also stated that she is assisting Dana and Alysha with the District holiday party this year. It will be held on Saturday, January 7th at 5:00 pm. The District will be providing a Ham and beverages; a white elephant gift exchange will be done and another game. RSVP's will be needed to know how much Ham to buy, etc.

8. Comments/Questions:

8.1 Public input on the current agenda - Tina Wilson stated she spoke to Chief Hartley to make sure there is a Volunteers report under comments. Chief Hartley stated one was not provided to him for this meeting, so that is why it was not put down on the agenda.

8.2 Public input on future agenda topics – None

9. Correspondence/Recognitions/Good of the order - Director Wilson stated he received a letter regarding the Northwest Leadership Seminar/Conference in March 2023 for anyone who is interested in attending. Director Oakley stated the Board received information from SDAO in regard to the Financial Data Transparency Act. SDAO is stating that all District's should be writing a letter to our Senators/Legislators to vote against this as it will have a huge impact on everyone's budget. The Board asked Director Oakley to draft the letters and the Board will sign it as soon as possible. Director Wilson stated there was a lot of good information at the OFDDA conference last month and he would like to go through the material with the Board at the next workshop. He also stated that at the OFDDA conference there is a Board President trophy given out every year and this year the Honor Guard was the recipient of the trophy. Director Wilson stated the Honor Guard has brought on two new members and the day after Thanksgiving is the 20-year anniversary of the Coos Bay Firefighters that were killed in the line of duty. The Honor Guard will be attending the service. Director Wilson stated that the Honor Guard is getting a lot of new members from the State Fire Marshal's Office, as the State Fire Marshal is a huge supporter of the Honor Guard. They are also getting members from DPSST (Department of Public Safety Standards Training). Director Pahl stated that Captain Fast is leaving us, and this will be his last Board meeting to attend. He congratulated him for all the years of service he has given the District and wished him well at his new location of employment.

12. Adjournment by Director Norberg at 8.29 pm

Respectfully,
Dana Schulke
Administrative Assistant

Balance Sheet

Crooked River Ranch Fire & Rescue As of November 30, 2022

NOV 30, 2022

Assets

Current Assets

Cash and Cash Equivalents

Bond Fund	180,361.49
Capital Reserve Fund	328,854.64
Chase Business	49,785.73
Chase Payroll	5,913.36
Chase Savings	35,006.85
FIB - Checking	6,010.32
General Fund	625,482.64
Local Option Levy Fund	655,580.96
S. HARTLEY	4,338.38
US Bank	1,360.35
Total Cash and Cash Equivalents	1,892,694.72

Total Current Assets 1,892,694.72

Total Assets 1,892,694.72

Liabilities and Equity

Liabilities

Current Liabilities

A. DELORTO	960.59
D. MCDONALD	1,168.91
D. SCHULKE	2,516.92
FIB - Credit Cards	130.55
H. WARD	2,747.44
Payroll Liabilities	(6,066.59)
T. FAST	1,381.06
Total Current Liabilities	2,838.88

Total Liabilities 2,838.88

Equity

Current Year Earnings	1,889,855.84
Total Equity	1,889,855.84

Total Liabilities and Equity 1,892,694.72

\$9,332.50 of the money in Chase Business account is part of the \$50,000 transfer from the Capital Reserve Fund. This amount is for the future purchases for the new 591 apparatus capital project but has not been spent at the end of November.

General Fund Net Income: \$1,371,307.21
Capital Reserve Fund Net Income: \$338,187.14

\$1,383,478.59
- \$ 2,838.88

\$1,380,639.71
- \$ 9,332.50

\$1,371,307.21

Budget Variance
Crooked River Ranch Fire & Rescue
General Fund
For the month ended 30 November 2022
Cash Basis

