



# CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760  
Phone: (541) 923-6776 | Fax: (541) 923-5247  
[www.crrfire.org](http://www.crrfire.org)

## Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors, will hold a Board meeting on Thursday, February 21, 2019. The Board Meeting will start at 3:00 pm. The Board meeting will be held at the fire station located at 6971 SW Shad Road, Crooked River Ranch, Oregon. The meeting location is accessible to persons with disabilities and will be recorded.

### Board of Directors

Bob Bengtson, President (Position 5)  
Dennis Kirk, Vice President, (Position 3)  
Barbara Oakley, Secretary (Position 4)  
John Meredith, Treasurer (Position 2)  
James Dille, Director (Position 1)

### District Staff

Fire Chief, Harry Ward  
Asst. Fire Chief, Sean Hartley  
Admin. Asst., Dana Schulke

---

### Board Meeting Agenda

1. Call to Order - Director Bengtson
  - 1.1. Roll Call by Director Oakley
  - 1.2. Flag Salute – Director Dille
2. Review of Agenda
3. Approval of Board meeting minutes
  - 3.1. Approval of January 17, 2019 Board meeting minutes
4. Financial Reports
  - 4.1. Acknowledge receipt and approval of the financial reports for January 2019 – Director Meredith
  - 4.2. Appointment of Board members to sign checks for Monday, March 11th and Monday, March 25th, 2019.
5. Comments from the public - (Please sign-up before the meeting begins; comments or presentations are limited to 3 minutes in length and duplicate comments or testimonies are to be avoided)
6. Unfinished business (consideration, discussion, and possible action on the following items):
  - 6.1 Follow-up discussion on new Radio's/911 System – Asst. Fire Chief, Sean Hartley
  - 6.2 Follow-up on discussion on Active Shooter Threat Protocol/Security measures – Fire Chief, Harry Ward
7. New Business (consideration, discussion, and possible action on the following items):
  - 7.1 Performance Review of Fire Chief by Board (Executive Session) – Director Bengtson
  - 7.2 Discussion on a date for Board Workshop – Fire Chief, Harry Ward
8. Fire Chief's Report - Fire Chief, Harry Ward

9. Operations Report - submitted by Asst. Fire Chief, Sean Hartley
10. Correspondence & Recognitions – Director Bengtson
11. Comments/Questions
  - 11.1. Public
  - 11.2. Chief, Staff, and/or Volunteers
  - 11.3. Board of Directors
12. Adjournment – Director Bengtson

Reminder:

March Board meeting will be back to 6:30 pm.

\*\*\*\*\*

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)

**Crooked River Ranch RFPD  
6971 SW Shad Rd  
Terrebonne, OR 97760-9250**

**Board Meeting Minutes  
January 17, 2019**

A regular Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on January 17, 2019 at 3:00 p.m. at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road, Crooked River Ranch, Oregon.

**Board Meeting Minutes**

1. Called to Order by Director Bengtson at 3:00 p.m. Directors Dille, Meredith, Oakley and Bengtson were present, Director Kirk was excused from the meeting. Also present was Assistant Fire Chief, Sean Hartley and Administrative Assistant, Dana Schulke. Fire Chief, Harry Ward was excused from the meeting. Also in attendance, Captain David McDonald. Members of the public in attendance, Tina Wilson, Patricia Hayes, Brad Pahl, Kay Norberg and Barbara Pace.
2. Review of Meeting Agenda Items – Agenda was reviewed and there was nothing else to add.
3. **Approval of the Board Meeting Minutes.**
  - 3.1. December 20, 2018 Board minutes – minutes were reviewed & read by the Board. Director Dille made a motion to approve the December 20, 2018 Board meeting minutes as presented, Director Meredith seconded the motion, all were in favor and the motion passed, (4-0).
4. **Financial Reports -**
  - 4.1. Director Meredith presented the financial report as of the end of December 2018. In the First Interstate Bank general account, there was \$14,294.01. In the First Interstate Bank-Payroll account, we had \$2,917.54. In the Jefferson County Treasury the account balances were: Bond Fund \$26,171.45, Capital Reserve Fund \$185,039.18, General Fund \$418,060.86, Local Option Levy Fund \$226,423.64. In Accounts Receivable there was \$1,175.00. Director Oakley made a motion to approve the December 20, 2018 financial report as presented, Director Dille seconded the motion, all were in favor and the motion passed, (4-0).
  - 4.2 **Appointment of Board members to sign checks** – It was decided that Director Dille and Director Meredith will sign checks on Monday, February 11th and Director Oakley and Director Meredith will sign checks on Monday, February 25, 2019.
5. **Comments from the public** – none
6. **Unfinished Business** –
  - 6.1 **Follow-up discussion on the new Radios** – Assistant Fire Chief, Sean Hartley stated that last week Deschutes Co. 911 was able to turn on the interlink between our repeater and the new radio system. This is allowing us to transition from the old radios to the new radios. This is working well and there are no coverage issues at this time. Full transition to the new radios will be in April. There was no further discussion.

**6.2 Follow-up on Active Shooter Threat Protocol/Drill** – Assistant Fire Chief, Sean Hartley stated that last Friday the deputy's from the Jefferson County Sheriff's office came to the Station and met with Dana to go over some ideas to make the building safer. Some of the pointers they suggested were getting the security camera's (of which we have already received grant funds for), as well a recommendation to lock the front door while the crew is out of the Station and monitor who is coming into the building through the camera system. That way she can monitor who is coming around the corner and into the Station front door. Another recommendation was to put a privacy film on the windows so that people can't see into the building. It would be hard for any active shooter to see people in the building with this particular film on the windows. This will also help with HVAC efficiency for the building as well. This film would be put on the front main side of the building (North & Westside). Director Meredith asked if the reflective film will be able stop any bullet entry into the glass. Assistant Chief Hartley stated that it is only a "deterrent" from looking into the building to see people. Unfortunately the quotes we have received for the security glass that the schools are using is astronomical, it will not fit in our budget at this time. There was no further discussion on this topic.

**7. New Business –**

**7.1 Appointment of Budget Officer for 2019/2020 Budget** – Director Bengtson stated that the Fire Chief is usually the budget officer and asked to entertain a motion to his appointment. Director Meredith made a motion to appoint Fire Chief, Harry Ward as the 2019/2020 Budget Officer, Director Dille seconded the motion, and all were in favor and motion passed, (4-0).

**7.2 Discussion/Approval of Resolution 2019-01 to transfer funds from the Personnel Services Line item/Mechanic, to the Vehicle/Equipment Maintenance line item** - Assistant Fire Chief, Sean Hartley stated that in the board packet there is Resolution 2019-01 to move the remainder of the funds in the Personnel Services: Mechanic line item to the Vehicle/Equipment Maintenance line item. This is due to the retirement of Mark Wilson and we no longer have a mechanic to work on our vehicles. We currently have \$10,200 to move to the Vehicle/Equipment Maintenance line item, which will change the amount for this line item to \$28,200.00 in the event we need to send out our vehicles for maintenance and repair. Director Oakley made a motion to approve Resolution 2019-01 to transfer the exiting amount left in the Personnel Services: Mechanic line item to the Vehicle/Equipment Maintenance line item as presented, Director Meredith seconded the motion. Director Bengtson read through Resolution 2019-01. All were in favor of the motion, which passed, (4-0).

