



CROOKED RIVER RANCH FIRE & RESCUE

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www.crrfire.org

Notice of Virtual Special Board Meeting

The Crooked River Ranch Rural Fire Protection, District Board of Directors, will hold a virtual Special Board Meeting on Thursday, June 24th, 2021, at 6:30 PM. The Special Board Meeting will be held via Zoom and details how to access this meeting can be found at www.crrfire.org. The virtual Special Board Meeting is accessible to persons with disabilities and will be recorded.

Board of Directors

Brad Pahl, President (Position 1)
Barbara Oakley, Vice President (Position 4)
Mark W. Wilson, Secretary (Position 5)
Jeff Green, Treasurer (Position 2)
John Meredith, Director (Position 3)

District Staff

Fire Chief, Harry Ward
Asst. Fire Chief, Sean Hartley
Administrative Asst., Dana Schulke

Virtual Special Board Meeting Agenda

1. Call to Order - Director Pahl
 - 1.1. Roll Call by Director Wilson
2. Discussion/Approval of Resolution 2021-04 Adopting the Budget for 2021/2022 Fiscal Year – Director Pahl
3. Adjournment – Director Pahl



BEFORE THE BOARD OF DIRECTORS
OF
CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of: Adopting the Budget RESOLUTION: 2021-04
for 2021-2022 Fiscal Year

ADOPTING THE BUDGET

BE IT RESOLVED; the Board of Directors of Crooked River Ranch Rural Fire Protection District adopts the budget for fiscal year 2021/2022 in the total of **\$2,443,800** now on file at the Crooked River Ranch RFPD office.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2021, and for purposes shown below are here by appropriated:

General Fund

Personnel Services	\$ 899,153
Materials & Services	\$ 537,833
Capital Outlay	\$ -0-
Debt Services	\$ 27,046
Contingency	\$ 71,602
Transfers Out	\$ 50,000
Total.....	\$1,585,634

New Station Project

Bond Payment	\$179,848
Total.....	\$179,848

Capital Reserve Fund

EMS Capital Purchases	\$ 38,000
Contingency	\$100,000.
Apparatus Capital Purchases	\$ 50,000.
Total.....	\$188,000.

Total Appropriations, All Funds:	\$1,953,482
Total Unappropriated Amounts, All Funds:	\$ 490,318
Total Budget:	\$2,443,800

IMPOSING THE TAX

BE IT RESOLVED that the Board of Directors of the Crooked River Ranch Rural Fire Protection District hereby imposes the taxes provided for in the adopted budget at the rate of \$1.8379 per \$1,000 of assessed value for options, at the rate of \$0.89 per \$1,000 for local option tax; bond levy amount of \$184,087 and that these taxes are hereby imposed and categorized for tax year 2021/2022 upon the assessed value of all taxable property within the District.

CATEGORIZING THE TAX

General Government	Excluded from Limitation
General Fund 1.8379	Bond Levy \$ 184,087
Local Option Tax 0.89	

The above resolution statements were approved and declared adopted on this 17th day of June 2021.

ATTEST:

**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

By: _____
Brad Pahl, Board Director

By: _____
Mark W. Wilson, Board Director

By: _____
Barbara Oakley, Board Director

By: _____
Jeff Green, Board Director

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Resources - Detailed

	Historical Data			Resource Description	Budget for Next Year: 2021-2022		
	Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding 2018/2019	First Preceding 2019-2020	Adopted Budget This Year 2020-2021				
1	\$275,751	\$328,767	\$441,703	1 Available cash on hand* (cash basis) or	\$521,135	\$521,135	
2	\$18,935	\$23,943	\$20,000	2 Previously levied taxes estimated to be received	\$20,000	\$20,000	
3	\$8,059	\$22	\$7,500	3 Interest	\$7,500	\$7,500	
4	\$0	\$0	\$55,000	4 Transferred IN, from other fund(s)	\$0	\$0	
5	\$176,317	\$202,736	\$165,000	5 Ambulance Billing	\$200,000	\$200,000	
6	\$800	\$0	\$400	6 Contractual Income	\$400	\$400	
7	\$460	\$400	\$500	7 Emergency Signs	\$500	\$500	
8	\$13,185	\$13,680	\$13,680	8 FireMed	\$13,500	\$13,500	
9	\$12,647	\$171,474	\$63,760	9 Grant Funds	\$62,658	\$62,658	
10	\$4,516	\$13,831	\$5,000	10 Misc. Income	\$5,000	\$5,000	
11	\$7,239	\$10,000	\$7,500	11 Sale of Assets	\$15,000	\$15,000	
12	\$0	\$0	\$500	12 Training	\$500	\$500	
13	\$2,020	\$0	\$42,792	13 Conflagration Revenue	\$0	\$0	
14				14			
15				15			
16				16			
17				17			
18				18			
19				19			
20				20			
21				21			
22				22			
23				23			
24				24			
25				25			
26				26			
27				27			
28				28			
29	\$519,929	\$764,853	\$768,335	29 Total resources, except taxes to be levied	\$846,193	\$846,193	\$0
30			\$935,066	30 Taxes estimated to be received	\$979,441	\$979,441	\$979,441
31	\$831,560	\$949,904		31 Taxes collected in year levied			
32	\$1,351,489	\$1,714,757	\$1,703,401	32 TOTAL RESOURCES	\$1,825,634	\$1,825,634	\$979,441

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

General Fund

	Historical Data			Adopted Budget This Year 2020/2021	Requirements Summary	Budget for Next Year: 2021-2022			
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding 2018-2019	First Preceding 2019-2020							
1									1
2	\$717,642	\$796,269	\$879,055		PERSONNEL SERVICES	\$899,153	\$899,153		2
3					2 See detailed description				3
4					3				4
5					4				5
6	\$717,642	\$796,269	\$879,055		5	\$899,153	\$899,153	\$0	6
7					6 TOTAL PERSONNEL SERVICES				7
8	\$308,203	\$343,559	\$456,102		7 MATERIALS AND SERVICES	\$523,803	\$527,833		8
9					8 See detailed description				9
10					9				10
11					10				11
12	\$308,203	\$343,559	\$456,102		11	\$523,803	\$527,833	\$0	12
13					12 TOTAL MATERIALS AND SERVICES				13
14		\$127,010	\$10,502		13 CAPITAL OUTLAY	\$0	\$0	\$0	14
15					14 See detailed description				15
16					15				16
17					16				17
18	\$0	\$127,010	\$10,502		17	\$0	\$0	\$0	18
19					18 TOTAL CAPITAL OUTLAY				19
20		\$0	\$27,046		19 DEBT SERVICES	\$27,046	\$27,046		20
21					20 See detailed description				21
22					21				22
23					22				23
24	\$0	\$0	\$27,046		23	\$27,046	\$27,046	\$0	24
25					24 TOTAL DEBT SERVICES				25
26		\$13,909			25				26
27					26 Transfer to Capital Reserve Fund	\$50,000	\$50,000		27
28	\$0	\$13,909	\$55,000		27			\$0	28
29	\$3,359		\$35,696		28 TOTAL TRANSFERRED TO OTHER FUNDS	\$50,000	\$50,000	\$0	29
30	\$275,751	\$434,010			29 OPERATING CONTINGENCY	\$75,632	\$71,602		30
31					30 Ending Balance (Prior Years)	\$250,000	\$250,000		31
32	\$1,304,955	\$1,714,757	\$1,703,401		31 UNAPPROPRIATED ENDING FUND BALANCE	\$1,825,634	\$1,825,634	\$0	32
					32 TOTAL REQUIREMENTS				

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Materials & Services - Detailed