	Monthly Actual	YTD Actual	Budget	Var USD	Var %	Original Budget
Revenue						
Ambulance Revenue	\$26,684.45	\$93,784.61	\$250,000.00	-\$156,215.39	-62.4862%	\$ 250,000.00
Beginning Fund Balance	\$0.00	\$665,067.68	\$510,000.00	\$155,067.68	30.4054%	\$ 510,000.00
Conflagration Revenue	\$13,461.34	\$13,461.34	\$8,671.00	\$4,790.34	55.2455%	
Contractual Income	\$0.00	\$400.00	\$800.00	-\$400.00	-50.0%	\$ 800.00
Emergency Address Signs	\$25.00	\$175.00	\$500.00	-\$325.00	-65.0%	\$ 500.00
FireMed	\$1,665.00	\$6,570.00	\$13,500.00	-\$6,930.00	-51.3333%	\$ 13,500.00
Grant Funds	\$0.00	\$43,572.78	\$113,350.00	-\$69,777.22	-61.5591%	\$ 78,350.00
Interest	\$472.75	\$2,397.06	\$5,000.00	-\$2,602.94	-52.0588%	\$ 5,000.00
Misc. Income	\$1,093.89	\$3,480.98	\$5,000.00	-\$1,519.02	-30.3804%	\$ 5,000.00
Previously Levied Taxes	\$2,509.25	\$12,130.19	\$25,000.00	-\$12,869.81	-51.4792%	\$ 25,000.00
Taxes Collected in Year Levied	\$951,211.17	\$996,443.30	\$1,027,982.00	-\$31,538.70	-3.068%	\$ 1,027,982.00
Training Income	\$140.00	\$140.00	\$500.00	-\$360.00	-72.0%	\$ 500.00
Total Revenue	\$997,262.85	\$1,837,622.94	\$1,960,303.00	-\$122,680.06	-6.3%	\$ 1,916,632.00
Gross Profit	\$997,262.85	\$1,837,622.94	\$1,960,303.00	-\$122,680.06	-6.2582%	
Operating Expenses						
Contingency	\$0.00	\$0.00	\$37,204.00	-\$37,204.00	-100.0%	\$ 37,204.00
Transfer Out	\$0.00	\$0.00	\$75,000.00	-\$75,000.00	-100.0%	\$ 75,000.00
Debt Services						
Debt Service:Apparatus Payment	\$0.00	\$0.00	\$27,046.00	-\$27,046.00	-100.0%	\$ 27,046.00
Total Debt Services	\$0.00	\$0.00	\$27,046.00	-\$27,046.00	-100.0%	\$ 27,046.00
Materials & Services						
Administration	\$620.49	\$6,982.77	\$20,700.00	-\$13,717.23	-66.2668%	\$20,700.00
Building Maintenance & Supplies	\$1,104.64	\$2,956.92	\$35,000.00	-\$32,043.08	-91.5517%	\$35,000.00
CERT Program	\$58.00	\$2,167.67	\$5,000.00	-\$2,832.33	-56.6466%	\$5,000.00
Department Services	\$615.88	\$2,975.33	\$5,000.00	-\$2,024.67	-40.4934%	\$5,000.00
Dispatch Services	\$0.00	\$245.79	\$64,898.00	-\$64,652.21	-99.6213%	\$64,898.00
EMS Operations	\$2,586.88	\$9,603.52	\$45,000.00	-\$35,396.48	-78.6588%	\$45,000.00
Fire Operations	\$868.51	\$7,369.46	\$39,300.00	-\$31,930.54	-81.2482%	\$39,300.00
Fuel	\$1,689.75	\$9,093.93	\$15,000.00	-\$5,906.07	-39.3738%	\$15,000.00
Insurance	\$0.00	\$159.00	\$37,515.00	-\$37,356.00	-99.5762%	\$37,515.00
Prevention	\$0.00	\$0.00	\$2,000.00	-\$2,000.00	-100.0%	\$2,000.00
Professional Services	\$553.35	\$10,138.23	\$22,000.00	-\$11,861.77	-53.9171%	\$22,000.00
Radios/Communications	\$0.00	\$2,625.46	\$16,000.00	-\$13,374.54	-83.5909%	\$16,000.00
Rope Rescue Operations	\$0.00	\$445.03	\$3,000.00	-\$2,554.97	-85.1657%	\$3,000.00
SAFER Grant Expenditures	\$0.00	\$1,563.40	\$41,850.00	-\$40,286.60	-96.2643%	\$41,850.00
Training	\$238.80	\$3,034.37	\$30,000.00	-\$26,965.63	-89.8854%	\$30,000.00
Travel	\$682.45	\$985.95	\$5,000.00	-\$4,014.05	-80.281%	\$5,000.00
Tuition Reimbursement	\$0.00	\$0.00	\$31,500.00	-\$31,500.00	-100.0%	\$31,500.00
Uniforms	\$1,247.43	\$2,351.78	\$7,000.00	-\$4,648.22	-66.4031%	\$7,000.00
Utilities	\$1,961.88	\$8,059.29	\$29,000.00	-\$20,940.71	-72.2093%	\$29,000.00
Vehicle/Equipment Maintenance	\$1,922.89	\$13,767.49	\$35,000.00	-\$21,232.51	-60.6643%	\$35,000.00
Volunteer Incentive Program	\$1,350.00	\$2,670.00	\$22,600.00	-\$19,930.00	-88.1858%	\$22,600.00
Wellness Program	\$325.00	\$518.69	\$10,000.00	-\$9,481.31	-94.8131%	\$10,000.00
Total Materials & Services	\$15,825.95	\$87,714.08	\$522,363.00	-\$434,648.92	-83.2%	\$522,363.00
Personnel Services						
Administrative Assistant	\$3,806.64	\$16,539.90	\$41,045.00	-\$24,505.10	-59.703%	\$41,045.00
Administrative Assistant Overtime	\$111.96	\$630.88	\$2,798.00	-\$2,167.12	-77.4525%	\$2,798.00
Assistant Chief	\$5,851.75	\$27,251.95	\$68,229.00	-\$40,977.05	-60.0581%	\$68,229.00
Employee Benefits	\$12,670.32	\$59,852.80	\$213,589.00	-\$153,736.20	-71.9776%	\$213,589.00
Fire Chief	\$0.00	\$25,273.99	\$87,524.00	-\$62,250.01	-71.1234%	\$87,524.00

