



# CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760  
Phone: (541) 923-6776 | Fax: (541) 923-5247  
[www.crrfire.org](http://www.crrfire.org)

## **Notice of Virtual Board Meeting**

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a virtual Board meeting on Thursday, October 15, 2020. The Board meeting will start at 6:30 pm and will be held electronically through Zoom via computer/telephone. The public may access this meeting via a special phone and meeting number through the Crooked River Ranch Fire & Rescue website at [www.crrfire.org](http://www.crrfire.org). This meeting is accessible to people with disabilities and will be recorded.

### **Board of Directors**

Brad Pahl, President, (Position 1)  
Barbara Oakley, Vice President (Position 4)  
Mark Wilson, Secretary (Position 5)  
Jeff Green, Treasurer (Position 3)  
John Meredith, Director (Position 2)

### **District Staff**

Fire Chief, Harry Ward  
Asst. Fire Chief, Sean Hartley  
Administrative Assistant, Dana Schulke

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### **Board Meeting Agenda**

1. Call to Order – Director Pahl
  - 1.1 Roll Call by Director Wilson
2. Review of Agenda – Director Pahl
3. Approval of Board Meeting Minutes – Director Pahl
  - 3.1 Approval of September, 2020 Board meeting minutes
4. Financial Reports
  - 4.1 Acknowledge receipt and approval of the financial reports for August 2020 – Director Green
  - 4.2 Acknowledge receipt and approval of the financial reports for September 2020 – Director Green
  - 4.3 Appointment of Board members to sign checks for Monday, November 9th and Tuesday, November 24th, 2020.
5. Unfinished business (consideration, discussion, and possible action on the following items):
  - 5.1 Update of Fire Chief's evaluation form/Evaluation – Director Oakley
6. New Business (consideration, discussion, and possible action on the following items): -
  - 6.1 Discussion/Approval on \$50 monthly compensation for Board members (per ORS 198.190) – Director Pahl / Director Wilson
  - 6.2 District's Fee Schedule/Approval of changes – Director Pahl

6.3 Discussion/Approval of Resolution 2020-09 accepting and receiving unanticipated revenue from the Federal CARES Coronavirus Relief Fund to the General Fund – Assistant Fire Chief, Sean Hartley

7. Fire Chief's Report - Fire Chief, Harry Ward

8. Operations Report - submitted by Asst. Fire Chief, Sean Hartley (to follow via email)

9. Correspondence & Recognitions – Director Pahl

10. Adjournment – Director Pahl

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**Crooked River Ranch RFPD**  
**6971 SW Shad Rd**  
*Terrebonne, OR 97760-9250*

**Special Supplemental Budget hearing (Virtual Style Meeting)**  
**17 September 2020**

A Supplemental Budget meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, 17 September 2020 at 06:00 pm online using "ZOOM" meeting platform.

1. **Meeting Called to Order at:** 6:02 By Director Pahl.
  - 1.1. **Roll Call:** Brad Pahl, Barb Oakley, Jeff Green, John Meredith, Mark Wilson, Harry Ward, Dana Schulke, Alysha Delorto, Bill Burt, Kay Norberg, Tina Wilson and Marta McGovern-Philpott.
2. **Review of Purpose of meeting:** Director Pahl asked Chief Ward to explain why the need was necessary for the hearing. Chief Ward then explained where the unexpected income came from using the provided documentation in the Board packets which included excess amount of carry over money from last year's budget, several grants, conflagration monies, and approval of using unused funds from a previous grant. Director Wilson asked where the carry over came from and why we didn't know we had that much left over. Chief explained it was money we had not spent and that it was mainly ambulance income we had not completed figuring. He then explained in detail where all the money was coming from and where it was going to. (See the financial explanation that was included in the September Board Packet.) With no further business Director Pahl called for adjournment.
3. **Adjournment:** Meeting adjourned at 06:13 pm.

Respectfully Submitted by,  
Mark W. Wilson Secretary,  
Director Position # 5  
Crooked River Ranch Rural Fire Protection District Fire Board

**Crooked River Ranch RFPD**  
**6971 SW Shad Rd**  
*Terrebonne, OR 97760-9250*

**Board Meeting Minutes (Virtual Style Meeting)**  
**17 September 2020**

A Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, 17 September 2020 at the conclusion of the Supplemental Budget Hearing online using “ZOOM” meeting platform.

**Board Meeting Minutes**

1. **Meeting Called to Order at:** 6:14 pm By Director Pahl.
  - 1.1. **Roll Call:** Brad Pahl, Barb Oakley, Jeff Green, John Meredith, Mark Wilson, Harry Ward, Dana Schulke, Alysha Delorto, Bill Burt, Kay Norberg, Tina Wilson and Marta McGovern-Philpott.
2. **Review of Agenda:** There were no additions or changes to the agenda.
3. **Approval of Board Meeting Minutes:**
  - 3.1. Motion for 20 August 2020 Board Meeting Minutes made by Director Oakley as presented. Director Green seconded. Roll call vote: Unanimous vote passed motion.
4. **Financial Report:**
  - 4.1. Director Green stated the current supplied financials are not going to be approved due to the errors and the inability to have them corrected or questioned since Assistant Chief Hartley is not present. Director Green then stated we should review them and vote on them next month. Director Pahl asked Chief Ward for an explanation. Chief Ward went into the issues and Assistant Chief Hartley has been out on a fire. Director Green then explained the documents did not match each other and Administrative Assistant Schulke concurred with Director Green’s statements when questioned by Director Pahl. Director Green then stated we rely a lot on Assistant Chief Hartley and thought it would behoove us to get more training for Chief Ward and Administrative Assistant Schulke to be sure there is a plan in place in case something happens to Assistant Chief Hartley. Administrative Assistant Schulke stated we do have an auditor who is getting very familiar with Xero and there is a gentleman who specializes with Xero and if we need help we can go to him. She then stated she was going to get with Assistant Chief Hartley when he gets back to go over the issues and will be his full back up by the end of the year. Chief Ward agreed. Director Green stated he believes we really need a plan with a training plan in place as soon as possible. A discussion ensued between the Directors and Chief. It was decided that the financials will be reviewed next month. Director Pahl stated we will discuss cross training at the next workshop.
  - 4.2. Check signing for October: Board Members to sign checks in October on Friday the 9<sup>th</sup> and Monday the 26<sup>th</sup>. Director Green stated he will not be available for check signing on the 9<sup>th</sup>. Director Oakley & Wilson will sign on the 9<sup>th</sup>. The agenda meeting will be on the 8<sup>th</sup> with Director Pahl and Director Wilson. Director Green and Director Meredith will sign on the 26<sup>th</sup>.
5. **Unfinished Business:**

