



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Notice of Supplemental Budget Hearing **and Board Meeting**

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Supplemental Budget Hearing and Board meeting on Thursday, August 17, 2023. The Supplemental Budget Hearing will start at 6:30 pm with the Board Meeting immediately following. The hearing and meeting will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to this meeting can be found through the Zoom platform, by accessing our website, @ www.crrfire.org/meetings. The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

Board of Directors

Kay Norberg, President (Position 2)
David Palmer, Vice President (Position 3)
Joseph Costigan, Secretary (Position 4)
Brad Pahl, Treasurer (Position 1)
Cole Gayheart, Jr., (Position 5) – via Zoom platform

District Staff

Fire Chief, Sean Hartley
Admin. Assistant, Dana Schulke

Supplemental Budget Hearing

1. Call to Order – Director Norberg
 - 1.1 Flag Salute – Director Palmer
 - 1.2 Roll Call – Director Costigan
 2. Supplemental Budget presentation – Fire Chief, Sean Hartley
 3. Comments or questions – Director Norberg
 4. Adjournment – Director Norberg
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Board Meeting Agenda

1. Call to Order – Director Norberg
 - 1.1 Roll Call – Director Costigan
2. Review of Agenda – Director Norberg
3. Approval of Board Meeting minutes – Director Norberg
 - 3.1 Approval of Board Meeting minutes from July 20, 2023
 - 3.2 Approval of Special Board Meeting minutes from July 26, 2023
4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for July 2023
– Director Pahl

- 4.2 Appointment of Board members to sign checks for Monday, September 11th and Monday, September 25, 2023 – Director Norberg
- 5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 Update on Levy increase for November ballot – Fire Chief, Hartley
 - 5.2 Civil Service Commission update - Fire Chief, Sean Hartley
- 6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1 Discussion/Approval of Resolution 2023-04 to approve the 2023/2024 Supplemental Budget as presented – Director Norberg
 - . Fire Chief's Report - submitted by Fire Chief, Sean Hartley in Board packet
- 8. Update on CERT program – Linda Kay Widmer
- 9. Comment/Questions:
 - 9.1 Public input on the current agenda topics
 - 9.2 Public input on future agenda topics – (Please limit to one topic)
- 10. Correspondence/ Recognitions/ Good of the Order – Director Norberg
- 11. Adjournment – Director Norberg

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

July 20, 2023

A Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, July 20, 2023, at 6:30 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Board Meeting Minutes

1.1 Flag Salute – done by Director Gayheart

1. 2 Called to Order at 6:00 pm by Director Palmer. Director Costigan completed the role call, and the following individuals were in attendance: Directors Palmer, Gayheart, Costigan and Pahl. Director Norberg was initially excused, however, signed on via the Zoom platform shortly after the meeting was called to order. Also in attendance were Fire Chief Sean Hartley, Administrative Assistant Dana Schulke, and Captain Wiley. Student volunteers in attendance were Alex Silva, Brook O’Conner, Emily Lara, and Jackson Spadaro. Members of the public in attendance were Bill Burt, Randy Peterson, and Linda Kay Widmer. Barbara Oakley attended the meeting via the Zoom platform.

2. Review of the Agenda - there were no changes as time.

3. Review/Approval of Workshop & Meeting Minutes –

3.1 & 3.2 Approval of Board Workshop & Meeting minutes from June 15th, 2023, and July 11th, 2023 - The minutes were reviewed by the Board and Director Costigan made a motion to approve the Board Meeting minutes as presented/written. Director Pahl seconded the motion. Director Palmer then asked for a motion to approve the Board Workshop minutes from July 11, 2023 - Director Pahl made a motion to approve the Board Workshop minutes from July 11, as presented/written and Director Gayheart seconded the motion. All in favor voted yes by stating “Aye,” motion carried (4-0).

4. Financial Reports -

4.1 Financial reports for June 2023 – Director Pahl stated we have completed our fiscal year 2022/2023. The Budget Variance was given to the Board for review, and he stated our Auditors will be here on Monday, July 24th to review the documentation from last fiscal year. He and Director Norberg will be meeting with the Auditors to answer any questions they may have. He feels confident everything will go well. Director Pahl asked if anyone had any questions regarding the budget variance. Director Costigan asked a question about the operating expenses and the contingency line item. He wanted to know if the contingency amount had been spent and Chief Hartley clarified that those funds under contingency had not been spent. There were no further questions and Director Palmer asked for a motion at this time. Director Costigan made a motion to approve the June financials as presented, Director Pahl seconded the motion. All were in favor and stated “Aye,” motion carried (5-0) as Director Norberg was on the Zoom platform and was able to vote.

4.2 Appointment of Board members to sign checks – It was decided that Director Palmer and Director Gayheart will sign checks on Thursday, August 10th and Director Costigan and Director Norberg (or Palmer, if Norberg is not available) will sign checks on Monday, August 28th, 2023.

5. Unfinished Business –

5.1 Discussion on upcoming Levy – Fire Chief, Sean Hartley stated that he had a presentation to present to the Board and audience which was up on the TV Flatscreen so everyone could see. Chief Hartley went over his power point presentation which included a history of data on prior levy increases, call volume, etc. for the District. He thanked all the members of the steering committee for helping him gather the data. In a 10-year span we are now up to two calls a day with many calls overlapping each other. He went into depth on how we respond to calls, the timing, and the amount of calls the District is receiving. He asked the Board to approve the rate of \$1.17 per 1,000 of assessed value for the November ballot, which would be a .28 increase to the operating levy. By requesting this additional amount, we would be able to add additional staffing to increase our response time, etc.

(At this time, the meeting was put on recess and recording was stopped. This was done by a motion by the Directors due to an unanticipated interruption).

Public attendee, Bill Burt decided to leave the building during this recess.

Director Palmer reconvened the meeting and Chief Hartley asked to bump up his Fire Chief's report and continue with his Civil Service Commission update, as he would be leaving the meeting shortly due to unforeseen circumstances.

Chief Hartley finished his presentation to the Board and audience in regard to increasing our levy amount. Discussion ensued between Director Costigan and Chief Hartley regarding some of the figures shown on the sheet that was passed out to the Board. Director Palmer asked Chief Hartley if the figure that he has proposed does not pass in November, if our current levy amount would sustain the District, and Chief Hartley said it would not. Chief Hartley said that Plan B would be conducting a survey for the residents and ask them what we could do better to get the requested amount to pass. We will have to reevaluate all our personnel expenses and see where we can cut back if that is the case. Chief Hartley stated we will need to have a special meeting next week to approve the Resolution to increase the amount which will have to be next week. Director Palmer asked for a motion to approve the \$1.17 per 1,000 assessed value. Director Pahl made a motion and Director Gayheart seconded the motion. All in favor voted "Aye," motion passed (5-0). Director Palmer initiated a special meeting on Thursday, July 27th. Chief Hartley stated we would need to change it to Wednesday, July 26th due to the CERT meeting on Thursday. It was decided by all Board members that Wednesday, the 26th at 6:30 pm will be the special meeting.

5.2 Civil Service Commission update – Chief Hartley is working on setting up a date with the members to work through our Civil Service Rules. Once the rules are done, then he can review the hiring process for potential candidates. There was no further discussion.

At this time, the Fire Chief's Report (#7) was reviewed so Chief Hartley could leave the meeting.

Fire Chief Report - His report was in the Board packet. The number of service calls were discussed for the month of June. Chief Hartley stated that the student academy has been going well. He said that August 11th at 6:00 pm will be the swearing in ceremony. He might be including the promotion of Adam Wiley who has completed all his necessary courses to achieve Captain status. He also said he is promoting Dennis Senko to our Fire Marshal as he has been achieving all the necessary courses to achieve Fire Marshal status. The Chief spoke about the Library conversion which will be starting soon. There was also

discussion about the homeless camps that have been popping up on the Ranch and Chief Hartley is aware of them and working with the Jefferson County Sheriff's Office on it. He is also working with the federal Grasslands personnel on the areas around the end of Spur Place, Jefferson View, and Waterhole on fire abatement. At this time Chief Hartley left the meeting.