**8. Fire Chiefs Report** – Assistant Fire Chief, Sean Hartley reminded everyone about our awards banquet/potluck this Saturday and would love to everyone to attend.

**9. Operations Report** – an operations report was submitted to the Board by Assistant Fire Chief, Sean Hartley. He stated the main item to point out in this report was the amount of calls for last year, 622. This is a record for the District and we have had many volunteers step up and assist with many of them. There were no questions from the Board on the report. Director Meredith stated he would like to congratulate Captain Fast for completing the DPSST Firefighter Recertification process and Captain McDonald for assisting in the COCC joint recruitment process for students.



**10. Correspondence/Recognitions** – Director Bengtson stated the Board all received their copies of their SDAO newsletter. He also stated that he forwarded an email to the Board from Rob Moore, who did the Board assessment back in November of last year. We also received a thank you note from a resident, Claudia & Dave Fuller thanking the District for their services

**11. Comments/Questions:**

- 11.1 **Public** – Kay Norberg asked how many miles the Chief’s new truck has on it. Assistant Fire Chief, Sean Hartley stated that it has approximately 15,000.
- 11.2 **Chief, Staff and/or Volunteers** – Assistant Fire Chief, Sean Hartley stated that we are working on moving the abandoned RV on our corner lot. He is working with the Jefferson County Sheriff’s office on options for what we can do to move it, etc. We will hopefully get it resolved soon. Tina Wilson stated that the Blood Drive that happened yesterday did not go well. They had issues with the people that were drawing the blood.
- 11.3 **Board** – Director Meredith stated he wanted to let everyone know that the drawings for the First Responders/Veteran’s Memorial has been approved construction will be starting shortly. He thanked everyone for their support. Director Dille stated the HOA Board has received the final bill for the alternate exit and it was a smaller amount than what they thought it would be. The loan should be paid off within five years. Director Bengtson stated that it was nice to see new people at the Board meetings.

**12. Adjournment** by Director Bengtson at 3:29 pm.

Respectfully,  
Dana Schulke  
Administrative Assistant



# Balance Sheet

## Crooked River Ranch Fire & Rescue As of January 31, 2019

JAN 31, 2019

---

### Assets

---

#### Current Assets

---

##### Cash and Cash Equivalents

---

Bond Fund	27,549.99
Capital Reserve Fund	185,391.20
FIB - Checking	10,257.67
FIB - Payroll	4,201.20
General Fund	331,731.76
Local Option Levy Fund	227,639.80
PayPal	87.56
<b>Total Cash and Cash Equivalents</b>	<b>786,859.18</b>

Accounts Receivable	320.00
<b>Total Current Assets</b>	<b>787,179.18</b>

<b>Total Assets</b>	<b>787,179.18</b>
---------------------	-------------------

---

### Liabilities and Equity

---

#### Liabilities

---

##### Current Liabilities

---

Accounts Payable	5,777.95
FIB - Credit Cards	2,169.85
<b>Total Current Liabilities</b>	<b>7,947.80</b>

<b>Total Liabilities</b>	<b>7,947.80</b>
--------------------------	-----------------

#### Equity

---

Current Year Earnings	766,763.00
Unrestricted Net Assets	12,468.38
<b>Total Equity</b>	<b>779,231.38</b>

<b>Total Liabilities and Equity</b>	<b>787,179.18</b>
-------------------------------------	-------------------





**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**General Fund**  
 For the month ended 31 January 2019  
 Cash Basis