Firefighter/Paramedic OT, 40-Hour	\$0.00	\$0.00	\$7,932.00	-\$7,932.00	-100.0%	\$7,932.00
Firefighter/Paramedic, 40-Hour	\$823.35	\$823.35	\$38,777.00	-\$37,953.65	-97.8767%	\$38,777.00
Part-Time Personnel	\$4,931.50	\$38,152.60	\$68,840.00	-\$30,687.40	-44.5779%	\$33,840.00
Payroll Taxes	\$2,968.12	\$18,841.99	\$48,671.00	-\$29,829.01	-61.287%	\$48,671.00
PERS	\$9,412.21	\$54,204.05	\$169,589.00	-\$115,384.95	-68.038%	\$169,589.00
Shift Personnel Overtime	\$1,843.32	\$16,209.68	\$46,614.00	-\$30,404.32	-65.2257%	\$46,614.00
Shift Personnel Wages	\$17,464.70	\$78,531.71	\$192,121.00	-\$113,589.29	-59.1238%	\$192,121.00
Student Volunteer Stipends	\$799.53	\$2,149.53	\$7,290.00	-\$5,140.47	-70.514%	\$7,290.00
Volunteer Conflag Reimbursement	\$0.00	\$4,441.13	\$8,671.00	-\$4,229.87	-48.7818%	
Volunteer Stipends & Benefits	\$1,300.00	\$20,100.00	\$36,500.00	-\$16,400.00	-44.9315%	\$36,500.00
Workers Comp. & Group Accident Insurance	\$242.00	\$15,598.09	\$15,500.00	\$98.09	0.6328%	\$15,500.00
Total Personnel Services	\$62,225.40	\$378,601.65	\$1,053,690.00	-\$675,088.35	-64.1%	\$1,010,019.00
Total Operating Expenses	\$78,051.35	\$466,315.73	\$1,715,303.00	-\$1,248,987.27	-72.8144%	
Net Income / (Loss) before Tax	\$919,211.50	\$1,371,307.21	\$245,000.00	\$1,126,307.21	459.7172%	
Net Income	\$919,211.50	\$1,371,307.21	\$245,000.00	\$1,126,307.21	459.7172%	
Total Comprehensive Income	\$919,211.50	\$1,371,307.21	\$245,000.00	\$1,126,307.21	459.7172%	

Budget Variance
Crooked River Ranch Fire & Rescue
Capital Reserve Fund
For the month ended 30 November 2022
Cash Basis

	Monthly Actual	YTD Actual	Budget	Var USD	Var %	Original Budget
Revenue						
Beginning Fund Balance	\$0.00	\$377,163.04	\$376,918.00	\$245.04	0.065%	\$ 376,918.00
Grant Funds	\$0.00	\$0.00	\$95,239.00	-\$95,239.00	-100.0%	
Interest	\$384.56	\$1,691.60	\$2,750.00	-\$1,058.40	-38.4873%	\$ 2,750.00
Misc. Income	\$0.00	\$0.00	\$3,691.00	-\$3,691.00	-100.0%	
Transfer In	\$0.00	\$0.00	\$75,000.00	-\$75,000.00	-100.0%	\$ 75,000.00
Total Revenue	\$384.56	\$378,854.64	\$553,598.00	-\$174,743.36	-31.6%	\$ 454,668.00
Gross Profit	\$384.56	\$378,854.64	\$553,598.00	-\$174,743.36	-31.565%	
Operating Expenses						
Contingency	\$0.00	\$0.00	\$84,500.00	-\$84,500.00	-100.0%	\$ 100,000.00
Capital Outlay						
Capital Outlay & Grant Awards:Apparatus Purchases	\$0.00	\$40,667.50	\$60,000.00	-\$19,332.50	-32.2208%	\$ 60,000.00
Capital Outlay & Grant Awards:Building Purchases	\$0.00	\$0.00	\$155,739.00	-\$155,739.00	-100.0%	\$ 45,000.00
Total Capital Outlay	\$0.00	\$40,667.50	\$215,739.00	-\$175,071.50	-81.1%	\$ 105,000.00
Total Operating Expenses	\$0.00	\$40,667.50	\$300,239.00	-\$259,571.50	-86.455%	
Net Income / (Loss) before Tax	\$384.56	\$338,187.14	\$253,359.00	\$84,828.14	33.4814%	
Net Income	\$384.56	\$338,187.14	\$253,359.00	\$84,828.14	33.4814%	
Total Comprehensive Income	\$384.56	\$338,187.14	\$253,359.00	\$84,828.14	33.4814%	

Budget Variance
Crooked River Ranch Fire & Rescue
Bond Fund
For the month ended 30 November 2022
Cash Basis