6. New Business:

6.1 Discussion on Board Meeting times/days – Director Palmer asked Director Pahl to explain this annual topic. Director Pahl stated that there has always been discussion on whether the Board would like to change the times of the meetings to accommodate staff that have to stay late and deal with winter weather. Director Palmer stated he would hesitate to move the time of the Board meetings due to the timing of our Levy. Discussion ensued between the Board on this topic. It was decided that the Board will keep the meetings at 6:30 pm until we are past November.

6.2 Discussion on Board Director compensation/reimbursement – Director Palmer stated that he has read the Board policy on this topic, and he feels that it is not necessary for the Board to be reimbursed. Discussion ensued with the Board members, and it was decided upon that no compensation will be issued to the Board members. There was no further discussion.

6.3 Discussion on new Board members attending SDAO Regional Board training @ Eagle Crest on August 15th - Director Palmer asked how many Board members could attend this training, Dana stated there is room for two at this time. Discussion ensued between the Board members in regard to several SDAO training opportunities that will be coming up that other members can attend. Dana stated that she can make reservations for the training for Director Gayheart and Director Costigan to attend the training at Eagle Crest.

8. Update on CERT program - Linda Kay Widmer addressed the Board stating the CERT members had a great mass casualty drill with the volunteers and staff last week. They learned a lot. Captain Wiley was in charge of this drill and a great exercise for the CERT members. She will be working with Chief Hartley on having monthly meetings again. She will be working on getting more training lined up in September when everyone is back from vacation. She stated that Dana had some great ideas on soliciting for members through social media and she will be working on this as well. She mentioned that we have lost a few members due to them moving away, etc.

9. Comments/Questions:

9.1 Public input on the current agenda - Randy Peterson had a question regarding our Levy amount compared to other Districts. Director Costigan stated we are comparable to other Districts that transport but would have to follow up with Chief Hartley on the actual figures. Director Costigan stated the steering committee had a hard time producing the number that was decided upon. Even at the number they arrived at it will be a big concern if it will pass. Mr. Peterson stated that he will be for the increase and thanked everyone for what they are doing for the District.

9.2 Public input on future agenda topics - none

10. Correspondence/Recognitions/Good of the order - none

12. Adjournment by Director Palmer at 7:56 pm.

Respectfully,
Dana Schulke
Administrative Assistant

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

**Special Board Meeting
July 26th, 2023**

A special Board Meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Wednesday, July 26, 2023, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road, Crooked River Ranch Oregon.

Special Board Meeting

1. Called to Order by Director Norberg at 6:30 p.m. Directors Norberg, Palmer, Pahl, Costigan and Gayheart were in attendance. Fire Chief Sean Hartley, Captain Adam Wiley, and Firefighter/Paramedic Laura Waldron were also present. Administrative Assistant, Dana Schulke was excused from the meeting. Public in attendance: Randy Peterson.

1.2 **Flag Salute:** by Director Palmer

2. **Discussion/Approval of Resolution 2023-03 for replacing the Five-Year Local Option Levy on the November 2023 ballot** - Chief Hartley stated that after last week's meeting, the Board agreed on the \$1.17 increase to put on the November ballot. He has drafted the Resolution with the correct verbiage, along with the attached exhibit. He has also drafted the Request for Ballot form to send to Jefferson County, once the Resolution is approved. If Jefferson County decides to put together a voter's pamphlet, the exhibit will have the necessary verbiage to explain the need for the increase for the District. Chief Hartley will post on our website. He will also email the Board the information we received back from our attorney, which is a guide for the Board on what they can and cannot talk about when it come to the Levy. We will be reviewing this Guidebook with all District personnel, as this is really necessary for everyone to be on the same page.

Chief Hartley stated there was a question from Ranch Peterson from last week's meeting, in regard to the tax rates from other Districts. Redmond Fire is just over \$2.02 which is their base rate. They will be asking for a .48 increase in November. Black Butte Fire is currently at \$3.02. Jefferson County Fire and EMS is currently at \$1.18 which is their permanent tax rate. They are considering going out for an increase as well and starting a Local Option Levy, which they do not have at this time. La Pine Fire is currently at \$2.40, and Crook County Fire & Rescue has a permanent tax rate of \$1.59. They do not have a Local Option Levy, but they are receiving heavy donations from the Facebook and Apple Data Centers. Sunriver Fire is at \$3.30 per one thousand of assessed value. They are considered a service district for Fire and Police. Sisters Fire has a permanent tax rate of \$2.73 per one thousand and they are looking to possibly get a Bond for Capital improvements within the next couple of years. The big piece for our District is that we do not have the commercial tax base like the other Districts do, so our assessed value will be lower.

Director Norberg asked if any of the Board Directors had any further questions. She stated it will be really good for our attorney or Spencer from SDAO to come and speak about the dos and don'ts on this topic. Discussion and comments ensued between the Board and Chief Hartley regarding some of the verbiage in the Resolution. There was discussion on making a slight change in the last paragraph and what can be spoken about in regard to voting.

Director Norberg asked if there were any questions from the public. Randy Peterson had a question regarding the Ranch having a big fire and air tanker assistance from State and Federal resources in the national Grasslands, which surround Crooked River Ranch. Chief Hartley clarified this question for Mr. Peterson.

Director Pahl made a motion to approve Resolution 2023-03 for replacing the Five-Year Local Option Levy at \$1.17 per thousand assessed of value, to be on the November 2023 ballot as written. Director Palmer seconded the motion. All Board members voted "yes", motion and vote passed, (5-0).

Chief Hartley stated he will make the revisions on the verbiage on the Exhibit and get he will the form into Jefferson County to put this on the ballot.

3. Adjournment by Director Norberg at 6:58 pm

Respectfully,
Dana Schulke
Administrative Assistant

Balance Sheet

Crooked River Ranch Fire & Rescue

As of July 31, 2023

Cash Basis

Account **Jul 31, 2023**

Assets

Current Assets	
Cash and Cash Equivalents	
Bond Fund	14,875.35
Capital Reserve Fund	393,410.85
Chase Business	35,942.37
Chase Payroll	4,686.56
Chase Savings	396,537.82
General Fund	169,065.84
Local Option Levy Fund	620,968.47
Stripe USD	45.00
Total Cash and Cash Equivalents	1,635,532.26
Total Current Assets	1,635,532.26
Total Assets	1,635,532.26

Liabilities and Equity

Liabilities	
Current Liabilities	
A. DELORTO	794.07
A. WILEY	382.14
D. MCDONALD	357.07
D. SCHULKE	921.26
S. HARTLEY	868.81
Payroll Liabilities	(34.62)
FIB - Credit Cards	452.45
Total Current Liabilities	3,741.18
Total Liabilities	3,741.18
Equity	
Current Year Earnings	1,628,793.49
Unrestricted Net Assets	2,997.59
Total Equity	1,631,791.08
Total Liabilities and Equity	1,635,532.26

1,227,246.06

3,741.18

2,997.59

1,220,507.29 Auditor reviewing, possibly related to First Interstate Auditor reviewing, is -\$28.90 from General Fund Net



Budget Variance
 Crooked River Ranch Fire & Rescue
 For the month ended July 31, 2023
 Cash Basis

Fund Name is General Fund.