	Historical Data			Adopted Budget This Year 2020/2021	Requirement Description	Budget for Next Year: 2021/2022		
	Actual		Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding 2018-2019	First Preceding 2019/2020						
1	\$12,666	\$16,855	\$14,608	1 Administration	\$16,000	\$16,000	1	
2	\$14,321	\$16,483	\$35,000	2 Building Maintenance & Supplies	\$35,000	\$35,000	2	
3	\$1,169	\$2,012	\$3,000	3 Department Services	\$3,000	\$3,000	3	
4	\$59,400	\$63,814	\$69,619	4 Dispatch Services	\$71,612	\$71,612	4	
5	\$30,755	\$33,281	\$38,266	5 EMS Operations	\$40,970	\$45,000	5	
6	\$10,942	\$22,902	\$28,080	6 Fire Operations	\$57,535	\$57,535	6	
7	\$12,543	\$10,493	\$12,000	7 Fuel	\$15,000	\$15,000	7	
8	\$27,645	\$30,515	\$30,000	8 Insurance	\$36,000	\$36,000	8	
9	\$852	\$781	\$1,000	9 Prevention	\$1,500	\$1,500	9	
10	\$19,012	\$17,737	\$44,302	10 Professional Services	\$45,000	\$45,000	10	
11	\$1,714	\$3,159	\$3,000	11 Radios/Communications	\$12,500	\$12,500	11	
12	\$0	\$1,405	\$1,500	12 Rope Rescue Operations	\$3,000	\$3,000	12	
13	\$7,574	\$8,206	\$15,227	13 Training	\$25,715	\$25,715	13	
14	\$3,391	\$7,631	\$10,488	14 Travel	\$5,000	\$5,000	14	
15	\$31,500	\$24,843	\$31,500	15 Tuition Reimbursement	\$31,500	\$31,500	15	
16	\$3,173	\$4,613	\$5,713	16 Uniforms	\$5,713	\$5,713	16	
17	\$24,588	\$21,908	\$22,500	17 Utilities	\$25,000	\$25,000	17	
18	\$15,108	\$27,255	\$50,077	18 Vehicle/Equipment Maintenance	\$35,000	\$35,000	18	
19	\$24,505	\$17,050	\$20,800	19 Volunteer Incentive Program	\$22,600	\$22,600	19	
20	\$4,371	\$4,519	\$10,000	20 Wellness Program	\$10,000	\$10,000	20	
21	\$2,969	\$8,097	\$9,422	21 SAFER Grant Expenditures	\$26,158	\$26,158	21	
22				22			22	
23				23			23	
24				24			24	
25				25			25	
26				26			26	
27				27			27	
28				28			28	
29				29			29	
30				30			30	
31				31			31	
32	\$308,198	\$343,559	\$456,102	32 TOTAL MATERIALS & SERVICES	\$523,803	\$527,833	32	

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Capital Outlay & Grant Awards - Detailed

	Historical Data			Adopted Budget This Year 2020/2021	Requirement Description	Budget for Next Year: 2020-2021			
	Actual		Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding 2018/2019	First Preceding 2019/2020							
1					1	CAPITAL IMPROVEMENTS/PURCHASES			
2	\$0				2	Apparatus Capital Purchases	\$0	\$0	
3	\$6,914				3	Building & Grounds Capital Purchases	\$0	\$0	
4	\$0	\$66,480	\$10,502		4	EMS Capital Purchases	\$0	\$0	
5	\$0	\$60,530			5	Fire Capital Purchases	\$0	\$0	
6	\$0				6	Training Capital Purchases	\$0	\$0	
7					7	GRANT AWARD EXPENDITURES			
8					8	VFA Grant	\$0	\$0	
9					9	AFG Grant	\$0	\$0	
10					10				
11					11				
12					12				
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28					28				
29					29				
30					30				
31					31				
32	\$6,914	\$127,010	\$10,502		32	TOTAL CAPITAL OUTLAY & GRANTS	\$0	\$0	\$0

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Debt Services - Detailed

	Historical Data			Requirement Description	Budget for Next Year: 2021-2022		
	Actual		Adopted Budget This Year 2020/2021		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding 2018/2019	First Preceding 2019/2020					
1		\$165,800	\$27,046	1 New Apparatus Finance Payment (12/26/21)	\$27,046	\$27,046	1
2				2			2
3				3			3
4				4			4
5				5			5
6				6			6
7				7			7
8				8			8
9				9			9
10				10			10
11				11			11
12				12			12
13				13			13
14				14			14
15				15			15
16				16			16
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18				18			18
19				19			19
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21				21			21
22				22			22
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24				24			24
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26				26			26
27				27			27
28				28			28
29				29			29
30				30			30
31				31			31
32	\$0	\$165,800	\$27,046	32 TOTAL DEBT SERVICES REQUIREMENTS	\$27,046	\$27,046	32
						\$0	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