- 5.1. Chief evaluation form. Director Oakley stated she and Director Meredith had met and they went over the current paperwork. She then explained what they had discussed and that she had met with Director Pahl. She then asked for the Board Members to submit two questions to be given to all members who are under the Chiefs supervision. Director Pahl added his comments about trying to make this new review to reflect Chief being a Chief Officer and not a member of the line personnel. Director Oakley stated Chiefs review is due by the end of October.
  - 5.2. Flu shot clinic time is on October 8<sup>th</sup> from 8:00 am to 12:00 pm. There will also be one on the 5<sup>th</sup> for the Volunteers and Board Members if they can't make it to the one on the 8<sup>th</sup>. It will be in the evening during drill.
  - 5.3. Fire Marshal data was explained by Chief Ward that they can get finite results of our calls other than they are EMS only or Fire only.
  - 5.4. Follow up on Executive session agenda format. There was some confusion on Director Wilson's part as to which policy there was documentation missing and he read Policy 5 which had been removed from the Board policy book and was given to Chief. It was decided this was in reference to a request form for public records. Director Pahl then discussed the issue of a media type of people being in the Executive session. Chief Ward then explained what SDAO had come back to him about who is media. Director Wilson stated he had wanted to bring forward what Chief had found out about a week after the request had been asked of him after last month's meeting. The question that was brought up last month was what or who decides who public media is. Also who is allowed in Executive Sessions and what can be reported. Director Wilson then brought up the policy he had been confused about earlier and it was actually policy # 4 where it refers to Executive Session in Policy 4.03 page 3 of 3; #9 notice of meetings and has the reference of a "Sample Notice" listed and that is what is needed to be included in the packet. Administrative Assistant Schulke acknowledged what was needed and will provide that for inclusion in the Policy Manual.
  - 5.5. (This agenda item was covered in previous section discussion.)
6. **New Business:**
- 6.1. Resolution 2020-08 Supplemental Budget. Director Pahl went over the highlights of the Resolution produced from the Supplemental Budget Hearing held prior to the current meeting. He then read the actual dollar amounts and changes. (See September Board packet for the document.) Motion to accept the Resolution 2020-08 Motion made by Director Green. Director Meredith seconded. Roll call vote: Unanimous vote passed Resolution 2020-08.
  - 6.2. Policy discussion and approval of 1.01-1.03; 2.01-2.05; 3.01-3.02; 4.01-4.06; 5 to be left blank; 6.01; 7.01-7.02; 8.10 sections A-E. Director Meredith motion to accept and Director Green Seconded. Roll call vote: Unanimous vote passed all policies as listed. Director Wilson would sign them tonight since he was at the station. Director Pahl will sign them on October 8<sup>th</sup> at the Agenda setting meeting.
  - 6.3. Work session for October or November. Discussion followed. It was decided to discuss cross training of duties and two more policies, 9 and 10. It was decided to have the workshop on October 20<sup>th</sup> at 6:30 pm.

- 6.4. Chief's annual review which entails meeting with staff, volunteers and students. Director Oakley volunteered to assist Director Pahl in getting this completed using the new format.
7. **Chiefs Report:** (See last month's Board Packet for the report.) Submitted by Chief Ward in Board packet. Chief stated he is hoping our tender will be back in the next couple of days. The crew and unit 531 have been out almost 14 days and they are currently in Paisley. There was no questions or comments.
  8. **Operations Report:** (See last month's Board Packet for the report.) Chief Ward reviewed the information and stated the numbers may change due to how the report was run. He said he will go over it with Assistant Chief Hartley when he gets back to make any corrections. Director Pahl asked to add how many hits on our website accrues for the website as well as the Board minutes.
  9. **Correspondence and Recognitions:** There were a couple of Thank You cards received. One was from Richard and Jacklyn Lapsley. (See last month's Board Packet for the card.) Director Meredith stated has had several people approach him about giving Kudos to the Department personnel. Director Pahl then read the second card into the record. He also showed the panel that was given to the department that is hanging in the station that came with the Thank You card. There was nothing in the suggestion box in the lobby.
  10. **Comments and questions:** Director Pahl also asked if we had any good of the order. He then thanked everyone who has sacrificed time with their families in the effort to assist with all the fires around the state. Director Wilson shared about several assistance programs in our area for the "Refugees" from the burnt out areas around the state and that most churches in Redmond have assistance for these people. He then asked for everyone to use their social media to share the information so people can take advantage of all the goodness out there. He also brought up an item in Policy 2.04 #1 page 1 of 3 about a \$50.00 compensation for Board Members. He said we need to vote on this he believes. Director Pahl announced the Highway dedication of Highway 26 for POW / MIA September 18<sup>th</sup> in Madras and that also the Fallen Firefighter Red Light Memorial September 27<sup>th</sup> to October 4<sup>th</sup>. Chief Ward stated that the station will be lit up red again this year. Director Wilson brought up thanking everyone for donating school supplies and Tina had been thanked by the school when she dropped them off last week. Chief explained how training will be happening with small groups using all the guidelines coming down from OSHA and the smoke recommendations.
  11. **Adjournment:** Meeting adjourned at 7:20 pm.