Account	Jul 2023	Jul 2023	7/23 Gen Fund	Variance	Variance %
Revenue					
Ambulance Revenue	37,985.97	37,985.97	275,000.00	(237,014.03)	-86.19%
Beginning Fund Balance	1,289,080.00	1,289,080.00	603,352.00	685,728.00	113.65%
Contractual Income	0.00	0.00	400.00	(400.00)	-100.00%
Emergency Address Signs	25.00	25.00	500.00	(475.00)	-95.00%
FireMed	1,667.12	1,667.12	13,320.00	(11,652.88)	-87.48%
Grant Funds	0.00	0.00	483,500.00	(483,500.00)	-100.00%
Interest	1,841.93	1,841.93	7,500.00	(5,658.07)	-75.44%
Misc. Income	0.00	0.00	7,500.00	(7,500.00)	-100.00%
Previously Levied Taxes	7,122.72	7,122.72	25,000.00	(17,877.28)	-71.51%
Taxes Collected in Year Levied	0.12	0.12	1,083,566.00	(1,083,565.88)	-100.00%
Training Income	0.00	0.00	500.00	(500.00)	-100.00%
Total Revenue	1,337,722.86	1,337,722.86	2,500,138.00	(1,162,415.14)	-46.49%
Gross Profit	1,337,722.86	1,337,722.86	2,500,138.00	(1,162,415.14)	-46.49%
Operating Expenses					
Debt Service:Apparatus Payment	0.00	0.00	27,046.00	(27,046.00)	-100.00%
Debt Services & Contingency:Contingency	0.00	0.00	38,721.00	(38,721.00)	-100.00%
General Fund, Transfer Out	0.00	0.00	211,803.00	(211,803.00)	-100.00%
Materials & Services					
Administration	1,788.84	1,788.84	18,450.00	(16,661.16)	-90.30%
Building Maintenance & Supplies	2,308.83	2,308.83	30,000.00	(27,691.17)	-92.30%
CERT Program	0.00	0.00	5,000.00	(5,000.00)	-100.00%
Department Services	503.58	503.58	5,000.00	(4,496.42)	-89.93%
Dispatch	0.00	0.00	70,350.00	(70,350.00)	-100.00%
EMS Operations	2,858.85	2,858.85	45,690.00	(42,831.15)	-93.74%
Fire Operations	0.00	0.00	34,750.00	(34,750.00)	-100.00%
Fuel	503.50	503.50	20,000.00	(19,496.50)	-97.48%
Insurance	0.00	0.00	40,000.00	(40,000.00)	-100.00%
OSFM OFSCP - PPE/Uniform	415.00	415.00	9,500.00	(9,085.00)	-95.63%
Prevention	0.00	0.00	2,000.00	(2,000.00)	-100.00%
Professional Services	1,750.89	1,750.89	20,850.00	(19,099.11)	-91.60%
Radios & Communications	29.43	29.43	17,500.00	(17,470.57)	-99.83%
Rope Rescue Operations	0.00	0.00	3,000.00	(3,000.00)	-100.00%
SAFER Grant Expenditures	6,010.00	6,010.00	42,000.00	(35,990.00)	-85.69%
Training	225.00	225.00	24,455.00	(24,230.00)	-99.08%
Travel	0.00	0.00	5,000.00	(5,000.00)	-100.00%
Tuition Reimbursement	0.00	0.00	31,500.00	(31,500.00)	-100.00%
Uniforms	421.82	421.82	7,000.00	(6,578.18)	-93.97%
Utilities	1,428.08	1,428.08	34,800.00	(33,371.92)	-95.90%
Vehicle/Equipment Maintenance	1,632.74	1,632.74	35,000.00	(33,367.26)	-95.34%
Volunteer Incentive Program	1,500.00	1,500.00	20,800.00	(19,300.00)	-92.79%
Wellness Program	12.48	12.48	10,000.00	(9,987.52)	-99.88%
Total Materials & Services	21,389.04	21,389.04	532,645.00	(511,255.96)	-95.98%

Personnel Services					
Administrative Assistant	3,495.60	3,495.60	44,254.00	(40,758.40)	-92.10%
Administrative Assistant Overtime	233.90	233.90	3,017.00	(2,783.10)	-92.25%
Employee Benefits	17,116.75	17,116.75	241,547.00	(224,430.25)	-92.91%
Fire Chief	6,458.34	6,458.34	87,135.00	(80,676.66)	-92.59%
Part-Time Personnel	8,891.25	8,891.25	35,000.00	(26,108.75)	-74.60%
Payroll Taxes	3,991.10	3,991.10	53,933.00	(49,941.90)	-92.60%
PERS	9,325.77	9,325.77	207,337.00	(198,011.23)	-95.50%
Shift Personnel Overtime	4,753.40	4,753.40	53,619.00	(48,865.60)	-91.13%
Shift Personnel Wages	18,405.67	18,405.67	202,151.00	(183,745.33)	-90.90%
Student Volunteer Stipends	405.00	405.00	10,800.00	(10,395.00)	-96.25%
Volunteer Stipends & Benefits	1,300.00	1,300.00	45,000.00	(43,700.00)	-97.11%
Workers Comp. & Group Accident Insurance	17,804.82	17,804.82	26,000.00	(8,195.18)	-31.52%
Total Personnel Services	92,181.60	92,181.60	1,009,793.00	(917,611.40)	-90.87%
Personnel Services:Shift Firefighter:Overtime	87.03	87.03	32,642.00	(32,554.97)	-99.73%
Personnel Services:Shift Firefighter:Wage	3,529.00	3,529.00	132,291.00	(128,762.00)	-97.33%
Total Operating Expenses	117,186.67	117,186.67	1,984,941.00	(1,867,754.33)	-94.10%
Net Profit	1,220,536.19	1,220,536.19	515,197.00	705,339.19	136.91%



Budget Variance
 Crooked River Ranch Fire & Rescue
 For the month ended July 31, 2023
 Cash Basis

Fund Name is Capital Reserve Fund.

Account	Jul 2023	Jul 2023	Cap Res Fund	Variance	Variance %
Revenue					
Beginning Fund Balance	396,669.29	396,669.29	382,067.00	14,602.29	3.82%
Interest	857.96	857.96	4,500.00	(3,642.04)	-80.93%
Total Revenue	397,527.25	397,527.25	386,567.00	10,960.25	2.84%
Gross Profit	397,527.25	397,527.25	386,567.00	10,960.25	2.84%
Other Income					
Transfer(s) In	0.00	0.00	75,000.00	(75,000.00)	-100.00%
Total Other Income	0.00	0.00	75,000.00	(75,000.00)	-100.00%
Operating Expenses					
Capital Outlay & Grant Awards:Building Purchases	4,116.40	4,116.40	15,000.00	(10,883.60)	-72.56%
Debt Services & Contingency:Contingency	0.00	0.00	100,000.00	(100,000.00)	-100.00%
Total Operating Expenses	4,116.40	4,116.40	115,000.00	(110,883.60)	-96.42%
Net Profit	393,410.85	393,410.85	346,567.00	46,843.85	13.52%



Budget Variance
 Crooked River Ranch Fire & Rescue
 For the month ended July 31, 2023
 Cash Basis

Fund Name is Bond Fund.

Account	Jul 2023	Jul 2023	Jul 2023 Bond Fund	Variance	Variance %
Revenue					
Beginning Fund Balance	13,629.18	13,629.18	10,000.00	3,629.18	36.29%
Interest	58.01	58.01	500.00	(441.99)	-88.40%
Previously Levied Taxes	1,188.14	1,188.14	3,500.00	(2,311.86)	-66.05%
Taxes Collected in Year Levied	0.02	0.02	199,600.00	(199,599.98)	-100.00%
Total Revenue	14,875.35	14,875.35	213,600.00	(198,724.65)	-93.04%
Gross Profit	14,875.35	14,875.35	213,600.00	(198,724.65)	-93.04%
Operating Expenses					
Debt Service: Bond Payment	0.00	0.00	193,028.00	(193,028.00)	-100.00%
Total Operating Expenses	0.00	0.00	193,028.00	(193,028.00)	-100.00%
Net Profit	14,875.35	14,875.35	20,572.00	(5,696.65)	-27.69%