	January	YTD Actual	YTD Budget	Var USD	Var %
<b>Revenue</b>					
Ambulance Billing	\$12,226.42	\$100,179.11	\$150,000.00	-\$49,820.89	-33.2139%
Beginning Fund Balance:General/LO Levy Fund	\$0.00	\$263,282.29	\$239,987.00	\$23,295.29	9.7069%
Conflagration Revenue	\$0.00	\$2,019.68	\$2,020.00	-\$0.32	-0.0158%
Deschutes County: General Fund	\$737.92	\$67,930.52	\$49,235.00	\$18,695.52	37.972%
Deschutes County: Local Option Levy	\$1,131.53	\$1,522.22	\$18,485.00	-\$16,962.78	-91.7651%
Emergency Address Signs	\$40.00	\$320.00	\$500.00	-\$180.00	-36.0%
FireMed	\$990.00	\$7,605.00	\$12,375.00	-\$4,770.00	-38.5455%
Interest	\$1,349.02	\$3,348.38	\$3,500.00	-\$151.62	-4.332%
Jefferson County: General Fund	\$3,013.96	\$526,531.70	\$584,032.00	-\$57,500.30	-9.8454%
Jefferson County: Local Option Levy	\$0.00	\$196,118.20	\$205,763.00	-\$9,644.80	-4.6873%
Misc. Income	\$0.00	\$531.90	\$5,000.00	-\$4,468.10	-89.362%
Sale of Assets/Apparatus	\$0.00	\$7,239.00	\$0.00	\$7,239.00	
Training Income	\$0.00	\$0.00	\$500.00	-\$500.00	-100.0%
<b>Grant Revenue</b>					
Grants Funds	\$0.00	\$3,457.00	\$49,379.00	-\$45,922.00	-92.999%
SAFER Grant Revenue	\$0.00	\$7,401.00	\$0.00	\$7,401.00	
<b>Total Grant Revenue</b>	<b>\$0.00</b>	<b>\$10,858.00</b>	<b>\$49,379.00</b>	<b>-\$38,521.00</b>	<b>-78.0%</b>
<b>Total Revenue</b>	<b>\$19,488.85</b>	<b>\$1,187,486.00</b>	<b>\$1,320,776.00</b>	<b>-\$133,290.00</b>	<b>-10.0918%</b>
<b>Gross Profit</b>	<b>\$19,488.85</b>	<b>\$1,187,486.00</b>	<b>\$1,320,776.00</b>	<b>-\$133,290.00</b>	<b>-10.0918%</b>
<b>Operating Expenses</b>					
<b>Capital Outlay &amp; Grant Awards</b>					
Capitol Outlay & Grant Awards:Building Capital Pur.	\$0.00	\$0.00	\$6,914.00	-\$6,914.00	-100.0%
Debt Services & Contingency:Contingency	\$0.00	\$0.00	\$3,359.00	-\$3,359.00	-100.0%
<b>Total Capital Outlay &amp; Grant Awards</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,273.00</b>	<b>-\$10,273.00</b>	<b>-100.0%</b>
<b>Materials &amp; Services</b>					
Materials & Services:Administration	\$1,994.11	\$7,055.63	\$15,000.00	-\$7,944.37	-52.9625%
Materials & Services:Building & Maint.	\$443.75	\$3,007.20	\$10,000.00	-\$6,992.80	-69.928%
Materials & Services:Department Services	\$469.26	\$990.14	\$5,000.00	-\$4,009.86	-80.1972%
Materials & Services:Dispatch Services	\$447.14	\$57,082.48	\$58,115.00	-\$1,032.52	-1.7767%
Materials & Services:EMS Operations	\$729.38	\$15,849.13	\$32,950.00	-\$17,100.87	-51.8995%
Materials & Services:Fire Suppression	\$1,503.84	\$4,421.22	\$16,705.00	-\$12,283.78	-73.5336%
Materials & Services:Fuel	\$774.51	\$8,022.98	\$10,000.00	-\$1,977.02	-19.7702%
Materials & Services:Insurance	\$24,364.00	\$26,992.00	\$30,000.00	-\$3,008.00	-10.0267%
Materials & Services:Prevention	\$0.00	\$552.07	\$1,000.00	-\$447.93	-44.793%
Materials & Services:Professional Services	\$1,621.80	\$13,601.78	\$20,000.00	-\$6,398.22	-31.9911%
Materials & Services:Radios/Communications	\$0.00	\$618.18	\$4,611.00	-\$3,992.82	-86.5934%
Materials & Services:Rope Rescue Operations	\$0.00	\$0.00	\$1,500.00	-\$1,500.00	-100.0%
Materials & Services:SAFER Grant Expenditures	\$541.00	\$2,459.00	\$9,422.00	-\$6,963.00	-73.9015%
Materials & Services:Training	\$3,275.25	\$4,597.08	\$7,389.00	-\$2,791.92	-37.7848%
Materials & Services:Travel	\$0.00	\$0.00	\$9,105.00	-\$9,105.00	-100.0%
Materials & Services:Tuition Reimbursement	\$0.00	\$10,500.00	\$31,500.00	-\$21,000.00	-66.6667%
Materials & Services:Uniforms	\$2,171.03	\$2,512.35	\$5,713.00	-\$3,200.65	-56.024%
Materials & Services:Utilities	\$3,077.11	\$11,790.64	\$22,250.00	-\$10,459.36	-47.0084%
Materials & Services:Vehicle/Equipment Maint.	\$83.31	\$10,338.55	\$28,200.00	-\$17,861.45	-63.3385%
Materials & Services:Volunteer Incentives	\$12,430.00	\$18,865.00	\$29,400.00	-\$10,535.00	-35.8333%
Materials & Services:Wellness Program	\$0.00	\$40.00	\$10,000.00	-\$9,960.00	-99.6%
<b>Total Materials &amp; Services</b>	<b>\$53,925.49</b>	<b>\$199,295.43</b>	<b>\$357,860.00</b>	<b>-\$158,564.57</b>	<b>-44.3%</b>



<b>Personnel Services</b>					
Personnel Services: Employee Benefits	\$11,592.50	\$83,017.50	\$168,753.00	-\$85,735.50	-50.8053%
Personnel Services:Administrative Assistant:Overtime	\$0.00	\$116.28	\$1,224.00	-\$1,107.72	-90.5%
Personnel Services:Administrative Assistant:Regular	\$2,872.32	\$19,877.76	\$34,729.00	-\$14,851.24	-42.7632%
Personnel Services:Assistant Fire Chief:Salary	\$4,199.55	\$32,238.03	\$55,558.00	-\$23,319.97	-41.9741%
Personnel Services:Fire Chief	\$7,078.54	\$46,540.14	\$79,800.00	-\$33,259.86	-41.679%
Personnel Services:Mechanic	\$0.00	\$2,280.00	\$2,280.00	\$0.00	0.0%
Personnel Services:Part-Time Employees	\$0.00	\$18,869.62	\$35,280.00	-\$16,410.38	-46.5147%
Personnel Services:Payroll Taxes	\$2,967.76	\$20,545.47	\$38,248.00	-\$17,702.53	-46.2835%
Personnel Services:PERS	\$6,989.22	\$53,316.15	\$98,419.00	-\$45,102.85	-45.8274%
Personnel Services:Shift Personnel: Regular Wage	\$14,161.50	\$99,193.59	\$174,032.00	-\$74,838.41	-43.0027%
Personnel Services:Shift Personnel:Overtime	\$3,280.55	\$26,851.92	\$34,894.00	-\$8,042.08	-23.0472%
Personnel Services:Volunteer Conflag Reimburse.	\$0.00	\$515.40	\$516.00	-\$0.60	-0.1163%
Personnel Services:Volunteer Shift Stipends	\$800.00	\$3,500.00	\$36,500.00	-\$33,000.00	-90.411%
Personnel Services:Workers Comp. & Group Accident	\$0.00	\$18,851.50	\$18,500.00	\$351.50	1.9%
<b>Total Personnel Services</b>	<b>\$53,941.94</b>	<b>\$425,713.36</b>	<b>\$778,733.00</b>	<b>-\$353,019.64</b>	<b>-45.3%</b>
<b>Total Operating Expenses</b>	<b>\$107,867.43</b>	<b>\$625,008.79</b>	<b>\$1,146,866.00</b>	<b>-\$521,857.21</b>	<b>-45.5029%</b>
<b>Net Income / (Loss) before Tax</b>	<b>-\$88,378.58</b>	<b>\$562,477.21</b>	<b>\$173,910.00</b>	<b>\$388,567.21</b>	<b>223.4301%</b>
<b>Net Income</b>	<b>-\$88,378.58</b>	<b>\$562,477.21</b>	<b>\$173,910.00</b>	<b>\$388,567.21</b>	<b>223.4301%</b>
<b>Total Comprehensive Income</b>	<b>-\$88,378.58</b>	<b>\$562,477.21</b>	<b>\$173,910.00</b>	<b>\$388,567.21</b>	<b>223.4301%</b>



**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**Capital Reserve Fund**  
 For the month ended 31 January 2019  
 Cash Basis