	Monthly Actual	YTD Actual	Budget	Var USD	Var %	Original Budget
Revenue						
Beginning Fund Balance	\$0.00	\$15,919.26	\$12,223.00	\$3,696.26	30.2402%	\$ 12,223.00
Interest	\$21.62	\$73.16	\$300.00	-\$226.84	-75.6133%	\$ 300.00
Previously Levied Taxes	\$432.42	\$2,108.43	\$3,500.00	-\$1,391.57	-39.7591%	\$ 3,500.00
Taxes Collected in Year Levied	\$154,891.60	\$162,260.64	\$184,203.00	-\$21,942.36	-11.9121%	\$ 184,203.00
Total Revenue	\$155,345.64	\$180,361.49	\$200,226.00	-\$19,864.51	-9.9%	\$ 200,226.00
Gross Profit	\$155,345.64	\$180,361.49	\$200,226.00	-\$19,864.51	-9.921%	
Operating Expenses						
Debt Services						
Debt Service: Bond Payment	\$0.00	\$0.00	\$181,562.00	-\$181,562.00	-100.0%	\$ 181,562.00
Total Debt Services	\$0.00	\$0.00	\$181,562.00	-\$181,562.00	-100.0%	\$ 181,562.00
Total Operating Expenses	\$0.00	\$0.00	\$181,562.00	-\$181,562.00	-100.0%	
Net Income / (Loss) before Tax:	\$155,345.64	\$180,361.49	\$18,664.00	\$161,697.49	866.3603%	
Net Income	\$155,345.64	\$180,361.49	\$18,664.00	\$161,697.49	866.3603%	
Total Comprehensive Income	\$155,345.64	\$180,361.49	\$18,664.00	\$161,697.49	866.3603%	

Payable Invoice Detail

Crooked River Ranch Fire & Rescue

For the period November 1, 2022 to November 30, 2022

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Adam Wiley					
Nov 3, 2022	Cell Phone Reimb. - Adam W.	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Adam Wiley			90.00		
Aflac					
Nov 17, 2022		Premiums from Staff for November	502.24	Paid	Payroll Liabilities
Total Aflac			502.24		
Amy Weddle					
Nov 3, 2022	Cell Phone Reimb. - Amy W	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Amy Weddle			90.00		
Best Med Urgent Care					
Nov 17, 2022	24044278	Firefighter Physical for Adam Wiley	325.00	Paid	Materials & Services:Wellness Program
Total Best Med Urgent Care			325.00		
BIOMED					
Nov 1, 2022	93832	Background checks for Vicki Burt, Adam Wiley and Torey Piatt	87.00	Paid	Materials & Services:Professional Services:Background Checks
Nov 21, 2022	94421	Background checks for William Burt and Emma Borlen	58.00	Paid	Materials & Services:Professional Services:Background Checks
Total BIOMED			145.00		
BoundTree Medical, LLC					
Nov 7, 2022	84743935	Bandage Triangular 40in x 40in x 56", 12 ea/bg, 20 bag/cs	28.56	Paid	Materials & Services:EMS Operations:Supplies
Nov 8, 2022	PO-0335 / 84751314	EMS Supply Order for EMS Room and Ambulances	451.59	Paid	Materials & Services:EMS Operations:Supplies
Total BoundTree Medical, LLC			480.15		
Brooklyn Emerson					
Nov 3, 2022	Cell Phone Reimb. - Brooklyn E.	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Brooklyn Emerson			90.00		
Carson Oil Company, Inc.					
Nov 1, 2022	CP-00415471 - EFT	Fuel for all apparatus	646.53	Paid	Materials & Services:Fuel