Payable Invoice Detail

Crooked River Ranch Fire & Rescue For the period July 1, 2023 to July 31, 2023

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aflac					
Jul 18, 2023	July Premiums	July Premiums from Staff	434.24	Paid	Payroll Liabilities
Total Aflac			434.24		
Amy Weddle					
Jul 17, 2023	Cell Phone Reimb - Amy W	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Amy Weddle			90.00		
Bigfoot Beverages					
Jul 6, 2023	2661632	Bottled Water for Fire Rehab	183.60	Paid	Materials & Services:Department Services:Rehab Supplies
Total Bigfoot Beverages			183.60		
BIOMED					
Jul 24, 2023	100610	Background check for Devon Spoon	29.00	Paid	Materials & Services:Professional Services:Background Checks
Total BIOMED			29.00		
Blue Mountain Networks					
Jul 6, 2023	29128 - ACH	Phone and Internet Services	599.00	Paid	Materials & Services:Utilities:Telecommunications
Total Blue Mountain Networks			599.00		
BoundTree Medical, LLC					
Jul 6, 2023	85009937	King Vision Video Laryngoscope Adult aBlade, Size 3	59.16	Paid	Materials & Services:EMS Operations:Supplies
Jul 18, 2023	85025097 - ACH	Sodium Bicarbonate 8.4% 50 mo Luer Jet 1035B	61.58	Paid	Materials & Services:EMS Operations:Supplies
Total BoundTree Medical, LLC			120.74		
Carson Oil Company, Inc.					
Jul 3, 2023	CP-00461856 - EFT	Fuel for all apparatus	503.50	Paid	Materials & Services:Fuel
Jul 18, 2023	CP-00465250 - EFT	Fuel for all apparatus	796.35	Paid	Materials & Services:Fuel
Total Carson Oil Company, Inc.			1,299.85		
CLIA Laboratory Program					
Jul 16, 2023	38D0926395	Certificate Fee	180.00	Paid	Materials & Services:EMS Operations:Fees/Dues
Total CLIA Laboratory Program			180.00		
Colton Steinke					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jul 17, 2023	Cell Phone Reimb. - Colton S	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Colton Steinke			90.00		
Crooked River Ranch Water Company					
Jul 3, 2023	94	Base Rate	34.59	Paid	Materials & Services:Utilities:Water
Jul 3, 2023	94	Water	29.43	Paid	Materials & Services:Utilities:Water
Total Crooked River Ranch Water Company			64.02		
Crooked River Sanitary					
Jul 6, 2023	00014 - EFT	Sanitation Services for June 2023	72.02	Paid	Materials & Services:Utilities:Sanitation
Total Crooked River Sanitary			72.02		
Damion Hatch					
Jul 17, 2023	Cell Phone Reimb - Damion H	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Damion Hatch			90.00		
Dan Marsh					
Jul 17, 2023	Cell Phone Reimb - Dan M	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dan Marsh			90.00		
Day Wireless Systems					
Jul 16, 2023	783013	Magnetic microphone clips (4)	24.00	Paid	Materials & Services:Radios/Communications
Jul 16, 2023	783013	Shipping	5.43	Paid	Materials & Services:Radios/Communications
Total Day Wireless Systems			29.43		
Dennis Senko					
Jul 17, 2023	Cell Phone Reimb - Dennis S	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dennis Senko			90.00		
Deschutes County Clerk					
Jul 20, 2023	Election Costs	Election Fees for May Election	94.92	Paid	Materials & Services:Professional Services:Elections Fees
Total Deschutes County Clerk			94.92		
Elevate Contruction					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jul 10, 2023	1091	Down Payment / 50% of work to be done on Library conversion	3,995.00	Paid	Capital Outlay & Grant Awards:Building Purchases
Total Elevate Construction			3,995.00		
Elizabeth Ramirez					
Jul 17, 2023	Cell Phone Reimb - Elizabeth R	Cell Phone Reimbursement for April/May	60.00	Paid	Materials & Services:Volunteer Incentives
Total Elizabeth Ramirez			60.00		
Emma Borlen					
Jul 17, 2023	Cell Phone Reimb - Emma B	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Emma Borlen			90.00		
First Citizens Bank					
Jul 10, 2023	42739773 - EFT	Copier Lease Pmt	138.43	Paid	Materials & Services:Administration:Copier Expenses
Jul 10, 2023	42739773 - EFT	B/W Copies	7.53	Paid	Materials & Services:Administration:Copier Expenses
Jul 10, 2023	42739773 - EFT	Color Copies	91.35	Paid	Materials & Services:Administration:Copier Expenses
Total First Citizens Bank			237.31		
Frank Day					
Jul 20, 2023	Cell Phone Reimb. - Frank D	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Frank Day			90.00		
Grant Caudel					
Jul 17, 2023	Cell Phone Reimb - Grant C	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Grant Caudel			90.00		
Hagemeister Enterprises, Inc.					
Jul 3, 2023	41002RH	Battery for 541	189.00	Paid	Materials & Services:Vehicle Equipment/Maintenance:519658
Total Hagemeister Enterprises, Inc.			189.00		
HRA VEBA Trust					
Jul 18, 2023	YA422 - ACH	Contributions for staff	2,450.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
Total HRA VEBA Trust			2,450.00		
IAFF 3650 - Redmond Firefighters Union					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jul 3, 2023	Union Dues - ACH	Union Dues for: Alysha, David, Adam, Laura & Elizabeth	170.00	Paid	Payroll Liabilities
Jul 3, 2023	PAC Donations - ACH	PAC Donations from Staff	16.00	Paid	Payroll Liabilities
Jul 18, 2023	Union Dues - ACH	Union Dues from: Alysha, David, Adam, Elizabeth & Laura	170.00	Paid	Payroll Liabilities
Jul 18, 2023	PAC Donations - ACH	PAC Donations from Staff	16.00	Paid	Payroll Liabilities
Total IAFF 3650 - Redmond Firefighters Union			372.00		
Jeff Scheetz					
Jul 17, 2023	Cell Phone Reimb - Jeff S	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Jeff Scheetz			90.00		
Les Schwab Tire Center - Redmond					
Jul 24, 2023	901325038	Suspension Check and 2 new Pirelli R89 Tires for 571/518976	854.40	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Total Les Schwab Tire Center - Redmond			854.40		
Life Flight Network					
Jul 20, 2023	5287	Additional memberships (new Board/Students)	455.00	Paid	Materials & Services:Administration:Memberships
Total Life Flight Network			455.00		
Life-Assist					
Jul 24, 2023	1345419	Etomidate, 40 mg, 20 mVIAL	76.20	Paid	Materials & Services:EMS Operations:Supplies
Total Life-Assist			76.20		
Local Government Law Group					
Jul 18, 2023		Services rendered on Paid Leave Oregon policy review & FMLA questions	754.00	Paid	Materials & Services:Professional Services:Legal
Total Local Government Law Group			754.00		
Mark Cooley					
Jul 17, 2023	Cell Phone Reimb - Mark C	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Mark Cooley			90.00		
Marta McGovern-Philpott					
Jul 17, 2023	Cell Phone Reimb. - Marta Mc	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Marta McGovern-Philpott			90.00		
Mountain Medical Urgent Care					
Jul 16, 2023	2398	FF Physical for Alex Silva	1,063.00	Paid	Materials & Services:SAFER Grant Expenditures