	January	YTD Actual	YTD Budget	Var USD	Var %
<b>Revenue</b>					
Beginning Fund Balance:Capital Reserve Fund	\$0.00	\$183,404.57	\$182,864.00	\$540.57	0.2956%
<b>Jefferson County: Capital Reserve Fund</b>					
Jefferson County: Capital Reserve Fund:Interest	\$352.02	\$1,986.63	\$750.00	\$1,236.63	164.884%
<b>Total Jefferson County: Capital Reserve Fund</b>	<b>\$352.02</b>	<b>\$1,986.63</b>	<b>\$750.00</b>	<b>\$1,236.63</b>	<b>164.9%</b>
<b>Total Revenue</b>	<b>\$352.02</b>	<b>\$185,391.20</b>	<b>\$183,614.00</b>	<b>\$1,777.20</b>	<b>0.9679%</b>
<b>Gross Profit</b>	<b>\$352.02</b>	<b>\$185,391.20</b>	<b>\$183,614.00</b>	<b>\$1,777.20</b>	<b>0.9679%</b>
<b>Operating Expenses</b>					
<b>Capital Outlay &amp; Grant Awards</b>					
Capitol Outlay & Grant Awards:AFG Grant Exp.	\$0.00	\$7,432.00	\$13,614.00	-\$6,182.00	-45.4091%
Capitol Outlay & Grant Awards:Building Capital Pur.	\$0.00	\$0.00	\$3,457.00	-\$3,457.00	-100.0%
<b>Total Capital Outlay &amp; Grant Awards</b>	<b>\$0.00</b>	<b>\$7,432.00</b>	<b>\$17,071.00</b>	<b>-\$9,639.00</b>	<b>-56.5%</b>
<b>Total Operating Expenses</b>	<b>\$0.00</b>	<b>\$7,432.00</b>	<b>\$17,071.00</b>	<b>-\$9,639.00</b>	<b>-56.4642%</b>
<b>Net Income / (Loss) before Tax</b>	<b>\$352.02</b>	<b>\$177,959.20</b>	<b>\$166,543.00</b>	<b>\$11,416.20</b>	<b>6.8548%</b>
<b>Net Income</b>	<b>\$352.02</b>	<b>\$177,959.20</b>	<b>\$166,543.00</b>	<b>\$11,416.20</b>	<b>6.8548%</b>
<b>Total Comprehensive Income</b>	<b>\$352.02</b>	<b>\$177,959.20</b>	<b>\$166,543.00</b>	<b>\$11,416.20</b>	<b>6.8548%</b>



**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**Bond Fund**  
 For the month ended 31 January 2019  
 Cash Basis

	January	YTD Actual	YTD Budget	Var USD	Var %
<b>Revenue</b>					
Beginning Fund Balance: Bond Fund	\$0.00	\$12,090.46	\$7,432.00	\$4,658.46	62.6811%
Deschutes County: Bond Fund	\$133.46	\$12,403.94	\$0.00	\$12,403.94	
<b>Jefferson County: Bond Fund</b>					
Jefferson County: Bond Fund: Current Year Taxes	\$681.52	\$129,883.79	\$160,609.00	-\$30,725.21	-19.1304%
Jefferson County: Bond Fund: Interest	\$151.06	\$436.90	\$0.00	\$436.90	
Jefferson County: Bond Fund: Other Income	\$0.00	\$365.78	\$0.00	\$365.78	
Jefferson County: Bond Fund: Prior Year Taxes	\$69.78	\$2,191.12	\$0.00	\$2,191.12	
<b>Total Jefferson County: Bond Fund</b>	<b>\$902.36</b>	<b>\$132,877.59</b>	<b>\$160,609.00</b>	<b>-\$27,731.41</b>	<b>-17.3%</b>
<b>Total Revenue</b>	<b>\$1,035.82</b>	<b>\$157,371.99</b>	<b>\$168,041.00</b>	<b>-\$10,669.01</b>	<b>-6.3491%</b>
<b>Gross Profit</b>	<b>\$1,035.82</b>	<b>\$157,371.99</b>	<b>\$168,041.00</b>	<b>-\$10,669.01</b>	<b>-6.3491%</b>
<b>Operating Expenses</b>					
<b>Capital Outlay &amp; Grant Awards</b>					
Capitol Outlay & Grant Awards: Bond Payment	\$0.00	\$129,822.00	\$158,404.00	-\$28,582.00	-18.0437%
<b>Total Capital Outlay &amp; Grant Awards</b>	<b>\$0.00</b>	<b>\$129,822.00</b>	<b>\$158,404.00</b>	<b>-\$28,582.00</b>	<b>-18.0%</b>
<b>Total Operating Expenses</b>	<b>\$0.00</b>	<b>\$129,822.00</b>	<b>\$158,404.00</b>	<b>-\$28,582.00</b>	<b>-18.0437%</b>
<b>Net Income / (Loss) before Tax</b>	<b>\$1,035.82</b>	<b>\$27,549.99</b>	<b>\$9,637.00</b>	<b>\$17,912.99</b>	<b>185.8772%</b>
<b>Net Income</b>	<b>\$1,035.82</b>	<b>\$27,549.99</b>	<b>\$9,637.00</b>	<b>\$17,912.99</b>	<b>185.8772%</b>
<b>Total Comprehensive Income</b>	<b>\$1,035.82</b>	<b>\$27,549.99</b>	<b>\$9,637.00</b>	<b>\$17,912.99</b>	<b>185.8772%</b>