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 17, 2022	CP-00418819 - EFT	Fuel for all apparatus	492.14	Paid	Materials & Services:Fuel
Total Carson Oil Company, Inc.			1,138.67		
Colton Steinke					
Nov 3, 2022	Cell Phone Reimb. - Colton S.	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Colton Steinke			90.00		
Crooked River Ranch Water Company					
Nov 1, 2022	94	Base Rate	34.59	Paid	Materials & Services:Utilities:Water
Nov 1, 2022	94	Water	109.00	Paid	Materials & Services:Utilities:Water
Total Crooked River Ranch Water Company			143.59		
Crooked River Sanitary					
Nov 1, 2022	00014	Sanitation Services for October 2022	72.02	Paid	Materials & Services:Utilities:Sanitation
Total Crooked River Sanitary			72.02		
Damion Hatch					
Nov 3, 2022	Cell Phone Reimb. - Damion H	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Damion Hatch			90.00		
Dan Marsh					
Nov 3, 2022	Cell Phone Reimb. - Dan M.	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dan Marsh			90.00		
Dennis Senko					
Nov 3, 2022	Cell Phone Reimb. - Dennis S	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dennis Senko			90.00		
Elizabeth Ramirez					
Nov 3, 2022	Cell Phone Reimb. - Elizabeth R	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Elizabeth Ramirez			90.00		
Frank Day					
Nov 3, 2022	Cell Phone Reimb. - Frank D	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Frank Day			90.00		
Grant Caudel					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 3, 2022	Cell Phone Reimb. - Grant C	Cell phone Reimbursement for July/Aug/Sept 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Grant Caudel			90.00		
Hagemeister Enterprises, Inc.					
Nov 7, 2022	40213R	31 Stud Battery for 572	379.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:516001
Total Hagemeister Enterprises, Inc.			379.00		
High Desert Auto Supply					
Nov 21, 2022	761734	Trico Ice Front Beam Wiper Blade for 590	43.98	Paid	Materials & Services:Vehicle Equipment/Maintenance:514230
Nov 21, 2022	761734	Pwr/Steering Fluid	10.99	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Total High Desert Auto Supply			54.97		
Hoss Electric					
Nov 1, 2022	1712	Reconnect stage one of floor heat boiler	105.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Total Hoss Electric			105.00		
HRA VEBA Trust					
Nov 16, 2022	ACH	Contributions for Staff	1,500.00	Paid	Personnel Services:Employee Benefits:HRAVEBA
Total HRA VEBA Trust			1,500.00		
IAFF 3650 - Redmond Firefighters Union					
Nov 8, 2022	Union Dues - ACH	Union Dues from Tom, Alysha, David & Adam	136.00	Paid	Payroll Liabilities
Nov 8, 2022	PAC Donations - ACH	PAC donations from Staff	20.00	Paid	Payroll Liabilities
Nov 17, 2022	Union Dues - ACH	Union Dues from: Tom, Alysha, David, Adam	136.00	Paid	Payroll Liabilities
Nov 17, 2022	PAC Donations - ACH	PAC Donations from staff	20.00	Paid	Payroll Liabilities
Total IAFF 3650 - Redmond Firefighters Union			312.00		
Jeff Scheetz					
Nov 3, 2022	Cell Phone Reimb. - Jeff S.	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Jeff Scheetz			90.00		
Les Schwab Tire Center - Redmond					
Nov 7, 2022	901255314	Service call to Station to fix flat fire on 531	134.99	Paid	Materials & Services:Vehicle/Equipment Maintenance:516608
Nov 15, 2022	901257864	Tires and Wheel Balance for 571	829.94	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 21, 2022	901260228	LaCledde Chains for 571	141.99	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Nov 21, 2022	901260228	2321 LaCledde Chains for new 591	152.99	Paid	Materials & Services: Vehicle/Equipment Maintenance: 511289
Total Les Schwab Tire Center - Redmond			1,259.91		
Life-Assist					
Nov 16, 2022	PO-0336 / 1265693	EMS Supply Order	123.37	Paid	Materials & Services:EMS Operations:Supplies
Total Life-Assist			123.37		
Mark W. Wilson					
Nov 16, 2022	Reimbursement	Reimbursement of Breakfast at OFDDA conference, Nov 4th, 2022	9.00	Paid	Materials & Services:Travel
Total Mark W. Wilson			9.00		
Marta McGovern-Philpott					
Nov 3, 2022	Cell Phone Reimb. - Marta Mc	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Marta McGovern-Philpott			90.00		
Mat Jack					
Nov 1, 2022	17912	Female Safety Coupler M.P. for lifting airbags	21.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Nov 1, 2022	17912	Freight	19.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Total Mat Jack			40.00		
Myrsideys Steinke					
Nov 3, 2022	Cell Phone Reimb. - Myrsi S.	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Myrsideys Steinke			90.00		
N The Zone					
Nov 21, 2022	PO-0322/ Invoice 33600	T-SHIRTS FOR COMMUNITY SERVICE VOLUNTEERS S-XL	507.60	Paid	Materials & Services:Uniforms
Nov 21, 2022	PO-0322/ Invoice 33600	2XL	91.91	Paid	Materials & Services:Uniforms
Nov 21, 2022	PO-0322/ Invoice 33600	SCREEN PRINTING SETUP FEE	125.00	Paid	Materials & Services:Uniforms
Total N The Zone			724.51		
Nationwide Retirement Solutions					
Nov 8, 2022	Deferred Comp - EFT	Deferred Comp contributions from Staff	230.00	Paid	Payroll Liabilities
Nov 17, 2022	Deferred Comp - ACH	Contributions from Staff	230.00	Paid	Payroll Liabilities
Total Nationwide Retirement Solutions			460.00		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Norco					
Nov 9, 2022	36285101	D Medical Oxygen USP	17.62	Paid	Materials & Services:EMS Operations:Supplies
Nov 9, 2022	36285101	Handling Charge	29.00	Paid	Materials & Services:EMS Operations:Supplies
Nov 9, 2022	36285101	Fuel Surcharge	2.49	Paid	Materials & Services:EMS Operations:Supplies
Total Norco			49.11		
Northwest Safety Clean					
Nov 16, 2022	22-33892	Coat: NFPA Advanced Inspection - Shell and Liner	195.00	Paid	Materials & Services:Fire Operations:PPE
Nov 16, 2022	22-33892	Pant: NFPA Advanced Inspection - Shell and Liner	210.00	Paid	Materials & Services:Fire Operations:PPE
Nov 16, 2022	22-33892	Coat: NFPA Advanced Cleaning, Includes NFPA Inspection	28.00	Paid	Materials & Services:Fire Operations:PPE
Nov 16, 2022	22-33892	General Repairs or Alternation Meeting NFPA Compliance	235.05	Paid	Materials & Services:Fire Operations:PPE
Nov 16, 2022	22-33892	Shipping	200.46	Paid	Materials & Services:Fire Operations:PPE
Total Northwest Safety Clean			868.51		
Oregon Health Authority - OFS Receipting Unit					
Nov 17, 2022	GEMT FEES - ACH	Non-Federal Share of GEMT Services	293.69	Paid	Materials & Services:EMS Operations:Fees/Dues
Nov 17, 2022	GEMT FEES - ACH	OHA Administrative Fee	58.74	Paid	Materials & Services:EMS Operations:Fees/Dues
Total Oregon Health Authority - OFS Receipting Unit			352.43		
Oregon PERS					
Nov 8, 2022	PERS - EFT	Employer Contributions	3,803.63	Paid	Personnel Services:PERS
Nov 8, 2022	PERS - EFT	Employee Contributions, paid by Employer	962.23	Paid	Personnel Services:PERS
Nov 22, 2022	PERS - EFT	Employer contributions	3,586.29	Approved	Personnel Services:PERS
Nov 22, 2022	PERS - EFT	Employee contributions, paid by Employer	910.18	Approved	Personnel Services:PERS
Total Oregon PERS			9,262.33		
Pacific Power					
Nov 1, 2022	24712171-001 3	Basic Charges, Load Size Charge, Taxes and Kilowatt Usage	907.21	Paid	Materials & Services:Utilities:Electric
Total Pacific Power			907.21		
Professional Sales & Service LC					
Nov 8, 2022	29575	Horton, Blue LED light for lighted door handles on 571	11.70	Paid	Materials & Services:Vehicle/Equipme nt Maintenance:518976
Nov 8, 2022	29575	Shipping	10.00	Paid	Materials & Services:Vehicle/Equipme nt Maintenance:518976
Total Professional Sales & Service LC			21.70		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Quill Corporation					
Nov 1, 2022	28434211 - EFT	Dymo tapes for dymo letra tag machine	21.98	Paid	Materials & Services:Administration:S supplies
Nov 1, 2022	28434211 - EFT	Shipping	5.99	Paid	Materials & Services:Administration:S supplies
Nov 9, 2022	28698920 - EFT	Bankers Boxes for Storage	55.98	Paid	Materials & Services:Administration:S supplies
Total Quill Corporation			83.95		
Ryan Rhodes					
Nov 3, 2022	Cell Phone Reimb. - Ryan R.	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Ryan Rhodes			90.00		
Solutions Yes					
Nov 22, 2022	INV340096 - ACH	Black/White Copies	8.50	Paid	Materials & Services:Administration:C opier Expenses
Nov 22, 2022	INV340096 - ACH	Color Copies	55.05	Paid	Materials & Services:Administration:C opier Expenses
Total Solutions Yes			63.55		
Special Districts Insurance Services					
Nov 7, 2022	03-0052514 - ACH	December Health Premiums for staff	9,191.48	Paid	Personnel Services:Employee Benefits:Health Insurance
Nov 7, 2022	03-0052514 - ACH	December Dental Premiums for staff	839.60	Paid	Personnel Services:Employee Benefits:Dental Insurance
Nov 7, 2022	03-0052514 - ACH	December Long-Term Premiums for staff	143.76	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Nov 7, 2022	03-0052514 - ACH	December Health & Dental Premium for Adam Wiley	721.52	Paid	Personnel Services:Employee Benefits:Health Insurance
Nov 7, 2022	03-0052514 - ACH	December Long-Term Premium for Adam Wiley	23.96	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Total Special Districts Insurance Services			10,920.32		
Streamline					
Nov 1, 2022	41F663CA-0024 - ACH	Mo. Fee for website platform	100.00	Paid	Materials & Services:Professional Services:Computer Services
Total Streamline			100.00		
Sureline Broadband					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 7, 2022	20172	Phone and Internet Charges	599.00	Paid	Materials & Services:Utilities:Telecom munications
Total Sureline Broadband			599.00		
Systems Design West					
Nov 22, 2022	20222317	EMS Billing for October	800.00	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Nov 22, 2022	20222317	Postage	15.08	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Total Systems Design West			815.08		
Teleflex					
Nov 16, 2022	PO-0337 / 9506205238	EZIO needles	665.00	Paid	Materials & Services:EMS Operations:Supplies
Nov 16, 2022	PO-0337 / 9506205238	freight conf #9501322	12.50	Paid	Materials & Services:EMS Operations:Supplies
Total Teleflex			677.50		
Terminix					
Nov 17, 2022	209635	Every other month maintenance for Ants, Rodents, Spiders, etc.	100.00	Paid	Materials & Services:Building & Maintence:Maintenance
Total Terminix			100.00		
Travis Delorto					
Nov 3, 2022	Cell Phone Reimb. - Travis D.	Cell Phone Reimbursement for July/Aug/Sept. 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Travis Delorto			90.00		
US Bank Equipment Finance					
Nov 16, 2022	486570252 - EFT	Contract Payment	139.99	Paid	Materials & Services:Administration:C opier Expenses
Nov 16, 2022	486570252 - EFT	Yearly Property Tax	58.82	Paid	Materials & Services:Administration:C opier Expenses
Total US Bank Equipment Finance			198.81		
Verizon Wireless					
Nov 7, 2022	9918943505	Data Usage/Roaming charges for iPads on Ambulances,	240.06	Paid	Materials & Services:Utilities:Telecom munications
Total Verizon Wireless			240.06		
VISA - Chase					
Nov 1, 2022	5153	48" x 36" Presentation Boards for Fire Med and CERT program	490.00	Paid	Materials & Services:Department Services:Events
Nov 1, 2022	5153	Design time	112.50	Paid	Materials & Services:Department Services:Events