Respectfully Submitted by,  
Mark W. Wilson Secretary,  
Director Position # 5  
Crooked River Ranch Rural Fire Protection District Fire Board

# Balance Sheet

## Crooked River Ranch Fire & Rescue

As of August 31, 2020

Cash Basis

AUG 31, 2020

### Assets

#### Current Assets

##### Cash and Cash Equivalents

Bond Fund	10,797.18
Capital Reserve Fund	264,499.04 = 107,648.28 + 156,850.76
FIB - Checking	38,110.23 = 194,960.99 - 156,850.76
FIB - Payroll	1,576.50
General Fund	16,772.50
Local Option Levy Fund	287,767.24
PayPal	87.05
US Bank	10,458.89
<b>Total Cash and Cash Equivalents</b>	<b>630,068.63</b>

Total Current Assets

630,068.63

Total Assets

630,068.63

### Liabilities and Equity

#### Liabilities

##### Current Liabilities

FIB - Credit Cards	605.67
Payroll Liabilities	382.70
<b>Total Current Liabilities</b>	<b>988.37</b>

Total Liabilities

988.37

#### Equity

Current Year Earnings	629,080.26
<b>Total Equity</b>	<b>629,080.26</b>

Total Liabilities and Equity

630,068.63

354,772.41

- 988.37

353,784.04

This transfer did not clear Jefferson County until after the end of August but was recorded in our system in August. A manual correction has been made on this report to show accurate financial data. SJH



**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**General Fund**  
**For the month ended 31 August 2020**  
**Cash Basis**

	August Actual	YTD Actual	Budget	Var USD	Var %
<b>Revenue</b>					
Ambulance Billing	\$32,595.29	\$40,604.00	\$165,000.00	-\$124,396.00	-75.3915%
Beginning Fund Balance:General/LO Levy Fund	\$0.00	\$434,009.42	\$345,000.00	\$89,009.42	25.7998%
Contractual Income	\$0.00	\$800.00	\$400.00	\$400.00	100.0%
Deschutes County: General Fund	\$0.13	\$45.08	\$52,612.00	-\$52,566.92	-99.9143%
Deschutes County: Local Option Levy	\$0.06	\$21.83	\$25,477.00	-\$25,455.17	-99.9143%
Emergency Address Signs	\$50.00	\$125.00	\$500.00	-\$375.00	-75.0%
FireMed	\$1,080.00	\$2,340.00	\$13,680.00	-\$11,340.00	-82.8947%
Interest	\$430.52	\$1,174.44	\$7,500.00	-\$6,325.56	-84.3408%
Jefferson County: General Fund	\$0.00	\$0.00	\$577,381.00	-\$577,381.00	-100.0%
Jefferson County: Local Option Levy	\$0.00	\$0.00	\$279,596.00	-\$279,596.00	-100.0%
Misc. Income	\$6,350.07	\$7,702.04	\$5,000.00	\$2,702.04	54.0408%
Prior Year Taxes	\$4,309.43	\$10,128.12	\$20,000.00	-\$9,871.88	-49.3594%
Sale of Assets/Apparatus	\$0.00	\$0.00	\$7,500.00	-\$7,500.00	-100.0%
Training Income	\$0.00	\$0.00	\$500.00	-\$500.00	-100.0%
<b>Grant Funds</b>					
SAFER Grant Revenue	\$0.00	\$29,638.00	\$59,422.00	-\$29,784.00	-50.1229%
<b>Total Grant Funds</b>	<b>\$0.00</b>	<b>\$29,638.00</b>	<b>\$59,422.00</b>	<b>-\$29,784.00</b>	<b>-50.1%</b>
<hr/>					
<b>Total Revenue</b>	<b>\$44,815.50</b>	<b>\$526,587.93</b>	<b>\$1,559,568.00</b>	<b>-\$1,032,980.07</b>	<b>-66.235%</b>
<hr/>					
<b>Gross Profit</b>	<b>\$44,815.50</b>	<b>\$526,587.93</b>	<b>\$1,559,568.00</b>	<b>-\$1,032,980.07</b>	<b>-66.235%</b>
<hr/>					
<b>Operating Expenses</b>					
General Fund, Transfer Out	\$0.00	\$0.00	\$25,000.00	-\$25,000.00	-100.0%
<b>Capital Outlay &amp; Grant Awards</b>					
Debt Services & Contingency:Contingency	\$0.00	\$0.00	\$22,243.00	-\$22,243.00	-100.0%
<b>Total Capital Outlay &amp; Grant Awards</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,243.00</b>	<b>-\$22,243.00</b>	<b>-100.0%</b>
<hr/>					
<b>Materials &amp; Services</b>					
Materials & Services:Administration	\$213.67	\$2,693.77	\$14,608.00	-\$11,914.23	-81.5596%
Materials & Services:Building & Maint.	\$648.60	\$3,534.33	\$15,000.00	-\$11,465.67	-76.4378%
Materials & Services:Department Services	\$261.00	\$504.11	\$3,000.00	-\$2,495.89	-83.1963%
Materials & Services:Dispatch Services	\$508.12	\$508.12	\$69,619.00	-\$69,110.88	-99.2701%
Materials & Services:EMS Operations	\$2,479.39	\$3,876.94	\$29,866.00	-\$25,989.06	-87.0189%
Materials & Services:Fire Suppression	\$326.27	\$754.82	\$28,080.00	-\$27,325.18	-97.3119%
Materials & Services:Fuel	\$1,137.14	\$1,778.02	\$12,000.00	-\$10,221.98	-85.1832%
Materials & Services:Insurance	\$0.00	\$0.00	\$30,000.00	-\$30,000.00	-100.0%
Materials & Services:Prevention	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	-100.0%
Materials & Services:Professional Services	\$406.65	\$2,995.66	\$25,616.00	-\$22,620.34	-88.3055%
Materials & Services:Radios/Communications	\$0.00	\$0.00	\$3,000.00	-\$3,000.00	-100.0%
Materials & Services:Rope Rescue Operations	\$0.00	\$0.00	\$1,500.00	-\$1,500.00	-100.0%
Materials & Services:SAFER Grant Expenditures	\$85.00	\$697.00	\$9,422.00	-\$8,725.00	-92.6024%
Materials & Services:Training	\$309.03	\$525.01	\$15,227.00	-\$14,701.99	-96.5521%
Materials & Services:Travel	\$0.00	\$0.00	\$10,488.00	-\$10,488.00	-100.0%
Materials & Services:Tuition Reimbursement	\$0.00	\$0.00	\$31,500.00	-\$31,500.00	-100.0%
Materials & Services:Uniforms	\$0.00	\$113.40	\$5,713.00	-\$5,599.60	-98.0151%
Materials & Services:Utilities	\$1,031.55	\$2,124.25	\$22,500.00	-\$20,375.75	-90.5589%
Materials & Services:Vehicle/Equipment Maint.	\$603.13	\$615.01	\$30,000.00	-\$29,384.99	-97.95%
Materials & Services:Volunteer Incentives	\$0.00	\$1,620.00	\$20,800.00	-\$19,180.00	-92.2115%
Materials & Services:Wellness Program	\$0.00	\$909.00	\$10,000.00	-\$9,091.00	-90.91%
<b>Total Materials &amp; Services</b>	<b>\$8,009.55</b>	<b>\$23,249.44</b>	<b>\$388,939.00</b>	<b>-\$365,689.56</b>	<b>-94.0%</b>