# Payable Invoice Detail

Crooked River Ranch Fire & Rescue

For the period January 1, 2019 to January 31, 2019

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Adam Wiley</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Adam Wiley	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Adam Wiley	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Adam Wiley</b>			<b>90.00</b>		
<b>Aflac</b>					
Jan 16, 2019	EFT	Total Premiums for February from: Tom, Alysha, David, Harry, Sean and Dana	599.88	Paid	Payroll Liabilities
<b>Total Aflac</b>			<b>599.88</b>		
<b>All About You Engraving</b>					
Jan 18, 2019	XXXX 4382	Engraving Services and Awards for Awards/Appreciation dinner/potluck	242.00	Paid	Materials & Services:Department Services:Appreciation Dinner
<b>Total All About You Engraving</b>			<b>242.00</b>		
<b>Amazon</b>					
Jan 4, 2019	XXXX 4382	Laundry Soap and 409 for Station	84.55	Voided	Materials & Services:Building & Maintenance:Supplies
Jan 6, 2019	XXXX 4382	Laundry Detergent for Station	43.00	Paid	Materials & Services:Building & Maintenance:Supplies
Jan 6, 2019	XXXX 4382	409 Multipurpose Cleaner for Station	41.55	Paid	Materials & Services:Building & Maintenance:Supplies
Jan 16, 2019	XXXX 4382	Nomex Thread for PPE	10.58	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Jan 30, 2019	XXXX 4382	Mo. Fee for Prime membership - February	12.99	Paid	Materials & Services:Administration:Memberships
<b>Total Amazon</b>			<b>192.67</b>		
<b>Amy Weddle</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Amy Weddle	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Amy Weddle	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Amy Weddle</b>			<b>90.00</b>		
<b>BendTel</b>					
Jan 17, 2019	0353954	Telephone charges, outbound, recurring service charges, taxes, surcharges, etc	437.62	Paid	Materials & Services:Utilities:Telecommunications
<b>Total BendTel</b>			<b>437.62</b>		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>BIOMED</b>					
Jan 22, 2019	68822	Drug Screen Panel Testing for Sam Jurasevich	52.00	Paid	Materials & Services:SAFER Grant Expenditures
<b>Total BIOMED</b>			<b>52.00</b>		
<b>Bluehost</b>					
Jan 7, 2019	XXXX 4382	Renewal of Cloud Business Hosting for Website	359.88	Paid	Materials & Services:Professional Services:Computer Services
<b>Total Bluehost</b>			<b>359.88</b>		
<b>Bobby Edwards</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Bobby Edwards	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec. for Bobby Edwards	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Bobby Edwards</b>			<b>90.00</b>		
<b>BoundTree Medical, LLC</b>					
Jan 1, 2019	83068095	aMIDATE, 40MG, 2ML	27.75	Paid	Materials & Services:EMS Operations:Supplies
<b>Total BoundTree Medical, LLC</b>			<b>27.75</b>		
<b>Carson Oil Company, Inc.</b>					
Jan 4, 2019	CP-00171483	Fuel for all apparatus	324.73	Paid	Materials & Services:Fuel
Jan 17, 2019	CP-00174526	Fuel for all apparatus	449.78	Paid	Materials & Services:Fuel
<b>Total Carson Oil Company, Inc.</b>			<b>774.51</b>		
<b>Cayla Forsythe</b>					
Jan 1, 2019	Reimbursement	Reimbursement of EMT License Fee for Cayla Forsythe	110.00	Paid	Materials & Services:EMS Operations:Fees/Dues
Jan 8, 2019	Qtr Cell Phone Reimbursement Cayla Forsythe	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Cayla Forsythe	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Cayla Forsythe</b>			<b>200.00</b>		
<b>CoEnergy -Central Oregon</b>					
Jan 1, 2019	3142	Propane Use	79.95	Voided	Materials & Services:Utilities:Propane
<b>Total CoEnergy -Central Oregon</b>			<b>79.95</b>		
<b>Colton Steinke</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Colton Steinke	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Colton Steinke	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Colton Steinke</b>			<b>90.00</b>		
<b>Crooked River Ranch Water Company</b>					
Jan 1, 2019	94	Base Rate	34.59	Paid	Materials & Services:Utilities:Water
Jan 1, 2019	94	Water	19.62	Paid	Materials & Services:Utilities:Water
<b>Total Crooked River Ranch Water Company</b>			<b>54.21</b>		



## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Crooked River Sanitary</b>					
Jan 16, 2019	00014	Sanitation Services for December	69.92	Paid	Materials & Services:Utilities:Sanitation
<b>Total Crooked River Sanitary</b>			<b>69.92</b>		
<b>Dan Marsh</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Dan Marsh	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Dan Marsh	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Dan Marsh</b>			<b>90.00</b>		
<b>Dennis Senko</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Dennis Senko	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Dennis Senko	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Dennis Senko</b>			<b>90.00</b>		
<b>Deschutes County 911 Service District</b>					
Jan 1, 2019	740	911 Police Fire User Fees	447.14	Paid	Materials & Services:Dispatch Services
<b>Total Deschutes County 911 Service District</b>			<b>447.14</b>		
<b>Deschutes County Clerk</b>					
Jan 2, 2019	Election fee	Election Fee from Deschutes County Clerk	19.74	Paid	Materials & Services:Professional Services:Elections Fees
<b>Total Deschutes County Clerk</b>			<b>19.74</b>		
<b>Digital Employment/Streamline</b>					
Jan 1, 2019	99074	Mo. Fee for Web hosting (December)	100.00	Paid	Materials & Services:Professional Services:Computer Services
Jan 23, 2019	99350	Web hosting Fee for January	100.00	Paid	Materials & Services:Professional Services:Computer Services
<b>Total Digital Employment/Streamline</b>			<b>200.00</b>		
<b>Ethan Brown</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Ethan Brown	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec. for Ethan Brown	60.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Ethan Brown</b>			<b>60.00</b>		
<b>FD Pins</b>					
Jan 4, 2019	XXXX 4382	Service Pins for Volunteers/Staff for Banquet	43.86	Paid	Materials & Services:Department Services:Events
<b>Total FD Pins</b>			<b>43.86</b>		
<b>FirePro, LLC</b>					
Jan 18, 2019	4330142	Annual servicing of Fire Extinguishers at Station	312.00	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
<b>Total FirePro, LLC</b>			<b>312.00</b>		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Frank Day</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Frank Day	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec. for Frank Day	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Frank Day</b>			<b>90.00</b>		
<b>Garrett Schweigert</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Garrett Schweigert	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Garrett Schweigert	60.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Garrett Schweigert</b>			<b>60.00</b>		
<b>Gary White</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Gary White	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Gary White	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Gary White</b>			<b>90.00</b>		
<b>Home Depot</b>					
Jan 4, 2019	XXXX 4382	Items/parts purchased for new training grounds behind station	3.96	Paid	Materials & Services:Training
Jan 7, 2019	XXXX 4382	Bi-Metal Saw for Station Use	54.97	Paid	Materials & Services:Building & Maintenance:Supplies
Jan 7, 2019	XXXX 4382	Bolts and Boards for new Training area behind Station	41.61	Paid	Materials & Services:Training
Jan 8, 2019	XXXX 4382	Building Laundry/Janitorial supplies	28.91	Paid	Materials & Services:Building & Maintenance:Supplies
Jan 8, 2019	XXXX 4382	Car Wash Soap, etc for all Apparatus	30.88	Paid	Materials & Services:Vehicle/Equipment Maintenance:
<b>Total Home Depot</b>			<b>160.33</b>		
<b>HRA VEBA Trust</b>					
Jan 16, 2019	EFT	Contributions for: Tom, Alysha, David, Sean, Harry and Dana	1,500.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
<b>Total HRA VEBA Trust</b>			<b>1,500.00</b>		
<b>IAFF 3650 - Redmond Firefighters Union</b>					
Jan 17, 2019	PAC Donations - ACH	PAC Donation to Union from: Tom, Alysha, David	12.00	Paid	Payroll Liabilities
Jan 17, 2019	Union Dues - ACH	Union Dues for: Tom, Alysha, David	100.50	Paid	Payroll Liabilities
Jan 28, 2019	Union Dues - ACH	Union Dues for: Tom, Alysha, David	100.50	Paid	Payroll Liabilities
Jan 28, 2019	PAC Donations - ACH	PAC Donation to Union from: Tom, Alysha, David	12.00	Paid	Payroll Liabilities
<b>Total IAFF 3650 - Redmond Firefighters Union</b>			<b>225.00</b>		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Jeff Scheetz</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Jeff Scheetz	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Jeff Scheetz	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Jeff Scheetz</b>			<b>90.00</b>		
<b>Jesse West</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursment Jesse West	Quarterly Cell Phone Stipend for Oct/Nov/Dec for Jesse West	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Jesse West</b>			<b>90.00</b>		
<b>Joe Woodriff</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Joe Woodriff	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Joe Woodriff	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Joe Woodriff</b>			<b>90.00</b>		
<b>Justin Abts</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement - Justin Abts	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec. for Justin Abst	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Justin Abts</b>			<b>90.00</b>		
<b>Lowes</b>					
Jan 11, 2019	XXXX 4382	Roofing Nails for new training grounds area	10.68	Paid	Materials & Services:Training
<b>Total Lowes</b>			<b>10.68</b>		
<b>Marta McGovern-Philpott</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Marta Phillpott	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Marta McGovern Phillpott	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Marta McGovern-Philpott</b>			<b>90.00</b>		
<b>MES NW - Municipal Emergency Services</b>					
Jan 22, 2019	IN1300372	Career Tracking for Target Solutions	2,314.00	Paid	Materials & Services:Training
Jan 22, 2019	IN1300372	Annual Maintenance Fee	395.00	Paid	Materials & Services:Training
<b>Total MES NW - Municipal Emergency Services</b>			<b>2,709.00</b>		
<b>Michaels</b>					
Jan 9, 2019	XXXX 4382	Shadowbox/gift for Mark's retirement	24.00	Paid	Materials & Services:Department Services:Appreciation Dinner
Jan 18, 2019	XXXX 4382	Shadow Box for Award at Appreciation Dinner	6.00	Paid	Materials & Services:Department Services:Appreciation Dinner
<b>Total Michaels</b>			<b>30.00</b>		

## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Momentum Promo</b>					
Jan 16, 2019	PO-0118 / 6260	Safety Green Hi Viability T-Shirts/Uniforms for Volunteers & Staff	353.00	Deleted	Materials & Services:Uniforms
Jan 16, 2019	PO-0117 / 6261	Navy T-Shirts in S/M/L/XL for Staff/Volunteers	1,051.44	Paid	Materials & Services:Uniforms
Jan 16, 2019	PO-0117 / 6261	Navy T-Shirts in Tall XL for Staff/Volunteers	214.10	Paid	Materials & Services:Uniforms
Jan 16, 2019	PO-0117 / 6261	Screen Prep Fee	200.00	Paid	Materials & Services:Uniforms
Jan 16, 2019	PO-0118 / 6260	Black Uniform T-shirts in S/M/L/XL for Staff/Volunteers	288.00	Paid	Materials & Services:Uniforms
Jan 16, 2019	PO-0118 / 6260	Black Uniform T-shirts in Tall XL for Staff/Volunteers	21.00	Paid	Materials & Services:Uniforms
Jan 16, 2019	PO-0118 / 6260	Black Uniform T-shirts in Tall 3XL for Staff/Volunteers	44.00	Paid	Materials & Services:Uniforms
<b>Total Momentum Promo</b>			<b>2,171.54</b>		
<b>Myrsideys Steward</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement for Myrsideys Steward	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Myrsideys Steward	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Myrsideys Steward</b>			<b>90.00</b>		
<b>Nationwide Retirement Solutions</b>					
Jan 17, 2019	Deferred Comp - EFT	Deferred Compensation contributions from: Tom, Alysha, David, Sean and Dana	215.00	Paid	Payroll Liabilities
Jan 28, 2019	Def Comp - EFT	Deferred Compensation contributions from: Tom, Alysha, David, Sean and Dana	215.00	Paid	Payroll Liabilities
<b>Total Nationwide Retirement Solutions</b>			<b>430.00</b>		
<b>Nolan Wironen</b>					
Jan 8, 2019	Qtr Cell Phone Reimbursement Nolan Wironen	Quarterly Cell Phone Reimbursement for Oct/Nov/Dec for Nolan Wironen	60.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Nolan Wironen</b>			<b>60.00</b>		
<b>Norco</b>					
Jan 2, 2019	25468930	Cylinder Rental for Oxygen	21.08	Paid	Materials & Services:EMS Operations:Supplies
Jan 2, 2019	25450270	Large Cylinder of Oxygen for EMS room	65.41	Paid	Materials & Services:EMS Operations:Supplies
Jan 2, 2019	25450270	Handling Charge	25.00	Paid	Materials & Services:EMS Operations:Supplies
Jan 9, 2019	25527490	15 CF, 398 Liters of Oxygen	35.24	Paid	Materials & Services:EMS Operations:Supplies
Jan 9, 2019	25527490	Handling Charge	25.00	Paid	Materials & Services:EMS Operations:Supplies
<b>Total Norco</b>			<b>171.73</b>		
<b>Northwest Safety Clean</b>					
Jan 16, 2019	19-22936	3M Reflective Carhartt Coat, Large Tall	143.90	Paid	Materials & Services:Uniforms

## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jan 16, 2019	19-22936	3M Reflective Carhartt Coat, Medium	143.90	Paid	Materials & Services:Uniforms
Jan 16, 2019	19-22936	Custom name panels for: Epplert, Edwards, Schweigert and Wiley	50.00	Paid	Materials & Services:Uniforms
Jan 16, 2019	19-22936	Shipping Charges	14.69	Paid	Materials & Services:Uniforms
<b>Total Northwest Safety Clean</b>			<b>352.49</b>		
<b>Oregon Fire District Directors Assoc.</b>					
Jan 22, 2019	18-0379	OFDDA Membership Dues for 2019	1,500.00	Paid	Materials & Services:Administration:Memberships
Jan 23, 2019	LOSAP Contribution	LOSAP contribution for 14 Volunteers for 2018	10,000.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Oregon Fire District Directors Assoc.</b>			<b>11,500.00</b>		
<b>Oregon PERS</b>					
Jan 10, 2019	EFT	Employer Contribution	2,364.69	Paid	Personnel Services:PERS
Jan 10, 2019	EFT	Employee Contribution, paid by Employer	833.13	Paid	Personnel Services:PERS
Jan 22, 2019	EFT	Employer contributions	3,238.45	Paid	Personnel Services:PERS
Jan 22, 2019	EFT	Employee contributions, paid by Employer	1,140.97	Paid	Personnel Services:PERS
Jan 22, 2019	EFT	Employer contribution for Daniel Bettis	679.20	Paid	Personnel Services:PERS
Jan 22, 2019	EFT	Employee contribution for Daniel Bettis, paid by Employer	239.30	Paid	Personnel Services:PERS
<b>Total Oregon PERS</b>			<b>8,495.74</b>		
<b>Oregon Volunteer Firefighters Assoc.</b>					
Jan 7, 2019	18-2726	2019 OVFA Annual Dues	112.50	Paid	Materials & Services:Administration:Memberships
<b>Total Oregon Volunteer Firefighters Assoc.</b>			<b>112.50</b>		
<b>Pacific Power</b>					
Jan 16, 2019	24712171-001 3	Basic Charges, Load size, Demand Charges and Kilowatt use	2,487.63	Paid	Materials & Services:Utilities:Electric
<b>Total Pacific Power</b>			<b>2,487.63</b>		
<b>Pioneer Products, Inc.</b>					
Jan 7, 2019	SI-96636	Safety Fire Wipes for Decon procedure	250.00	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Jan 7, 2019	SI-96636	Shipping	33.90	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
<b>Total Pioneer Products, Inc.</b>			<b>283.90</b>		
<b>Platt</b>					
Jan 2, 2019	U001854	WAT RT 50 LA bulbs for Bay Bathroom	32.42	Paid	Materials & Services:Building & Maintenance:Supplies
<b>Total Platt</b>			<b>32.42</b>		



## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Quill Corporation</b>					
Jan 1, 2019	3653229	Kitchen & Janitorial supplies for building	230.96	Paid	Materials & Services:Building & Maintenance:Supplies
<b>Total Quill Corporation</b>			<b>230.96</b>		
<b>Sean Hartley</b>					
Jan 22, 2019	Reimbursement	Reimbursement for batteries for front door buzzer	11.94	Paid	Materials & Services:Building & Maintenance:Supplies
<b>Total Sean Hartley</b>			<b>11.94</b>		
<b>SeaWestern Fire Fighting Equipment</b>					
Jan 17, 2019	210102	MSA 10160594 Cartridge Assembly, Thread	128.00	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Jan 17, 2019	210102	Econocal Calibration Gas Cylinder 34: Reactive Gas. Pxugem. CP	234.50	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Jan 17, 2019	210102	Shipping	72.59	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
<b>Total SeaWestern Fire Fighting Equipment</b>			<b>435.09</b>		
<b>Solutions Yes</b>					
Jan 22, 2019	INV175390	B/W Copies made	8.65	Paid	Materials & Services:Administration:Copier Expenses
Jan 22, 2019	INV175390	Color Copies made	86.40	Paid	Materials & Services:Administration:Copier Expenses
<b>Total Solutions Yes</b>			<b>95.05</b>		
<b>Special Districts Association of Oregon</b>					
Jan 16, 2019	19AC-012019-0045	Full Registration fee - SDAO Conference in Sunriver for Sean Hartley	230.00	Paid	Materials & Services:Training
Jan 16, 2019	19AC-012019-0045	Full Registration fee - SDAO Conference in Sunriver for David McDonald	230.00	Paid	Materials & Services:Training
<b>Total Special Districts Association of Oregon</b>			<b>460.00</b>		
<b>Special Districts Insurance Services</b>					
Jan 7, 2019	03-0052514	February Health benefits for Staff	9,001.44	Paid	Personnel Services:Employee Benefits:Health Insurance
Jan 7, 2019	03-0052514	February Dental benefits for Staff	862.62	Paid	Personnel Services:Employee Benefits:Dental Insurance
Jan 7, 2019	03-0052514	February Long-term Premium for Staff	88.44	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Jan 8, 2019	Revised Invoice #1 (Insurance)	Auto Liability/Property Insurance for 1/1/2019-12/31/2019	24,364.00	Paid	Materials & Services:Insurance
<b>Total Special Districts Insurance Services</b>			<b>34,316.50</b>		

## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Stamps.com</b>					
Jan 16, 2019	XXXX 4382	Mo. fee for use of stamps.com	17.99	Paid	Materials & Services:Administration:Postage & Shipping
Jan 28, 2019	XXXX 4382	Purchase of Stamps	50.00	Paid	Materials & Services:Administration:Postage & Shipping
<b>Total Stamps.com</b>			<b>67.99</b>		
<b>Terrebonne Hardware</b>					
Jan 16, 2019	145828	Purchase of Propane for Heater	6.83	Paid	Materials & Services:Utilities:Propane
<b>Total Terrebonne Hardware</b>			<b>6.83</b>		
<b>UPS</b>					
Jan 16, 2019	XXXX 4382	Shipping charges for small pkg	5.80	Paid	Materials & Services:Administration:Postage & Shipping
Jan 18, 2019	XXXX 4382	Shipping Charges to ship package	19.13	Paid	Materials & Services:Administration:Postage & Shipping
<b>Total UPS</b>			<b>24.93</b>		
<b>US Bank Equipment Finance</b>					
Jan 16, 2019	374992733 - EFT	Contract payment for Copier	139.99	Paid	Materials & Services:Administration:Copier Expenses
Jan 16, 2019	374992733 - EFT	Property Damage Surcharge	24.40	Paid	Materials & Services:Administration:Copier Expenses
<b>Total US Bank Equipment Finance</b>			<b>164.39</b>		
<b>Verizon Wireless</b>					
Jan 2, 2019	9820868241	Phone line for Zoll machine	20.90	Paid	Materials & Services:Utilities:Telecommunications
<b>Total Verizon Wireless</b>			<b>20.90</b>		
<b>Walmart</b>					
Jan 18, 2019	XXXX 4382	Lemonade and Ice Tea for appreciation dinner	12.32	Paid	Materials & Services:Department Services:Appreciation Dinner
<b>Total Walmart</b>			<b>12.32</b>		
<b>Witmer Public Safety Group</b>					
Jan 1, 2019	E1786660	Leather fonts/decals in Black/Yellow/White/Yellow for Weddle, West, Forsythe, Steinke, McGovern-Philpott, Delorto, Fast	384.93	Paid	Materials & Services:Fire Suppression:PPE
Jan 1, 2019	E1786660	Shipping	23.99	Paid	Materials & Services:Fire Suppression:PPE
Jan 1, 2019	E1786660.001	Replacement lettering for 6' Shield of Valor	18.36	Paid	Materials & Services:Fire Suppression:PPE
Jan 1, 2019	E1797949	G-Tek Glove, Kevlar/Lycra Seamless Knit Liner with Gray Policy Coating (Large)	34.99	Paid	Materials & Services:Fire Suppression:PPE
<b>Total Witmer Public Safety Group</b>			<b>462.27</b>		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Wright Ford, Inc.</b>					
Jan 23, 2019		Oil and Filter Change on 590/ Command Truck	52.43	Paid	Materials & Services:Vehicle Equipment/Maintenance:514230
<b>Total Wright Ford, Inc.</b>			<b>52.43</b>		
<b>Xero</b>					
Jan 19, 2019	XXXX 4382	Mo Fee/subscription for Accounting Software	22.50	Paid	Materials & Services:Professional Services:Accounting/Payroll Services
<b>Total Xero</b>			<b>22.50</b>		
<b>Your Care, LLC</b>					
Jan 1, 2019	1840	Firefighter Physical for Sam Jurasevich	300.00	Paid	Materials & Services:SAFER Grant Expenditures
Jan 1, 2019	1840	Firefighter Lab w/o PSA for Sam Jurasevich	189.00	Paid	Materials & Services:SAFER Grant Expenditures
<b>Total Your Care, LLC</b>			<b>489.00</b>		
<b>Zoll Medical Corporation</b>					
Jan 16, 2019	2802145 / PO-0127	CPR Stat-PADZ Electrode, Single	225.00	Paid	Materials & Services:EMS Operations:Supplies
Jan 16, 2019	2802145 / PO-0127	PEDI-PADZ II Electrode - One Pair	134.90	Paid	Materials & Services:EMS Operations:Supplies
Jan 16, 2019	2803461/ PO 0127	Recorder Paper 90 MM Fan Fold for Zoll Machine	60.00	Paid	Materials & Services:EMS Operations:Supplies
<b>Total Zoll Medical Corporation</b>			<b>419.90</b>		
<b>Total</b>			<b>73,519.09</b>		