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 1, 2022	111-2973105-0257834	New Uniform shirts for winter, for Dana.	96.07	Paid	Materials & Services:Uniforms
Nov 1, 2022	HD 338894474	parts for floor heat system	16.95	Paid	Materials & Services:Building & Maintenance:Maintenance
Nov 2, 2022	HD 339465561	New Kuerig and drip coffee maker	141.87	Paid	Materials & Services:Building & Maintenance:Supplies
Nov 2, 2022	70214358	Indeed fee for applicant	58.00	Paid	Materials & Services:Professional Services:Hiring / Application Process
Nov 3, 2022	16747	Training aid	179.95	Paid	Materials & Services:Training
Nov 4, 2022	HD 341198084	Dinner for Mark & Sean at OFDDA conference	58.85	Paid	Materials & Services:Training
Nov 4, 2022	HD 341693950	snow shovels	53.94	Paid	Materials & Services:Building & Maintenance
Nov 5, 2022	XXXX 5299	Lodging for Sean Hartley Nov 2nd - 5th, 2022 for OFDDA conference in Hood River, OR	390.93	Paid	Materials & Services:Travel
Nov 5, 2022	XXXX 5299	Lodging for Mark Wilson, Nov 3-5th, 2022 for OFDDA conference in Hood River, OR	282.52	Paid	Materials & Services:Travel
Nov 7, 2022	HD 341158898	Station Supply Order	83.00	Approved	Materials & Services:Building & Maintenance:Supplies
Nov 7, 2022	HD 341158890	Station Supply Order	11.91	Paid	Materials & Services:Building & Maintenance:Supplies
Nov 7, 2022	HD 341158905	Station Supply Order	184.27	Paid	Materials & Services:Building & Maintenance:Supplies
Nov 8, 2022	HD 342058937	tire pressure gauge	9.49	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Nov 8, 2022	HD 342058911	Pig pads	96.79	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Nov 8, 2022	HD 342058911	Ear plugs	36.86	Paid	Materials & Services:Building & Maintenance:Equipment
Nov 10, 2022	XXXX	Purchase of Stamps from Stamp.com	50.00	Paid	Materials & Services:Administration:Postage & Shipping
Nov 14, 2022	HD 346356709	Cert Name badges	58.00	Paid	Materials & Services:CERT Program
Nov 14, 2022	HD 346356709	Staff name badges	333.50	Paid	Materials & Services:Uniforms
Nov 14, 2022	HD 346356709	shipping	9.00	Paid	Materials & Services:Uniforms
Nov 15, 2022	111-1564729-6521845	Tags for Giving Tree	13.38	Paid	Materials & Services:Department Services:Events
Nov 16, 2022	HD 344522215	Uniform sweatshirts	61.98	Paid	Materials & Services:Uniforms