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jul 16, 2023	2398	FF Physical for Emily Lara	1,067.00	Paid	Materials & Services:SAFER Grant Expenditures
Total Mountain Medical Urgent Care			2,130.00		
Mt. Bachelor Fitness Equipment					
Jul 17, 2023	682	Repairs on Hoist PTS Cable Assembly, parts and labor	240.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Total Mt. Bachelor Fitness Equipment			240.00		
Myrsideys Steinke					
Jul 17, 2023	Cell Phone Reimb. - Myrsideys	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Myrsideys Steinke			90.00		
Nationwide Retirement Solutions					
Jul 3, 2023	Deferred Comp - ACH	Deferred Compensation contributions from staff	220.00	Paid	Payroll Liabilities
Jul 18, 2023	Deferred Comp - EFT	Deferred Comp Contributions from staff	220.00	Paid	Payroll Liabilities
Total Nationwide Retirement Solutions			440.00		
Newhouse Mfg. Company Inc.					
Jul 18, 2023	527400-1	Rebuild Hydraulics for snow plow on 592	478.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
Total Newhouse Mfg. Company Inc.			478.00		
OFSOA					
Jul 3, 2023	Membership Renewal	Annual Membership Fee for Dana	40.00	Paid	Materials & Services:Administration:Memberships
Total OFSOA			40.00		
Oregon Health Authority - OFS Receipting Unit					
Jul 6, 2023	GEMT Non Fed Share/Admin Fee - ACH	GEMT Non Federal Share of of Services	1,599.36	Paid	Materials & Services:EMS Operations:Fees/Dues
Jul 6, 2023	GEMT Non Fed Share/Admin Fee - ACH	Administrative Fee for GEMT processing	319.87	Paid	Materials & Services:EMS Operations:Fees/Dues
Total Oregon Health Authority - OFS Receipting Unit			1,919.23		
Oregon PERS					
Jul 6, 2023	PERS - EFT	Employer Contributions	4,010.92	Paid	Personnel Services:PERS
Jul 6, 2023	PERS - EFT	Employee Contributions, paid by Employer	938.49	Paid	Personnel Services:PERS
Jul 24, 2023	PERS - EFT	Employer Contributions	4,621.82	Approved	Personnel Services:PERS
Jul 24, 2023	PERS - EFT	Employee Contributions, paid by Employer	1,082.79	Approved	Personnel Services:PERS
Total Oregon PERS			10,654.02		
Our Personal Touch					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jul 3, 2023	610004	Board Member Polo Shirts with names and Logos	144.00	Paid	Materials & Services:Uniforms
Total Our Personal Touch			144.00		
Pacific Power					
Jul 20, 2023	24712171-001 3 / ACH	Basic Charges, Load Size, Demand Charges, Kilowatt Usage etc.	448.18	Paid	Materials & Services:Utilities:Electric
Total Pacific Power			448.18		
Parker English					
Jul 17, 2023	Cell Phone Reimb. - Parker E	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Parker English			90.00		
Robert Edwards					
Jul 17, 2023	Cell Phone Reimb - Bobby E.	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Robert Edwards			90.00		
Ryan Rhodes					
Jul 17, 2023	Cell Phone Reimb - Ryan R	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Ryan Rhodes			90.00		
SAIF					
Jul 3, 2023	Workers Comp Prem	Workers Comp Premium for 2023-2024	17,804.82	Paid	Personnel Services:Workers Comp. & Group Accident
Total SAIF			17,804.82		
SeaWestern Fire Fighting Equipment					
Jul 10, 2023	PO-0387 / INV24689 - ACH	Haix Fire Hunter Extreme	1,660.00	Paid	Materials & Services:SAFER Grant Expenditures
Jul 10, 2023	PO-0387 / INV24689 - ACH	Shipping	28.90	Paid	Materials & Services:SAFER Grant Expenditures
Jul 10, 2023	PO-0386 / INV24684 - ACH	Majestic Ultra PBI Hood	396.00	Paid	Materials & Services:SAFER Grant Expenditures
Jul 10, 2023	PO-0386 / INV24684 - ACH	Shipping	16.20	Paid	Materials & Services:SAFER Grant Expenditures
Jul 24, 2023	PO-0354 / Inv 25014 - ACH	Lion Legend Structure Helmet	1,750.00	Paid	Materials & Services:SAFER Grant Expenditures
Jul 24, 2023	PO-0354 / Inv 25014 - ACH	Shipping	28.90	Paid	Materials & Services:SAFER Grant Expenditures
Total SeaWestern Fire Fighting Equipment			3,880.00		
Special Districts Insurance Services					
Jul 3, 2023	EAP	EAP program renewal with SDIS	486.72	Paid	Materials & Services:Professional Services:E.A.P.
Jul 6, 2023	03-0052514 - ACH	August Health Premiums for Staff	10,251.80	Paid	Personnel Services:Employee Benefits:Health Insurance

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jul 6, 2023	03-0052514 - ACH	August Dental Premiums or Staff	930.82	Paid	Personnel Services:Employee Benefits:Dental Insurance
Jul 6, 2023	03-0052514 - ACH	August Long-Term Care Premiums for Staff	143.22	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Jul 6, 2023	03-0052514 - ACH	Additional Health & Dental Premium for Elizabeth Ramirez	750.38	Paid	Personnel Services:Employee Benefits:Health Insurance
Jul 6, 2023	03-0052514 - ACH	Additional Health & Dental Premium for Laura Waldron	2,232.87	Paid	Personnel Services:Employee Benefits:Health Insurance
Jul 6, 2023	03-0052514 - ACH	Additional Long Term Care Premium for Elizabeth Waldron	20.46	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Jul 6, 2023	03-0052514 - ACH	Additional Long Term Care Premium for Laura Waldron	20.46	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Total Special Districts Insurance Services			14,836.73		
Stamps.com					
Jul 17, 2023	XXXX	Mo. Fee for use of Stamps.com	19.99	Paid	Materials & Services:Administration:Postage & Shipping
Total Stamps.com			19.99		
Streamline					
Jul 3, 2023	41F663CA-0032 - ACH	Mo. Fee for Website platform	126.00	Paid	Materials & Services:Professional Services:Computer Services
Total Streamline			126.00		
Systems Design West					
Jul 16, 2023	20231350	EMS Billing for June	540.00	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Jul 16, 2023	20231350	Postage	22.68	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Total Systems Design West			562.68		
Target Solutions Learning, LLC					
Jul 18, 2023	INV77919 - ACH	Addition of 13 new volunteer/employees to Vector Scheduling Software	474.63	Paid	Materials & Services:Administration
Total Target Solutions Learning, LLC			474.63		
Terminix					
Jul 20, 2023	227206	Spraying for Rodents, Ants, etc.	100.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Total Terminix			100.00		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Tom Fast					
Jul 17, 2023	Cell Phone Reimb. - Tom F	Cell Phone Reimbursement for April/May/June	90.00	Paid	Materials & Services:Volunteer Incentives
Total Tom Fast			90.00		
United States Treasury					
Jul 3, 2023	720-V Qtr Fed Tax	Quarterly Federal Excise Tax Return - 720-V	16.74	Paid	Personnel Services:Employee Benefits:HRA Reimbursements
Total United States Treasury			16.74		
Verizon Wireless					
Jul 3, 2023	9938008309	Data usage on iPads for Ambulances/Apparatus	244.86	Paid	Materials & Services:Utilities:Telecommunications
Total Verizon Wireless			244.86		
VISA - Chase					
Jul 3, 2023	XXXX	Office Supplies	23.20	Paid	Materials & Services:Administration:Supplies
Jul 6, 2023	XXXX - Bldg Permit	Building Permit for Jefferson Co (for Library conversion)	121.40	Paid	Capital Outlay & Grant Awards:Building Purchases
Jul 6, 2023	7P917348JV716201V	Name Badges for students/BOD's	125.00	Paid	Materials & Services:Administration:Supplies
Jul 6, 2023	98A96848K0752233W	Name Badges for student	23.00	Paid	Materials & Services:Administration:Supplies
Jul 7, 2023	HD 427569631	New refridgerator to replace broken one.	1,467.32	Paid	Materials & Services:Building & Maintenance:Supplies
Jul 8, 2023	HD 427027788	Walmart - 427027788 Fluid for Vehicles	39.27	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Jul 8, 2023	HD 427027788	Walmart - 427027788 Fertilizer for grass	43.50	Paid	Materials & Services:Building & Maintenance:Supplies
Jul 8, 2023	113-4866521-2381060	Knives for Kitchen	13.80	Paid	Materials & Services:Building & Maintenance:Supplies
Jul 8, 2023	113-8290237-7834653	Knife holds for knives in Kitchen	52.78	Paid	Materials & Services:Building & Maintenance:Supplies
Jul 12, 2023	HD 434759339	Knee brace for Brooke O'Connor	12.48	Paid	Materials & Services:Wellness Program
Jul 13, 2023	967	Postage for package to Sandy Fire	9.65	Paid	Materials & Services:Administration:Postage & Shipping
Jul 14, 2023	HD 430228791	Station Supplies	221.44	Paid	Materials & Services:Building & Maintenance:Supplies
Jul 14, 2023	HD 430230075	Station Supplies	169.99	Paid	Materials & Services:Building & Maintenance:Supplies