<b>Personnel Services</b>					
Personnel Services:Admin Asst. - O/T	\$0.00	\$25.61	\$1,280.00	-\$1,254.39	-97.9992%
Personnel Services:Admin Asst. Reg Wage	\$3,721.27	\$7,156.58	\$37,554.00	-\$30,397.42	-80.9432%
Personnel Services:Assistant Fire Chief:Salary	\$4,866.76	\$9,617.64	\$61,770.00	-\$52,152.36	-84.4299%
Personnel Services:Employee Benefits	\$12,706.18	\$25,302.36	\$183,359.00	-\$158,056.64	-86.2006%
Personnel Services:Fire Chief	\$6,695.00	\$13,390.00	\$84,975.00	-\$71,585.00	-84.2424%
Personnel Services:Part-Time Employees	\$6,547.50	\$12,103.25	\$23,520.00	-\$11,416.75	-48.5406%
Personnel Services:Payroll Taxes	\$3,219.06	\$6,888.25	\$42,581.00	-\$35,692.75	-83.8232%
Personnel Services:PERS	\$9,104.94	\$20,314.76	\$122,140.00	-\$101,825.24	-83.3676%
Personnel Services:Shift Personnel: Reg Wage	\$14,710.50	\$29,173.55	\$181,300.00	-\$152,126.45	-83.9087%
Personnel Services:Shift Personnel:Overtime	\$1,436.08	\$6,974.81	\$44,571.00	-\$37,596.19	-84.3512%
Personnel Services:Student Volunteer Stipends	\$0.00	\$540.00	\$7,290.00	-\$6,750.00	-92.5926%
Personnel Services:Volunteer Shift Stipends	\$2,400.00	\$5,900.00	\$50,000.00	-\$44,100.00	-88.2%
Personnel Services:Workers Comp. & Grp Acc.	\$0.00	\$12,167.64	\$16,000.00	-\$3,832.36	-23.9523%
<b>Total Personnel Services</b>	<b>\$65,407.29</b>	<b>\$149,554.45</b>	<b>\$856,340.00</b>	<b>-\$706,785.55</b>	<b>-82.5%</b>
<b>Total Operating Expenses</b>	<b>\$73,416.84</b>	<b>\$172,803.89</b>	<b>\$1,292,522.00</b>	<b>-\$1,119,718.11</b>	<b>-86.6305%</b>
<b>Operating Income / (Loss)</b>	<b>-\$28,601.34</b>	<b>\$353,784.04</b>	<b>\$267,046.00</b>	<b>\$86,738.04</b>	<b>32.4806%</b>
<b>Other Income and Expense</b>					
Debt Service:Apparatus Payment	\$0.00	\$0.00	-\$27,046.00	\$27,046.00	100.0%
<b>Total Other Income and Expense</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$27,046.00</b>	<b>\$27,046.00</b>	<b>100.0%</b>
<b>Net Income / (Loss) before Tax</b>	<b>-\$28,601.34</b>	<b>\$353,784.04</b>	<b>\$240,000.00</b>	<b>\$113,784.04</b>	<b>47.41%</b>
<b>Net Income</b>	<b>-\$28,601.34</b>	<b>\$353,784.04</b>	<b>\$240,000.00</b>	<b>\$113,784.04</b>	<b>47.41%</b>
<b>Total Comprehensive Income</b>	<b>-\$28,601.34</b>	<b>\$353,784.04</b>	<b>\$240,000.00</b>	<b>\$113,784.04</b>	<b>47.41%</b>



**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**Bond Fund**  
**For the month ended 31 August 2020**  
**Cash Basis**

	August Actual	YTD Actual	Budget	Var USD	Var %
<b>Revenue</b>					
Deschutes County: Bond Fund	\$47.82	\$112.43	\$0.00	\$112.43	
Jefferson County: Bond Fund	\$715.53	\$10,684.75	\$189,953.00	-\$179,268.25	-94.3751%
<b>Total Revenue</b>	<b>\$763.35</b>	<b>\$10,797.18</b>	<b>\$189,953.00</b>	<b>-\$179,155.82</b>	<b>-94.3%</b>
<b>Gross Profit</b>	<b>\$763.35</b>	<b>\$10,797.18</b>	<b>\$189,953.00</b>	<b>-\$179,155.82</b>	<b>-94.3159%</b>
<b>Operating Expenses</b>					
<b>Debt Service</b>					
Debt Service: Bond Payment	\$0.00	\$0.00	\$172,948.00	-\$172,948.00	-100.0%
<b>Total Debt Service</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$172,948.00</b>	<b>-\$172,948.00</b>	<b>-100.0%</b>
<b>Total Operating Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$172,948.00</b>	<b>-\$172,948.00</b>	<b>-100.0%</b>
<b>Net Income / (Loss) before Tax</b>	<b>\$763.35</b>	<b>\$10,797.18</b>	<b>\$17,005.00</b>	<b>-\$6,207.82</b>	<b>-36.5059%</b>
<b>Net Income</b>	<b>\$763.35</b>	<b>\$10,797.18</b>	<b>\$17,005.00</b>	<b>-\$6,207.82</b>	<b>-36.5059%</b>
<b>Total Comprehensive Income</b>	<b>\$763.35</b>	<b>\$10,797.18</b>	<b>\$17,005.00</b>	<b>-\$6,207.82</b>	<b>-36.5059%</b>