Capital Reserve Fund

	Historical Data			Summary of Resources and Requirements	Budget for Next Year: 2020-2021		
	Actual		Adopted Budget This Year 2020-2021		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding 2018-2019	First Preceding 2019-2020					
1							
2	\$183,405	\$173,182	\$115,000	Cash on hand* (cash basis) or	\$359,000	\$359,000	
3	\$3,726	\$2,841	\$2,750	Interest	\$2,750	\$2,750	
4	\$0	\$13,909	\$55,000	Transferred IN, from other fund(s)	\$25,000	\$50,000	
5	\$0	\$21,217	\$206,851	Grant Funds	\$0	\$0	
6			\$0	Other financing sources	\$0	\$0	
7	\$187,131	\$211,149	\$379,601	TOTAL RESOURCES	\$386,750	\$411,750	
8				REQUIREMENTS			
9			\$0	Transferred OUT, Building/Grounds Capital Purchases	\$0	\$0	
10		\$234,876	\$0	Apparatus Capital Purchases	\$0	\$50,000	
11	\$13,949	\$0	\$0	AFG, Regional - Radio Grant Expenditures	\$0	\$0	
12			\$15,000	Building Purchases	\$0	\$0	
13				EMS Capital Purchases	\$38,000	\$38,000	
14			\$35,000	Training Capital Purchases			
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28				Capital Contingency	\$100,000	\$100,000	
29	\$13,949	\$234,876	\$50,000	Total requirements, except future expenditures	\$138,000	\$188,000	\$0
30		\$134,250	\$329,601	RESERVED FOR FUTURE EXPENDITURE (UEFB)	\$248,750	\$223,750	\$0
31	\$13,949	\$369,126	\$379,601	TOTAL REQUIREMENTS	\$386,750	\$411,750	\$0

**CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT
BOND FUND**

Debt Service - Fire Station - Summary

Line Item	Historical Data			Description of Resources and Requirements	Budget for Next Year: 2021-2022			
	Actual	Adopted Budget This Year 2020-2021	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding 2018-2019	First Preceding 2019-2020						
1				RESOURCES				1
2	\$7,432	\$4,213	\$2,868	Cash on hand (cash basis) or	\$8,529	\$8,529	\$8,529	2
3		\$2,500	\$2,500	Previously levied taxes estimated to be received	\$3,500	\$3,500	\$3,500	3
4		\$600	\$600	Earnings from temporary investments (Interest)	\$300	\$300	\$300	4
5				Transferred IN, from other fund(s)	\$0	\$0	\$0	5
6								6
7	\$7,432	\$7,313	\$5,968	Total resources, except taxes to be levied	\$12,329	\$12,329	\$12,329	7
8		\$168,603	\$183,985	Taxes estimated to be received	\$184,087	\$184,087	\$184,087	8
9	\$160,609			Taxes collected in year levied				9
10	\$168,041	\$175,916	\$189,953	TOTAL RESOURCES	\$196,416	\$196,416	\$196,416	10
11				REQUIREMENTS				11
12				Bond Principal Payments				12
13				Issue Date				13
14	\$100,000	\$110,000	\$120,000	Budgeted Payment Date			\$130,000	14
15				12/15/2016				15
16								16
17	\$100,000	\$110,000	\$120,000	Total Principal	\$130,000	\$130,000	\$130,000	17
18				Bond Interest Payments				18
19				Issue Date				19
20	\$29,822	\$28,582	\$27,218	Budgeted Payment Date			\$25,730	20
21	\$28,582	\$27,218	\$25,730	3/29/2007			\$24,118	21
22				3/29/2007				22
23	\$58,404	\$55,800	\$52,948	Total Interest	\$49,848	\$49,848	\$49,848	23
24				Unappropriated Balance for Following Year By				24
25				Issue Date				25
26				Budgeted Payment Date				26
27								27
28								28
29	\$9,637			Ending Balance (Prior Years)				29
30		\$10,116	\$17,005	Total Unappropriated Ending Fund Balance	\$16,568	\$16,568	\$16,568	30
31	\$168,041	\$175,916	\$189,953	TOTAL REQUIREMENTS	\$196,416	\$196,416	\$196,416	31