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jul 20, 2023	XXXX	Mo. Fee for Accounting Platform	27.75	Paid	Materials & Services:Professional Services:Accounting/Payroll Services
Jul 22, 2023	SO253029	name plates and badges for new students and staff	277.82	Paid	Materials & Services:Uniforms
Jul 25, 2023	XXXX	Purchase of Stamps	50.00	Paid	Materials & Services:Administration:Postage & Shipping
Jul 26, 2023	XXXX	Registration for SDAO Board & Management Training @ Eagle Crest, August 15th, 2023	225.00	Paid	Materials & Services:Training
Jul 29, 2023	380937	Electrolyte supplement for rehab	319.98	Paid	Materials & Services:Department Services:Rehab Supplies
Jul 30, 2023		Mo. Fee for Amazon Prime	14.99	Paid	Materials & Services:Administration:Memberships
Jul 31, 2023	XXXX	Memberships for Board Members and New Students	178.00	Approved	Materials & Services:Administration:Memberships
Total VISA - Chase			3,416.37		
Wright Ford					
Jul 18, 2023	69198	Performed Lube, Oil, Filter Change on 592. Tested battery - Passed, did Multi-Point Inspection, Tire were ok, as well as the Brakes and lining. Labor	31.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
Jul 18, 2023	69198	Parts	10.88	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
Jul 18, 2023	69198	Tax	0.25	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
Jul 18, 2023	69198	Oil/Grease	29.94	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
Total Wright Ford			72.07		
Total			72,038.05		



BEFORE THE BOARD OF DIRECTORS
OF
CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of a Supplemental Budget
for an occurrence that was not
ascertained at the time of original
preparation

RESOLUTION:

2023-04

WHEREAS, on June 15, 2023, the Board of Directors adopted Resolution 2023-02 adopting the budget and making appropriations for fiscal year 2023-2024; and

WHEREAS, ORS 294.471(1) provides for making a supplemental budget for an occurrence or condition which had not been ascertained at the time of the preparation of a budget for the current fiscal year which requires a change in financial planning; and

WHEREAS, per ORS 294.473(1)(b) the District published notice of the proposed supplemental budget in the Madras Pioneer on August 9, 2023, being not less than 5 days prior to the hearing and regular Board meeting in which the supplemental budget was to be considered: and

WHEREAS the Board of Directors conducted a hearing and meeting on August 17, 2023, to obtain comment on the proposed supplemental budget, and public comment heard by the Board of Directors.

THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT:

The supplemental budget for fiscal year 2023-2024 is hereby adopted, and the amounts appropriated by the Board of Directors under Resolution 2023-02 are amended as shown in Exhibit A, Supplemental Budget Document:

INTRODUCED and ADOPTED

Thursday, August 17th, 2023

ATTEST:

**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

By: _____
Brad Pahl, Board Director

By: _____
Kay Norberg, Board Director

By: _____
Dave Palmer, Board Director

By: _____
Joe Costigan, Board Director

By: _____
Cole Gayheart, Board Director

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Resources - Detailed

	Historical Data			Resource Description	Budget for Next Year: 2023/2024				
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)	
	Second Preceding 2020/2021	First Preceding 2021/2022							
1	\$433,869	\$596,453	\$510,000	1 Available cash on hand* (cash basis) or	\$603,352	\$603,352	\$603,352	\$856,886	1
2	\$31,712	\$28,792	\$25,000	2 Previously levied taxes estimated to be received	\$25,000	\$25,000	\$25,000	\$25,000	2
3	\$6	\$4,392	\$5,000	3 Interest	\$7,500	\$7,500	\$7,500	\$7,500	3
4	\$0	\$0	\$0	4 Transferred IN, from other fund(s)	\$0	\$0	\$0	\$0	4
5	\$234,101	\$263,490	\$250,000	5 Ambulance Billing	\$275,000	\$275,000	\$275,000	\$275,000	5
6	\$1,098	\$400	\$800	6 Contractual Income	\$400	\$400	\$400	\$400	6
7	\$500	\$700	\$500	7 Emergency Signs	\$500	\$500	\$500	\$500	7
8	\$13,275	\$13,545	\$13,500	8 FireMed	\$13,320	\$13,320	\$13,320	\$13,320	8
9	\$79,378	\$71,529	\$113,350	9 Grant Funds	\$122,000	\$483,500	\$483,500	\$483,500	9
10	\$9,378	\$7,714	\$5,000	10 Misc. Income	\$7,500	\$7,500	\$7,500	\$7,500	10
11	\$13,002	\$16,200	\$0	11 Sale of Assets	\$0	\$0	\$0	\$0	11
12	\$0	\$0	\$500	12 Training	\$500	\$500	\$500	\$500	12
13	\$42,791	\$7,661	\$21,256	13 Conflagration Revenue	\$0	\$0	\$0	\$13,086	13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	\$859,110	\$1,010,876	\$944,906	29 Total resources, except taxes to be levied	\$1,055,072	\$1,416,572	\$1,416,572	\$1,683,192	29
30			\$1,027,982	30 Taxes estimated to be received	\$1,083,566	\$1,083,566	\$1,083,566	\$1,083,566	30
31	\$995,486	\$1,028,187		31 Taxes collected in year levied					31
32	\$1,854,596	\$2,039,063	\$1,972,888	32 TOTAL RESOURCES	\$2,138,638	\$2,500,138	\$2,500,138	\$2,766,758	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Personnel Services - Detail

Historical Data	Actual			Requirement Description	Number of Employees	Range*	Budget for Next Year: 2023/2024				Adopted By Resolution or Supplemental (2023-04)
	Second Preceding 2020/2021	First Preceding 2021/2022	Adopted Budget This Year 2022/2023				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
1	\$82,194	\$83,283	\$ 87,524	1 Fire Chief	1		\$ 87,135	\$ 87,135	\$ 87,135	\$ 87,135	1
2	\$69,656	\$66,294	\$ 68,229	2 Assistant Chief	0		\$ -	\$ -	\$ -	\$ -	2
3	\$36,359	\$38,860	\$ 41,045	3 Administrative Assistant	1		\$ 44,254	\$ 44,254	\$ 44,254	\$ 44,254	3
4	\$875	\$2,419	\$ 2,798	4 Administrative Assistant Overtime			\$ 3,017	\$ 3,017	\$ 3,017	\$ 3,017	4
5	\$185,361	\$186,887	\$ 192,121	5 Shift - Captain/Paramedic (Shift Personnel Wages)	3		\$ 202,151	\$ 202,151	\$ 202,151	\$ 202,151	5
6	\$35,119	\$43,706	\$ 46,614	6 Shift - Captain/Paramedic OT (Shift Personnel OT)			\$ 53,619	\$ 53,619	\$ 53,619	\$ 53,619	6
7	\$17,941	\$16,828	\$ 68,840	7 Part-Time Personnel	5		\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	7
8	\$154,468	\$153,963	\$ 213,589	8 Employee Benefits (Health/Dental/Vision/VEBA)			\$ 241,547	\$ 241,547	\$ 241,547	\$ 241,547	8
9	\$119,332	\$123,355	\$ 169,589	9 PERS			\$ 207,337	\$ 207,337	\$ 207,337	\$ 207,337	9
10	\$39,818	\$40,237	\$ 48,671	10 Payroll Taxes			\$ 53,933	\$ 53,933	\$ 53,933	\$ 53,933	10
11	\$14,325	\$15,964	\$ 15,500	11 Workers Comp. & Group Accident Insurance			\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	11
12	\$33,570	\$41,500	\$ 36,500	12 Volunteer Stipend & Benefits			\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	12
13	\$6,181	\$1,562	\$ 21,256	13 Volunteer Conflag Reimbursement			\$ -	\$ -	\$ -	\$ 6,749	13
14	\$7,155	\$7,425	\$ 7,290	14 Student Volunteer Stipends			\$ 10,800	\$ 10,800	\$ 10,800	\$ 10,800	14
15			\$ 38,777	15 40-Hour - Firefighter/Paramedic	0		\$ -	\$ -	\$ -	\$ -	15
16			\$7,932	16 40-Hour - Firefighter/Paramedic OT	0		\$ -	\$ -	\$ -	\$ -	16
17				17 Shift - Firefighter/Paramedic	3		\$ 132,291	\$ 132,291	\$ 132,291	\$ 132,291	17
18				18 Shift - Firefighter/Paramedic OT			\$ 32,642	\$ 32,642	\$ 32,642	\$ 32,642	18
19				19							19
20				20							20
21				21							21
22				22							22
23				23							23
24				24							24
25				25							25
26				26							26
27				27							27
28				28							28
29				29							29
30				30							30
31				31							31
32	\$802,354	\$822,284	\$ 1,066,275	32 TOTAL PERSONNEL SERVICES REQUIREMENTS			\$ 1,174,726	\$ 1,174,726	\$ 1,174,726	\$ 1,181,475	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Materials & Services - Detailed