**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**Capital Reserve Fund**  
**For the month ended 31 August 2020**  
**Cash Basis**

	August Actual	YTD Actual	Budget	Var USD	Var %
<b>Revenue</b>					
CARES Grant	\$156,850.76	\$156,850.76	\$0.00	\$156,850.76	
<b>Grant Funds</b>					
Grants Funds	\$0.00	\$0.00	\$15,000.00	-\$15,000.00	-100.0%
<b>Total Grant Funds</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>-\$15,000.00</b>	<b>-100.0%</b>
<b>Jefferson County: Capital Reserve Fund</b>					
Beginning Fund Balance:Capital Reserve Fund	\$0.00	\$94,858.04	\$115,000.00	-\$20,141.96	-17.5147%
Jefferson County: Capital Reserve Fund:Interest	\$114.09	\$291.46	\$2,750.00	-\$2,458.54	-89.4015%
Jefferson County: Capital Reserve Fund:Transfer In	\$0.00	\$0.00	\$25,000.00	-\$25,000.00	-100.0%
<b>Total Jefferson County: Capital Reserve Fund</b>	<b>\$114.09</b>	<b>\$95,149.50</b>	<b>\$142,750.00</b>	<b>-\$47,600.50</b>	<b>-33.3%</b>
<b>Total Revenue</b>	<b>\$156,964.85</b>	<b>\$252,000.26</b>	<b>\$157,750.00</b>	<b>\$94,250.26</b>	<b>59.7466%</b>
<b>Gross Profit</b>	<b>\$156,964.85</b>	<b>\$252,000.26</b>	<b>\$157,750.00</b>	<b>\$94,250.26</b>	<b>59.7466%</b>
<b>Operating Expenses</b>					
<b>Capital Outlay &amp; Grant Awards</b>					
Capital Outlay & Grant Awards:Training Purchases	\$1,452.50	-\$12,498.78	\$15,000.00	-\$27,498.78	-183.3252%
<b>Total Capital Outlay &amp; Grant Awards</b>	<b>\$1,452.50</b>	<b>-\$12,498.78</b>	<b>\$15,000.00</b>	<b>-\$27,498.78</b>	<b>-183.3%</b>
<b>Total Operating Expenses</b>	<b>\$1,452.50</b>	<b>-\$12,498.78</b>	<b>\$15,000.00</b>	<b>-\$27,498.78</b>	<b>-183.3252%</b>
<b>Net Income / (Loss) before Tax</b>	<b>\$155,512.35</b>	<b>\$264,499.04</b>	<b>\$142,750.00</b>	<b>\$121,749.04</b>	<b>85.2883%</b>
<b>Net Income</b>	<b>\$155,512.35</b>	<b>\$264,499.04</b>	<b>\$142,750.00</b>	<b>\$121,749.04</b>	<b>85.2883%</b>
<b>Total Comprehensive Income</b>	<b>\$155,512.35</b>	<b>\$264,499.04</b>	<b>\$142,750.00</b>	<b>\$121,749.04</b>	<b>85.2883%</b>

# Payable Invoice Detail

Crooked River Ranch Fire & Rescue  
For the period August 1, 2020 to August 31, 2020

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Aflac</b>					
Aug 17, 2020	EFT	Premiums from Staff	599.88	Paid	Payroll Liabilities
<b>Total Aflac</b>			<b>599.88</b>		
<b>Alysha Delorto</b>					
Aug 6, 2020	Reimbursement	Reimbursement for Station Kitchen/Janitorial supplies	109.71	Paid	Materials & Services:Building & Maintenance:Supplies
<b>Total Alysha Delorto</b>			<b>109.71</b>		
<b>Amazon</b>					
Aug 12, 2020	XXXX 4382	Hand Soap for the Station	18.98	Paid	Materials & Services:Building & Maintenance:Supplies
Aug 31, 2020	XXXX 4382	Monthly fee for Prime membership	12.99	Approved	Materials & Services:Administration:Memberships
Aug 31, 2020	XXXX 4382	Paper Towels and Toilet Paper for Station	75.71	Approved	Materials & Services:Building & Maintenance:Supplies
<b>Total Amazon</b>			<b>107.68</b>		
<b>BendTel</b>					
Aug 17, 2020	0406672	Telephone charges, outbound long distances, recurring service charges, taxes, surcharges and fees	481.13	Paid	Materials & Services:Utilities:Telecommunications
<b>Total BendTel</b>			<b>481.13</b>		
<b>BoundTree Medical, LLC</b>					
Aug 1, 2020	83706378	Gloves, High Five Blaze (Med.)	124.80	Paid	Materials & Services:EMS Operations:Supplies
Aug 1, 2020	83706378	Gloves, High Five Blaze (Large)	124.80	Paid	Materials & Services:EMS Operations:Supplies
Aug 3, 2020	83707806	O2 Max Bitrac ED Mask with Neb, Adult Med, w/3-set Valve	176.60	Paid	Materials & Services:EMS Operations:Supplies
Aug 3, 2020	83711058	C2 Morphine 10 mg 1 ml	76.06	Paid	Materials & Services:EMS Operations:Supplies
Aug 3, 2020	83711058	C2 Fentanyl .05mg/ml 2 ml	38.37	Paid	Materials & Services:EMS Operations:Supplies
Aug 3, 2020	83711058	Shipping	11.95	Paid	Materials & Services:EMS Operations:Supplies
Aug 3, 2020	83716920	Disposable Gowns	157.50	Paid	Materials & Services:EMS Operations:Supplies
Aug 3, 2020	83716919	Disposable Gowns	157.50	Paid	Materials & Services:EMS Operations:Supplies
Aug 17, 2020	83727135	Extrication Collar, Stifneck Select, Adultd-Adjustable	107.60	Paid	Materials & Services:EMS Operations:Supplies
Aug 24, 2020	83740759	Blood Glucose Test Strips	25.00	Paid	Materials & Services:EMS Operations:Supplies