# 2019 SDIS Best Practices Program




---



---

**Receive up to a 14% discount on your general liability, auto liability, and property insurance contributions.**

---



---

The SDIS Best Practices Program was designed to assist districts with implementing best practices to mitigate risk in areas of high exposure. This year's program offers each district up to a 14% credit on 2019 general liability, auto liability, and property insurance contributions. There are six opportunities to earn 2% - 4% toward your total discount. These opportunities include the following:

## 1. Affiliate Organization Membership | Credit: 2% - *DONE*

You will receive a 2% credit for being a member of any of the following affiliated organizations:

- Cemetery Association of Oregon
- Oregon APCO-NENA
- Oregon Association of Chiefs of Police
- Oregon Association of Clean Water Agencies
- Oregon Association of Conservation Districts
- Oregon Association of Hospitals/Health Systems
- Oregon Association of Water Utilities
- Oregon Economic Development District Association
- \* Oregon Fire Chiefs Association
- Oregon Fire District Directors Association
- Oregon Library Association
- Oregon Mosquito & Vector Control Association
- Oregon People's Utility Districts Association
- Oregon PRIMA
- Oregon Public Ports Association
- Oregon Recreation and Park Association
- Oregon Rural Health Association
- Oregon Transit Association
- Oregon Water Resources Congress

As we have several district types, this is **not** a comprehensive list. If you are a member of an organization that is not listed above or has qualified in prior years, please contact Jaime Keeling at [jkeeling@sdao.com](mailto:jkeeling@sdao.com).

---



---





---

---

## 2. Public Records Checklist | Credit: 2% *DANA WILL DO*

To receive credit in this category, you must complete the public records checklist available within the Best Practices Survey on the SDIS Insurance Site. To access the Insurance Site, visit the SDAO website ([www.sdao.com](http://www.sdao.com)) and sign in. Next, click the Insurance Site button. If you do not have user access, please contact Member Services at 800.285.5461 or email [memberservices@sdao.com](mailto:memberservices@sdao.com) for assistance.

## 3. Public Records Policy | Credit: 2% - *DONE*

In order to receive the 2% credit, your district must have adopted a public records policy that includes the new changes in the law pertaining to the timeframe for responding to requests. If you do not have one in place, visit <http://ref.sdao.com/bestpractices/policy.docx> for a sample policy.

## 4. Online Training (Available Spring 2019) | Credit: 2% *DANA WILL DO*

To receive credit for this category, you must complete the following online course:

- **Public Records** (Click on Extra Training and search "Public Records")

**Trainings are not accessible through the SDAO website.** SDAO uses SafePersonnel to facilitate the online training program where a personalized training website is created for each member district to access the training library and take online courses. **If your district does not have a training website already set up through this program, please contact SDAO Member Services to get started. You can call us at 800-285-5461 or send an email with your name, district, and email address to [memberservices@sdao.com](mailto:memberservices@sdao.com). We will send your information to SafePersonnel.**

If your district's training website has already been created and you need assistance accessing the information, please contact SafePersonnel directly at 800-434-0154.

## \* 5. SDAO/SDIS Training | Credit: 2% *NEED TO DO*

One board member or district staff member must attend **one** SDAO/SDIS Spring, Summer or Fall Regional Training, the 2019 SDAO Annual Conference, or any onsite risk management training conducted by SDAO risk management staff or management consulting staff during the current policy year (2019).

A list of upcoming trainings is available at [www.sdao.com/events](http://www.sdao.com/events).

## 6. Board Practices Assessment (BPA) | Credit: 4%

**This option is limited to the first 25 districts that sign up (not available to districts that have previously participated).** You must complete a Board Practices Assessment provided by the SDAO Management Consulting Program. Contact George Dunkel at [gdunkel@sdao.com](mailto:gdunkel@sdao.com) for more information and to schedule. For more information, visit <http://ref.sdao.com/bestpractices/bpa.pdf>.

## Receiving Credit

Completion of the Best Practices Survey (located online on the SDIS Insurance Site) is required to receive credit. The survey will be available online this spring and must be submitted by a district representative. The district representative will verify completion of the credit requirements within the survey. **Please note, each district is responsible for completing their own survey online.**

If you have any questions regarding the Best Practices Program or need help completing it online, please contact Jaime Keeling at [jkeeling@sdao.com](mailto:jkeeling@sdao.com) or 800.285.5461, ext. 122.

---

---





# CROOKED RIVER RANCH FIRE & RESCUE

## Operations Report

February, 2019

- Calls for service for January totaled 38. A breakdown of calls by month is below:

Incident Type	Total Alarms
1 – Fire	1
3 – Rescue & EMS	21
4 – Hazardous Condition (no fire)	1
5 – Service Call	5
6 – Good Intent Call	4
7 – False Alarm & False Call	6
	<b>38</b>

- Chief Ward and Captain Fast have made good progress on the first training conex. This unit will serve as a self-contained breathing apparatus (SCBA) confidence course and Rapid Intervention Team (RIT) training prop.
- Captain Fast and Captain McDonald have been working on Target Solutions Check-It application for our apparatus inspections and maintenance tracking. This has involved entering all vehicle and equipment data into the system.
- Captain Delorto, Captain Fast, Lieutenant Day, FF Senko, and Assistant Chief Hartley attended Winter Fire School at DPSST in Salem. The two classes attended were Leadership & Supervision and Health & Safety Officer.
- Assistant Chief Hartley and Captain McDonald attended the SDAO conference in Sunriver. The classes they took included: Trends in Online Fraud, Health Savings Account, Internal Controls for Small Local Governments, Employee Gender Issues, Psychological First Aid for First Responders, Social Media, and Employment Practices Litigation.
- Assistant Chief Hartley is working with Alfalfa Fire District and Cloverdale Fire District as hosting agencies for the Oregon Volunteer Firefighters Association Conference to be held in June at the Deschutes County Fairgrounds.

Respectfully submitted

Sean Hartley, Assistant Chief

Assistant Chief





FIRE MED MEMBERSHIPS – JANUARY:

NUMBER OF NEW MEMBERSHIPS FOR JANUARY 2019: 2

NUMBER OF EXPIRED/DROPPED MEMBERSHIPS: 2