	Historical Data			Requirement Description	Budget for Next Year: 2023/2024				
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)	
	Second Preceding 2020/2021	First Preceding 2021/2022							
1	\$21,333	\$16,961	\$20,700	1 Administration	\$18,450	\$18,450	\$18,450	\$18,450	1
2	\$37,667	\$19,461	\$35,000	2 Building Maintenance & Supplies	\$30,000	\$30,000	\$30,000	\$30,000	2
3	\$1,563	\$4,666	\$5,000	3 Department Services	\$5,000	\$5,000	\$5,000	\$5,000	3
4	\$67,036	\$70,962	\$64,898	4 Dispatch Services	\$70,350	\$70,350	\$70,350	\$70,350	4
5	\$45,287	\$48,696	\$45,000	5 EMS Operations	\$45,690	\$45,690	\$45,690	\$45,690	5
6	\$20,884	\$50,031	\$39,300	6 Fire Operations	\$34,750	\$34,750	\$34,750	\$34,750	6
7	\$9,757	\$13,219	\$15,000	7 Fuel	\$20,000	\$20,000	\$20,000	\$20,000	7
8	\$30,490	\$34,105	\$37,515	8 Insurance	\$40,000	\$40,000	\$40,000	\$40,000	8
9	\$1,059	\$2,461	\$2,000	9 Prevention	\$2,000	\$2,000	\$2,000	\$2,000	9
10	\$48,910	\$25,101	\$22,000	10 Professional Services	\$20,850	\$20,850	\$20,850	\$20,850	10
11	\$3,055	\$24,057	\$16,000	11 Radios/Communications	\$17,500	\$17,500	\$17,500	\$21,587	11
12	\$1,460	\$2,276	\$3,000	12 Rope Rescue Operations	\$3,000	\$3,000	\$3,000	\$3,000	12
13	\$15,765	\$18,401	\$30,000	13 Training	\$24,455	\$24,455	\$24,455	\$24,455	13
14	\$558	\$137	\$5,000	14 Travel	\$5,000	\$5,000	\$5,000	\$5,000	14
15	\$29,493	\$26,292	\$31,500	15 Tuition Reimbursement	\$31,500	\$31,500	\$31,500	\$31,500	15
16	\$4,392	\$3,313	\$7,000	16 Uniforms	\$7,000	\$7,000	\$7,000	\$7,000	16
17	\$22,348	\$23,365	\$29,000	17 Utilities	\$34,800	\$34,800	\$34,800	\$34,800	17
18	\$23,209	\$41,385	\$35,000	18 Vehicle/Equipment Maintenance	\$35,000	\$35,000	\$35,000	\$35,000	18
19	\$17,530	\$17,410	\$22,600	19 Volunteer Incentive Program	\$20,800	\$20,800	\$20,800	\$20,800	19
20	\$3,673	\$6,325	\$10,000	20 Wellness Program	\$10,000	\$10,000	\$10,000	\$10,000	20
21	\$13,481	\$25,323	\$41,850	21 SAFER Grant Expenditures	\$42,000	\$42,000	\$42,000	\$42,000	21
22			\$5,000	22 CERT Program	\$5,000	\$5,000	\$5,000	\$5,000	22
23				23 OSFM OFSCP - PPE/Uniform		\$9,500	\$9,500	\$9,500	23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29				29					29
30				30					30
31				31					31
32	\$418,950	\$473,945	\$522,363	32 TOTAL MATERIALS & SERVICES	\$523,145	\$532,645	\$532,645	\$536,732	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Capital Outlay - Detailed

Line Item	Historical Data			Requirement Description	Budget for Next Year: 2023/2024				Line Item
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)	
	Second Preceding 2020/2021	First Preceding 2021/2022							
1				1 CAPITAL IMPROVEMENTS/PURCHASES					1
2	\$10,502	\$0	\$0	2 EMS Capital Purchases	\$0	\$0	\$0	\$0	2
3	\$0	\$0	\$0	3 Fire Capital Purchases	\$0	\$0	\$0	\$0	3
4				4					4
5				5					5
6				6					6
7				7					7
8				8					8
9				9					9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29				29					29
30				30					30
31				31					31
32	\$10,502	\$0	\$0	32 TOTAL CAPITAL OUTLAY & GRANTS	\$0	\$0	\$0	\$0	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Debt Services - Detailed

	Historical Data			Requirement Description	Budget for Next Year: 2023/2024				
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)	
	Second Preceding 2020/2021	First Preceding 2021/2022							
1	\$27,046	\$27,045	\$27,046	1 New Apparatus Finance Payment (12/26/22)	\$27,046	\$27,046	\$27,046	\$27,046	1
2				2					2
3				3					3
4				4					4
5				5					5
6				6					6
7				7					7
8				8					8
9				9					9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29				29					29
30				30					30
31				31					31
32	\$27,046	\$27,045	\$27,046	32 TOTAL DEBT SERVICES REQUIREMENTS	\$27,046	\$27,046	\$27,046	\$27,046	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

General Fund

	Historical Data			Requirements Summary	Budget for Next Year: 2023/2024					
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)		
	Second Preceding 2020/2021	First Preceding 2021/2022								
1				1	PERSONNEL SERVICES					1
2	\$802,354	\$822,284	\$1,066,275	2	See detailed description	\$1,174,726	\$1,174,726	\$1,174,726	\$1,181,475	2
3				3						3
4				4						4
5				5						5
6	\$802,354	\$822,284	\$1,066,275	6	TOTAL PERSONNEL SERVICES	\$1,174,726	\$1,174,726	\$1,174,726	\$1,181,475	6
7				7	MATERIALS AND SERVICES					7
8	\$418,950	\$473,945	\$522,363	8	See detailed description	\$523,145	\$532,645	\$532,645	\$536,732	8
9				9						9
10				10						10
11				11						11
12	\$418,950	\$473,945	\$522,363	12	TOTAL MATERIALS AND SERVICES	\$523,145	\$532,645	\$532,645	\$536,732	12
13				13	CAPITAL OUTLAY					13
14	\$10,502	\$0	\$0	14	See detailed description	\$0	\$0	\$0	\$0	14
15				15						15
16				16						16
17				17						17
18	\$10,502	\$0	\$0	18	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	18
19				19	DEBT SERVICES					19
20	\$27,045	\$27,045	\$27,046	20	See detailed description	\$27,046	\$27,046	\$27,046	\$27,046	20
21				21						21
22				22						22
24	\$27,045	\$27,045	\$27,046	23	TOTAL DEBT SERVICES	\$27,046	\$27,046	\$27,046	\$27,046	24
25				24						25
26	\$0	\$50,000	\$75,000	25	Transfer to Capital Reserve Fund	\$75,000	\$75,000	\$75,000	\$77,250	26
27				26	Transfer to Personnel Reserve Fund		\$136,803	\$136,803	\$0	27
28	\$0	\$50,000	\$75,000	27	TOTAL TRANSFERRED TO OTHER FUNDS	\$75,000	\$211,803	\$211,803	\$77,250	28
29		\$0	\$37,204	28	OPERATING CONTINGENCY	\$38,721	\$38,721	\$38,721	\$38,721	29
23				29	RESERVED FOR FUTURE EXPENDITURE				\$215,196	23
30	\$595,745	\$665,788		30	Ending Balance (Prior Years)					30
31			\$245,000	31	UNAPPROPRIATED ENDING FUND BALANCE	\$300,000	\$515,197	\$515,197	\$690,338	31
32	\$1,854,596	\$2,039,063	\$1,972,888	32	TOTAL REQUIREMENTS	\$2,138,638	\$2,500,138	\$2,500,138	\$2,766,758	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