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aug 24, 2020	83740759	Intravenous Administration Set 2 Unltrasite Needle-free Valves	106.00	Paid	Materials & Services:EMS Operations:Supplies
Aug 24, 2020	83740759	IV Solution, Sodium Chloride 14/cs	142.24	Paid	Materials & Services:EMS Operations:Supplies
Aug 24, 2020	83740759	IV Start Kit	108.00	Paid	Materials & Services:EMS Operations:Supplies
Aug 24, 2020	83740759	Bandage, Cohesive, COFLEX, Green	3.81	Paid	Materials & Services:EMS Operations:Supplies
Aug 24, 2020	83740759	Electrodes, Blue Sensor SP, Medium Size	38.97	Paid	Materials & Services:EMS Operations:Supplies
<b>Total BoundTree Medical, LLC</b>			<b>1,399.20</b>		
<b>Carson Oil Company, Inc.</b>					
Aug 3, 2020	IN-494473	BioDiesel B5-D for Generator	366.39	Paid	Materials & Services:Fuel
Aug 3, 2020	CP-00266050	Fuel for all apparatus	204.71	Paid	Materials & Services:Fuel
Aug 17, 2020	CP-00269155	Fuel for all appratus	566.04	Paid	Materials & Services:Fuel
<b>Total Carson Oil Company, Inc.</b>			<b>1,137.14</b>		
<b>Crooked River Ranch Water Company</b>					
Aug 1, 2020	94	Base Rate	34.59	Paid	Materials & Services:Utilities:Water
Aug 1, 2020	94	Water	94.83	Paid	Materials & Services:Utilities:Water
<b>Total Crooked River Ranch Water Company</b>			<b>129.42</b>		
<b>Crooked River Sanitary</b>					
Aug 10, 2020		Sanitation Services for July	83.02	Paid	Materials & Services:Utilities:Sanitation
<b>Total Crooked River Sanitary</b>			<b>83.02</b>		
<b>Deschutes County 911 Service District</b>					
Aug 10, 2020	1832	911 Police-Fire RMS User Fees for July 2020	254.06	Paid	Materials & Services:Dispatch Services
Aug 24, 2020	1874	911- Police/Fire RMS User Fees for August 2020	254.06	Paid	Materials & Services:Dispatch Services
<b>Total Deschutes County 911 Service District</b>			<b>508.12</b>		
<b>Digital Employment/Streamline</b>					
Aug 20, 2020		Mo. fee for website	100.00	Paid	Materials & Services:Professional Services:Computer Services
<b>Total Digital Employment/Streamline</b>			<b>100.00</b>		
<b>Freightliner Northwest</b>					
Aug 19, 2020	XXXX 4382	Bracket Hood Latch for old white ambulance / 517256	6.71	Paid	Materials & Services:Vehicle/Equipment Maintenance:517256
Aug 19, 2020	XXXX 4382	Tax	0.03	Paid	Materials & Services:Vehicle/Equipment Maintenance:517256
<b>Total Freightliner Northwest</b>			<b>6.74</b>		
<b>Hagemeister Enterprises, Inc.</b>					
Aug 17, 2020	3098R	Repair of Pump Motor only on 543	135.50	Paid	Materials & Services:Vehicle

## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
					Equipment/Maintenance:5 19658
<b>Total Hagemeister Enterprises, Inc.</b>			<b>135.50</b>		
<b>Home Depot</b>					
Aug 10, 2020	XXXX 4382	U-bolts and hardware for attaching decking	4.10	Paid	Materials & Services:Training
<b>Total Home Depot</b>			<b>4.10</b>		
<b>HRA VEBA Trust</b>					
Aug 17, 2020	ACH	Contributions for staff	1,500.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
<b>Total HRA VEBA Trust</b>			<b>1,500.00</b>		
<b>IAFF 3650 - Redmond Firefighters Union</b>					
Aug 5, 2020	Union Dues - ACH	Union Dues from: Tom, Alysha, David	102.00	Paid	Payroll Liabilities
Aug 5, 2020	PAC for Union - ACH	PAC donations to Union from Staff	20.00	Paid	Payroll Liabilities
Aug 25, 2020	Union Dues - ACH	Union Dues for Tom, Alysha, David	102.00	Paid	Payroll Liabilities
Aug 25, 2020	PAC - ACH	Contributions from Staff to PAC	20.00	Paid	Payroll Liabilities
<b>Total IAFF 3650 - Redmond Firefighters Union</b>			<b>244.00</b>		
<b>L.N. Curtis &amp; Sons</b>					
Aug 1, 2020	PO-0197/ 407501	End of the Road Micro Clamp	2.09	Paid	Materials & Services:Fire Suppression:Supplies/Equ ipment
<b>Total L.N. Curtis &amp; Sons</b>			<b>2.09</b>		
<b>Lowe's</b>					
Aug 11, 2020	XXXX 4382	Nails for use on new training facility	19.98	Paid	Materials & Services:Training
<b>Total Lowe's</b>			<b>19.98</b>		
<b>Nationwide Retirement Solutions</b>					
Aug 5, 2020	Deferred Comp - EFT	Deferred compensation contributions from Staff	230.00	Paid	Payroll Liabilities
Aug 25, 2020	Deferred Comp - EFT	Deferred Comp from staff	230.00	Paid	Payroll Liabilities
<b>Total Nationwide Retirement Solutions</b>			<b>460.00</b>		
<b>Negus Landfill</b>					
Aug 6, 2020	XXXX 4382	Disposal of wood waste/appliances at dump	20.00	Paid	Materials & Services:Building & Maintenance
<b>Total Negus Landfill</b>			<b>20.00</b>		
<b>Norco</b>					
Aug 19, 2020	29997261	D- Medical Oxygen USP	52.86	Paid	Materials & Services:EMS Operations:Supplies
Aug 19, 2020	29997261	Handling Charge	25.00	Paid	Materials & Services:EMS Operations:Supplies
<b>Total Norco</b>			<b>77.86</b>		
<b>Oregon PERS</b>					
Aug 10, 2020	PERS - EFT	Employer contributions	3,669.09	Paid	Personnel Services:PERS

