

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

October 17, 2024

A Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, October 17, 2024, at 6:30 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Board Meeting Minutes

1. Called to Order by Director Palmer at 6:31 pm.

1.1 Flag Salute was led by Randy Peterson, at the request of Director Pahl.

1.2 Roll Call was taken by Director Norberg and the following were in attendance: Director's Palmer, Pahl, Norberg, Costigan, and Gayheart. Also in attendance were Fire Chief Sean Hartley, Administrative Assistant Dana Schulke, and Captain David McDonald (who arrived at 6:40 pm). Members of the public in attendance were Mike Dries and Randy Peterson.

2. Review of Meeting Agenda Items – Director Palmer reviewed the agenda with the Board and there were no changes to the agenda.

3. Approval of the Board meeting minutes from September 19th, 2024. Director Pahl made a motion to approve the September 19th, 2024, minutes as presented. Director Costigan seconded the motion. All were in favor by stating “Aye,” motion carried, (5-0).

4. Financial Reports -

4.1 Approval/receipt of the financial reports for September 2024. Director Costigan stated that all was good in the September financials, and we did balance. Director Pahl made a motion to approve the September 2024 financial as presented. Director Gayheart seconded the motion. All were in favor by stating “Aye,” motion carried, (5-0).

4.2 Appointment of Board members to sign checks for Monday, November 11th and Monday, November 25th, 2024 – It was decided that Director Pahl and Director Norberg will sign checks on Monday, November 11th, and Director Palmer and Director Gayheart will sign checks on Monday, November 25th, 2024.

5. Unfinished Business –

5.1 PGE Tax Refund Update – Director Costigan stated he has not heard of any updates and Jefferson County should be following through with the payments. Director Pahl asked how the refund payment will show on the property tax statements. Chief Hartley said it will not show up on the statements, as this is tax money that we will not even see coming in on our financial statements. There was no further discussion.

6. New Business –

6.1 Review of new proposed OSHA rulings - (this topic was tabled until Jason Jantzi was able to pop on the Zoom). The topic of the Final Audit was discussed, see 6.2.

Jason Jantzi from Special Districts Association of Oregon reviewed with the Board members and audience what the proposed Federal OSHA rulings are. He indicated that the high point from the public hearing he attended, was that OSHA did not have all the information they needed to determine how these new rulings would affect Volunteers of fire districts. He is hopeful that because of this, it will slow things down and this might get “shelved.” He said we need to pay attention to the things that are coming out from OSHA. He stated we should read the SDAO newsletter which will give more information in the coming days. There will be another public hearing with testimonies soon. He stated that he, SDAO, and several organizations are pushing to keep local control, and our state rules are good as they are, with room for improvement. At this point, everything is status quo, and the next hearing is after the election. He then reviewed with the Board

the proposed federal rules OSHA wants to put in place. He stated the analysis is on the SDAO website for further review. He said in the future OSHA and all fire districts will have to find a “balance” in order to be in compliance. More is to follow regarding this topic from SDAO and there was no further discussion.

6.2 Final Audit – Director Costigan stated that all the Board members should have received a final copy of the audit. He reviewed the letter from Accuity to the Board members which stated they did not find any discrepancies in the audit. We did well. He said the only thing we had was some manual journal entries, which were housekeeping issues due to the timing of the audit. Chief Hartley stating Accuity has been good to work with, as we can always reach out to them for any questions. Director Costigan stated that at the next board meeting we will have to discuss utilizing some contingency funds for a couple of things. There was no further discussion.

6.3 Deschutes County tax foreclosure funds – Chief Hartley stated this all stems from a US Supreme Court ruling on tax foreclosure sales. He said the surplus of these sales needs to go back to the counties. Deschutes County sent us a letter of possible litigation over this situation. Our percentage of this is not even 1% and Chief Hartley does not see it having a significant impact on us, as the properties involved are not bank owned. He said he and Director Pahl went to the meeting Deschutes County. There will be another meeting about this topic on October 24th so others can ask more questions about this, and more information is to follow. There was no further discussion.

(At this time, Jason Jantzi was on the Zoom platform to go over the proposed Federal OSHA rulings, see 6.1)

6.4 Approval/Discussion of Resolution 2024-08 to surplus the GME Fire Engine 522 - Chief Hartley stated that 522 was replaced by the OSFM fire engine we received back in August. He reached out to Hughes Fire and had them come out and give us an appraisal of how much it is worth. We might be able to get up to \$25,000 for it. Our intent is to get it sold and the funds will go back into the Capital Reserve which will build our savings back up. Director Pahl made a motion to approve Resolution 2024-08 to surplus the GME fire engine as presented. Director Norberg seconded the motion. All were in favor by stating “Aye,” motion carried, (5-0).

7. Fire Chief’s Report - Chief Hartley had his report in the Board packet for review. The Chief stated we had a very busy September. He stated that everyone should have their new email address. Next stage will be updating the website with a new address. He thanked everyone for attending the “Push In” ceremony. We had a big issue with 521 mechanically and the fuel gage was not running properly and we had to have it towed from a residence. It is now back in service. Due to this issue, we have maxed out on our budget for Vehicle Maintenance, so next month’s Board agenda will include the topic of accessing contingency funds. He also stated that we received a letter from SAIF regarding non-disabling claims reimbursement, of which we had two claims. If we reimburse SAIF, it will keep our rating claims down in the future. He stated we would need to dip into contingency funds and in the future, make sure we budget for this for the next fiscal year. He then went over a few other items that were not in his report.

8. CERT report – Linda Kay was not at the meeting; however Chief Hartley spoke on her behalf. The team was activated for traffic control at a traffic crash last week. He stated that we will be using our CERT team members for traffic control at the Drive-Thru Flu Clinic which will be on Thursday, October 24th.

9. Comments/Questions-

9.1 Public input on the current agenda – Randy Peterson asked about why we have such a tough time getting help in our district. Chief Hartley stated it is the pay and call volume, as we do not run as high of call volume as other local districts.

9.2 Public input on future agenda topics – none

10. Correspondence/Recognitions/Good of the Order – none

11. Adjournment by Director Palmer @ 7:41 pm