Capital Reserve Fund

Historical Data			Summary of Resources and Requirements	Budget for Next Year: 2023/2024					
Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)		
Second Preceding 2020/2021	First Preceding 2021/2022								
1			1	RESOURCES				1	
2	\$94,858	\$327,976	2	Cash on hand* (cash basis) or	\$382,067	\$382,067	\$382,067	\$382,067	2
3	\$3,044	\$2,433	3	Interest	\$4,500	\$4,500	\$4,500	\$4,500	3
4	\$0	\$50,000	4	Transferred IN, from other fund(s)	\$75,000	\$75,000	\$75,000	\$77,250	4
5	\$273,839	\$35,000	5	Grant Funds	\$0	\$0	\$0	\$0	5
6		\$5,000	6	Misc. Income	\$0	\$0	\$0	\$0	6
7	\$0	\$0	7	Other financing sources	\$0	\$0	\$0	\$0	7
8	\$371,741	\$420,409	8	TOTAL RESOURCES	\$461,567	\$461,567	\$461,567	\$463,817	8
9			9	REQUIREMENTS				9	
10	\$0	\$0	10	Apparatus Capital Purchases	\$0	\$0	\$0	\$0	10
11	\$26,016	\$0	11	Building Capital Purchases	\$15,000	\$15,000	\$15,000	\$15,000	11
12		\$38,246	12	EMS Capital Purchases	\$0	\$0	\$0	\$0	12
13	\$17,749	\$5,000	13	Training Capital Purchases	\$0	\$0	\$0	\$0	13
14			14						14
15			15						15
16			16						16
17			17						17
18			18						18
19			19						19
20			20						20
21			21						21
22			22						22
23			23						23
24			24						24
25			25						25
26			26						26
27			27						27
28			28						28
29	\$0	\$0	29	Capital Contingency	\$100,000	\$100,000	\$100,000	\$0	29
30	\$43,765	\$43,246	30	Total requirements, except future expenditures	\$115,000	\$115,000	\$115,000	\$15,000	30
31	\$327,976	\$377,163	31	RESERVED FOR FUTURE EXPENDITURE (UEFB)	\$346,567	\$346,567	\$346,567	\$448,817	31
32	\$371,741	\$420,409	32	TOTAL REQUIREMENTS	\$461,567	\$461,567	\$461,567	\$463,817	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

BOND FUND

Debt Service - Fire Station - Summary

Line Item	Historical Data			Description of Resources and Requirements	Budget for Next Year: 2023/2024			Line Item			
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Second Preceding 2020/2021	First Preceding 2021/2022									
1				1	RESOURCES						
2	\$8,976	\$16,233	\$12,223	2	Cash on hand (cash basis) or	\$10,000	\$10,000	\$10,000	2		
3	\$5,385	\$4,976	\$3,500	3	Previously levied taxes estimated to be received	\$3,500	\$3,500	\$3,500	3		
4	\$402	\$237	\$300	4	Earnings from temporary investments (Interest)	\$500	\$500	\$500	4		
5		\$0	\$0	5	Transferred IN, from other fund(s)	\$0	\$0	\$0	5		
6				6					6		
7	\$14,763	\$21,445	\$16,023	7	Total resources, except taxes to be levied	\$14,000	\$14,000	\$14,000	7		
8	\$174,418	\$174,322	\$184,203	8	Taxes estimated to be received	\$199,600	\$199,600	\$199,600	8		
9				9	Taxes collected in year levied				9		
10	\$189,181	\$195,767	\$200,226	10	TOTAL RESOURCES	\$213,600	\$213,600	\$213,600	10		
11				11	REQUIREMENTS						
12				12	Bond Principal Payments						
13				13	Issue Date	Budgeted Payment Date			13		
14	\$120,000	\$130,000	\$135,000	14	12/15/2016	1/1/2024	\$150,000	\$150,000	\$150,000	14	
15				15					15		
16				16					16		
17	\$120,000	\$130,000	\$135,000	17	Total Principal			\$150,000	\$150,000	\$150,000	17
18				18	Bond Interest Payments						18
19				19	Issue Date	Budgeted Payment Date				19	
20	\$27,218	\$25,730	\$24,118	20	3/29/2007	1/1/2024	\$22,444	\$22,444	\$22,444	20	
21	\$25,730	\$24,118	\$22,444	21	3/29/2007	6/30/2024	\$20,584	\$20,584	\$20,584	21	
22				22						22	
23	\$52,948	\$49,848	\$46,562	23	Total Interest			\$43,028	\$43,028	\$43,028	23
24				24	Unappropriated Balance for Following Year By						24
25				25	Issue Date	Budgeted Payment Date				25	
26				26						26	
27				27						27	
28				28						28	
29	\$10,116	\$15,919		29	Ending Balance (Prior Years)						29
30			\$18,664	30	Total Unappropriated Ending Fund Balance			\$20,572	\$20,572	\$20,572	30
31	\$183,064	\$195,767	\$200,226	31	TOTAL REQUIREMENTS		\$213,600	\$213,600	\$213,600	31	



CROOKED RIVER RANCH FIRE & RESCUE

Fire Chief's Report August, 2023

➤ Calls for service in July totaled 70. A breakdown of calls by month is below:

Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
1-Fire (Building, Wildland, Vehicle, etc.)	1	1	1	0	1	4	5						13
2-Overpressure Rupture, Explosion, Overheat (No Fire)	0	0	0	0	0	0	0						0
3-Rescue & EMS	48	48	45	40	43	36	50						310
4-Hazardous Condition (No Fire)	1	1	0	0	0	0	0						2
5-Service Call	4	6	0	5	2	7	5						29
6-Good Intent Call	5	3	7	8	5	4	6						38
7-False Alarm & False Call	1	0	1	0	0	0	4						6
8-Severe Weather & Natural Disaster	0	0	0	0	0	0	0						0
9-Special/Other Incident	0	0	0	0	0	0	0						0
	60	59	54	53	51	51	70	0	0	0	0	0	
Total Calls-To-Month End 2023													
	398												
<i>Total Calls-To-Month End 2022</i>	<i>41</i>	<i>51</i>	<i>50</i>	<i>38</i>	<i>51</i>	<i>45</i>	<i>44</i>	<i>65</i>	<i>54</i>	<i>49</i>	<i>65</i>	<i>60</i>	

➤ Auto/Mutual Aid Given/Received (year-to-date)

- Auto-Aid Given – 3
- Auto-Aid Received – 2
- Mutual-Aid Given – 13
- Mutual-Aid Received – 8

- Academy training is going well and wrapping up on August 11th. A swearing-in ceremony will be held on August 11th for the four new Student Volunteers and two new Career Firefighters. At this time, we will also swear in Adam Wiley as a Captain and Dennis Senko as the Deputy Fire Marshal.
- Congratulations to Elizabeth Ramirez on completing her paramedic field internship! She should be cleared by COCC very soon and can then take her national paramedic test.
- Library to dorm conversion update. The HVAC contractor has come in added the necessary air intake and output vents for each dorm. The doors have arrived for both dorms. Construction should be occurring the week of August 21st.
- Lot Assessments (year-to-date). Applicants were contacted again to check on their progress and to remind them of the deadline to complete work in September.
 - Number of grant applications received: 21
 - Number of applications in process: 12
 - Number of grant applications complete: 9
- FireMed statistics for July:
 - Number of renewed memberships: 37
 - Number of non-pard/expired memberships: 3
 - Number of new applications: 1
 - Total FireMed memberships to date: 287

Respectfully submitted,

Sean Hartley
Fire Chief



CRR Fire,

THANK YOU!

We want to sincerely
thank you for your rapid
response and kind nature
when you responded to
a call at our residence.
You are appreciated!

responded to: 5638 SW Shady

Thank You

The Stevens Family