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 17, 2022	XXXX	Mo. Fee for use of Stamps.com	17.99	Paid	Materials & Services:Administration:Postage & Shipping
Nov 19, 2022		Mo. Fee for Xero Accounting Platform	25.26	Paid	Materials & Services:Professional Services:Accounting/Payroll Services
Nov 21, 2022	XXXX	Mo Fee for Accounting Platform	25.56	Approved	Materials & Services:Professional Services:Accounting/Payroll Services
Nov 21, 2022	HD 345906374	Job posting for capt/medic position with Daily Dispatch	405.00	Paid	Materials & Services:Administration:Advertising
Nov 22, 2022	HD 351445966	Heating element for floor heat boiler	264.99	Approved	Materials & Services:Building & Maintenance:Maintenance
Nov 22, 2022	XXXX	Jumbo Big Gift Bags for Shop with a Firefighter	64.95	Paid	Materials & Services:Department Services:Events
Nov 22, 2022	XXXX	30 PCS Christmas Bags Assorted Size for Shop with a Firefighter	19.98	Paid	Materials & Services:Department Services:Events
Nov 22, 2022	B426671	Heating Element for 24BT/3PH	237.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Nov 22, 2022	B426671	Delivery	27.99	Paid	Materials & Services:Building & Maintenance:Maintenance
Nov 22, 2022	HD 351514939	Cleaning and station supplies	107.35	Paid	Materials & Services:Building & Maintenance:Supplies
Nov 23, 2022	HD 348677207	Cloud Business Hosting for website annual cost.	383.88	Approved	Materials & Services:Professional Services:Computer Services
Nov 28, 2022	114-4656261-1843440	Port Authority Women's Pullover	22.37	Paid	Materials & Services:Uniforms
Nov 28, 2022	114-5186994-5856235	Port Authority Ladies V Neck Sweater and 2 Long Sleeve Sport Shirt	69.77	Paid	Materials & Services:Uniforms
Nov 30, 2022	HD 349095686	Station Supply Order	234.78	Approved	Materials & Services:Building & Maintenance:Supplies
Total VISA - Chase			4,736.63		
WHA Insurance					
Nov 8, 2022	863978	Renewal policy for Accidental Death & Dis for 2023	242.00	Paid	Personnel Services:Workers Comp. & Group Accident
Total WHA Insurance			242.00		
Zoll Webstore					
Nov 7, 2022	PO-0334 / 3602752	zoll blood pressure cuff	89.24	Paid	Materials & Services:EMS Operations:Supplies
Total Zoll Webstore			89.24		
Total			39,451.86		



CROOKED RIVER RANCH FIRE & RESCUE

Fire Chief's Report December, 2022

- Calls for service in November totaled 65. A breakdown of calls by month is below:

Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1-Fire (Building, Wildland, Vehicle, etc.)	0	0	2	1	2	1	5	4	2	2	1	20
2-Overpressure Rupture, Explosion, Overheat (No Fire)	0	0	0	0	0	0	0	0	0	0	0	0
3-Rescue & EMS	31	38	43	27	41	31	33	50	38	40	48	420
4-Hazardous Condition (No Fire)	0	0	0	1	1	0	1	0	1	0	0	4
5-Service Call	2	8	2	3	1	8	3	6	6	0	6	45
6-Good Intent Call	6	5	3	4	6	4	2	4	4	6	6	50
7-False Alarm & False Call	2	0	0	2	0	1	0	1	3	0	4	13
8-Severe Weather & Natural Disaster	0	0	0	0	0	0	0	0	0	0	0	0
9-Special/Other Incident	0	0	0	0	0	0	0	0	0	1	0	1
Total Calls-To-Month End 2022	41	51	50	38	51	45	44	65	54	49	65	0
553												
<i>Total Calls-To-Month End 2021</i>	<i>39</i>	<i>52</i>	<i>55</i>	<i>61</i>	<i>57</i>	<i>62</i>	<i>64</i>	<i>50</i>	<i>41</i>	<i>59</i>	<i>45</i>	<i>42</i>

- Auto/Mutual Aid Given/Received (year-to-date)

- Auto-Aid Given – 5
- Auto-Aid Received – 3
- Mutual-Aid Given – 15
- Mutual-Aid Received – 15

- Grant Update:

- The Oregon Fire Service Capacity grant application has been submitted. According to their program guide their tentative date for award notification will be in January.
- All other submitted grants (AFG Engine, SDIS, OSFM Engine) have no updates.

- To facilitate indoor, winter training, a hose deployment prop was built that simulates our engine's preconnected hose bed. This prop will allow us to leave the engines in service and practice preconnect hose deployments. The prop can be moved around the apparatus bay or training building and set up to practice different hose deployment scenarios.
- Apparatus Bay Floor Heat. The replacement heating element has arrived, and we will install soon. Even with only one heating element working we are noticing the apparatus bay is maintaining a temperature in the low 60's which was the target temperature. Once the element is replaced, we will adjust the thermostats to maintain that temperature.
- Defensible Space Grants (year-to-date)
 - Total applications received: 35
 - Applications completed/paid: 31
 - Applications that did not meet deadline/complete work: 4
- Fire Med Memberships report (month-to-date):
 - Memberships renewed: 21
 - New memberships: 1
 - Non-renewals: 2
 - Total for the year: 282
- Update from Community Services Programs
 - Dennis Senko reported that since the last Board meeting no new smoke alarms or address sign requests have been received.
- Update from the Volunteer Fire Association
 - Shop with a Firefighter was a success. This year we took nine children shopping, treated them to a pizza party, and then they got to meet Santa. Thank you to all of our firefighters, CERT members, Community Service Volunteers, and Board members who were able to help us make that day go smooth.
 - The Holiday Giving Tree & Food Box program is going well. This year we received eight applications that totaled 37 tags put on the Giving Tree. The tags have all been taken and gifts are being returned. The families will be able to pick up their gifts and food boxes on December 22nd.

Respectfully submitted,

Sean Hartley
Acting Fire Chief