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aug 10, 2020	PERS - EFT	Employee contributions, paid by Employer	997.03	Paid	Personnel Services:PERS
Aug 25, 2020	PERS - EFT	Employer Contribution	3,380.97	Approved	Personnel Services:PERS
Aug 25, 2020	PERS - EFT	Employee Contribution, paid by Employer	918.74	Approved	Personnel Services:PERS
<b>Total Oregon PERS</b>			<b>8,965.83</b>		
<b>Pacific Power</b>					
Aug 3, 2020	24712171-001 3	Basic Charges, Load size Charge, Demand Charges and Kilowatt use	337.98	Paid	Materials & Services:Utilities:Electric
<b>Total Pacific Power</b>			<b>337.98</b>		
<b>Quill Corporation</b>					
Aug 1, 2020	8865534	Envelopes, Rubber Bands, Avery Business Card sheets	86.40	Paid	Materials & Services:Administration:Supplies
<b>Total Quill Corporation</b>			<b>86.40</b>		
<b>SeaWestern Fire Fighting Equipment</b>					
Aug 1, 2020	PO-206/ INV 6972	ProTech 8 Titan structure gloves - 2 L, 1 M	246.00	Paid	Materials & Services:Fire Suppression:PPE
Aug 1, 2020	PO-206/ INV 6972	Shipping	14.20	Paid	Materials & Services:Fire Suppression:PPE
<b>Total SeaWestern Fire Fighting Equipment</b>			<b>260.20</b>		
<b>Solutions Yes</b>					
Aug 24, 2020	INV246698	Black/White Copies	5.88	Paid	Materials & Services:Administration:Copier Expenses
Aug 24, 2020	INV246698	Color Copies	46.75	Paid	Materials & Services:Administration:Copier Expenses
<b>Total Solutions Yes</b>			<b>52.63</b>		
<b>Special Districts Insurance Services</b>					
Aug 5, 2020	03-0052514	Premium for Staff Health Benefits for September	9,924.15	Paid	Personnel Services:Employee Benefits:Health Insurance
Aug 5, 2020	03-0052514	Premium for Staff Dental Benefits for September	893.97	Paid	Personnel Services:Employee Benefits:Dental Insurance
Aug 5, 2020	03-0052514	Premium for Staff Long-Term Disability Benefits for September	138.06	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
<b>Total Special Districts Insurance Services</b>			<b>10,956.18</b>		
<b>Stamps.com</b>					
Aug 17, 2020	XXXX 4382	Annual Fee for membership	17.99	Paid	Materials & Services:Administration:Memberships
<b>Total Stamps.com</b>			<b>17.99</b>		
<b>Terrebonne Hardware</b>					
Aug 4, 2020		Spray paint purchased to use with stencil on curbs in parking lot	23.96	Paid	Materials & Services:Building & Maintenance:Supplies

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aug 13, 2020	HD 133648470	Lightbulb for tail light that went out	3.99	Paid	Materials & Services:Vehicle/Equipment Maintenance:511848
Aug 16, 2020		Hardware/nails for training building	14.95	Paid	Materials & Services:Training
Aug 16, 2020	HD 133648697	Restock Zip-Ties that we are out of.	27.98	Paid	Materials & Services:Building & Maintenance:Supplies
Aug 17, 2020		Zip-ties for building supplies (two different sizes)	27.98	Voided	Materials & Services:Building & Maintenance:Supplies
Aug 17, 2020		Light bulb for tailgate on 591	3.99	Voided	Materials & Services:Vehicle/Equipment Maintenance:511848
<b>Total Terrebonne Hardware</b>			<b>102.85</b>		
<b>The Fire Store</b>					
Aug 31, 2020	PO-0209/XXXX 4382	Steck BigEasy Public Safety Lockout Tool Kit, High Visibility Blue	93.98	Approved	Materials & Services:Fire Suppression:Supplies/Equipment
Aug 31, 2020	PO-0209/XXXX 4382	Shipping	9.99	Approved	Materials & Services:Fire Suppression:Supplies/Equipment
<b>Total The Fire Store</b>			<b>103.97</b>		
<b>UPS</b>					
Aug 3, 2020	Y121Y8310 / XXXX 4382	Shipping charges	11.51	Paid	Materials & Services:Administration:Postage & Shipping
Aug 17, 2020	0000Y121Y8330	Shipping charges to Kirkland, WA	26.35	Paid	Materials & Services:Administration:Postage & Shipping
<b>Total UPS</b>			<b>37.86</b>		
<b>US Bank Equipment Finance</b>					
Aug 16, 2020	420929960	Contract payment	139.99	Paid	Materials & Services:Administration:Copier Expenses
Aug 16, 2020	420929960	Property Damage Surcharge	24.40	Paid	Materials & Services:Administration:Copier Expenses
<b>Total US Bank Equipment Finance</b>			<b>164.39</b>		
<b>Walmart</b>					
Aug 16, 2020	XXXX 4382	Water and Gatorade for Fire Rehab	121.74	Paid	Materials & Services:Department Services:Rehab Supplies
Aug 26, 2020	XXXX 4382	Cups/Plates for Student Academy Graduation	13.20	Paid	Materials & Services:Department Services:Events
<b>Total Walmart</b>			<b>134.94</b>		
<b>Webrestaurant</b>					
Aug 27, 2020	XXXX 4382	Popcorn for events	66.06	Paid	Materials & Services:Department Services:Events
<b>Total Webrestaurant</b>			<b>66.06</b>		
<b>Witmer Public Safety Group</b>					
Aug 10, 2020	PO-0207/ E1984721	Helmet Shield - Marsh	54.99	Paid	Materials & Services:Fire Suppression:PPE



Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aug 10, 2020	PO-0207/ E1984721	Shipping	8.99	Paid	Materials & Services:Fire Suppression:PPE
<b>Total Witmer Public Safety Group</b>			<b>63.98</b>		
<b>Wright Ford, Inc.</b>					
Aug 17, 2020	592/518953	Maintenance on 592 - A/C Inspection performed. Found sign of Freon Leak at compressor seal. May have intermittent/slight leak at compressor. Multi-point inspection done, Battery ok, Brakes ok, Tires ok. Labor costs	157.50	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
Aug 17, 2020	592/518953	Parts	57.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
Aug 17, 2020	592/518953	Tax	0.73	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
<b>Total Wright Ford, Inc.</b>			<b>215.23</b>		
<b>Xero</b>					
Aug 19, 2020	XXXX 4382	Mo. Subscription for Accounting platform	22.50	Paid	Materials & Services:Professional Services:Accounting/Payroll Services
<b>Total Xero</b>			<b>22.50</b>		
<b>Your Care, LLC</b>					
Aug 17, 2020	8012	Hep B shot for Greg Haner	85.00	Paid	Materials & Services:SAFER Grant Expenditures
<b>Total Your Care, LLC</b>			<b>85.00</b>		
<b>Zoll Medical</b>					
Aug 17, 2020	PO-0204 / 3116867	Adult Defib CPR Pads	337.50	Paid	Materials & Services:EMS Operations:Supplies
<b>Total Zoll Medical</b>			<b>337.50</b>		
<b>Total</b>			<b>29,137.06</b>		

# Balance Sheet

Crooked River Ranch Fire & Rescue

As of September 30, 2020

Cash Basis

SEP 30, 2020

## Assets

### Current Assets

#### Cash and Cash Equivalents

Bond Fund	11,313.23
Capital Reserve Fund	264,642.77
FIB - Checking	124,787.60
FIB - Payroll	2,320.61
General Fund	8,324.88
Local Option Levy Fund	227,109.79
PayPal	42.05
US Bank	9,441.03
Total Cash and Cash Equivalents	647,981.96

Total Current Assets 647,981.96

Total Assets 647,981.96

## Liabilities and Equity

### Liabilities

#### Current Liabilities

FIB - Credit Cards	1,842.13
Payroll Liabilities	612.70
Total Current Liabilities	2,454.83

Total Liabilities 2,454.83

### Equity

Current Year Earnings	645,527.13
Total Equity	645,527.13

Total Liabilities and Equity 647,981.96

\$372,025.96  
- \$ 2454.83  
\$369,571.13



**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**General Fund**  
**For the month ended 30 September 2020**  
**Cash Basis**

	September Actual	YTD Actual	Budget	Var USD	Var %
<b>Revenue</b>					
Beginning Fund Balance:General/LO Levy Fund	\$0.00	\$434,009.42	\$345,000.00	\$89,009.42	25.7998%
Contractual Income	\$0.00	\$800.00	\$400.00	\$400.00	100.0%
Deschutes County: General Fund	\$0.10	\$45.18	\$52,612.00	-\$52,566.82	-99.9141%
Deschutes County: Local Option Levy	\$0.05	\$21.88	\$25,477.00	-\$25,455.12	-99.9141%
FireMed	\$1,035.00	\$3,375.00	\$13,680.00	-\$10,305.00	-75.3289%
Grant Funds	\$115,961.31	\$194,030.88	\$245,422.00	-\$51,391.12	-20.9399%
Interest	\$440.46	\$1,614.37	\$0.00	\$1,614.37	
Jefferson County: General Fund	\$0.00	\$0.00	\$577,381.00	-\$577,381.00	-100.0%
Jefferson County: Local Option Levy	\$0.00	\$0.00	\$279,596.00	-\$279,596.00	-100.0%
Prior Year Taxes	\$2,956.32	\$13,084.44	\$20,000.00	-\$6,915.56	-34.5778%
<b>Total Revenue</b>	<b>\$120,393.24</b>	<b>\$646,981.17</b>	<b>\$1,559,568.00</b>	<b>-\$912,586.83</b>	<b>-58.5%</b>
<b>Gross Profit</b>	<b>\$120,393.24</b>	<b>\$646,981.17</b>	<b>\$1,559,568.00</b>	<b>-\$912,586.83</b>	<b>-58.5154%</b>
<b>Operating Expenses</b>					
General Fund, Transfer Out	\$0.00	\$0.00	\$25,000.00	-\$25,000.00	-100.0%
<b>Capital Outlay &amp; Grant Awards</b>					
Capital Outlay & Grant Awards:EMS Purchase	\$10,502.00	\$10,502.00	\$0.00	\$10,502.00	
Debt Services & Contingency:Contingency	\$0.00	\$0.00	\$22,243.00	-\$22,243.00	-100.0%
<b>Total Capital Outlay &amp; Grant Awards</b>	<b>\$10,502.00</b>	<b>\$10,502.00</b>	<b>\$22,243.00</b>	<b>-\$11,741.00</b>	<b>-52.8%</b>
<b>Materials &amp; Services</b>					
Materials & Services:Administration	\$2,911.57	\$5,605.34	\$14,608.00	-\$9,002.66	-61.6283%
Materials & Services:Building & Maint.	\$238.87	\$3,773.20	\$15,000.00	-\$11,226.80	-74.8453%
Materials & Services:Department Services	\$127.17	\$631.28	\$3,000.00	-\$2,368.72	-78.9573%
Materials & Services:Dispatch Services	\$254.06	\$762.18	\$69,619.00	-\$68,856.82	-98.9052%
Materials & Services:EMS Operations	\$1,257.03	\$5,133.97	\$29,866.00	-\$24,732.03	-82.81%
Materials & Services:Fire Suppression	\$1,585.20	\$2,340.02	\$28,080.00	-\$25,739.98	-91.6666%
Materials & Services:Fuel	\$1,099.47	\$2,877.49	\$12,000.00	-\$9,122.51	-76.0209%
Materials & Services:Insurance	\$0.00	\$0.00	\$30,000.00	-\$30,000.00	-100.0%
Materials & Services:Prevention	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	-100.0%
Materials & Services:Professional Services	\$19,038.95	\$22,034.61	\$25,616.00	-\$3,581.39	-13.9811%
Materials & Services:Radios/Communications	\$0.00	\$0.00	\$3,000.00	-\$3,000.00	-100.0%
Materials & Services:Rope Rescue Operations	\$0.00	\$0.00	\$1,500.00	-\$1,500.00	-100.0%
Materials & Services:SAFER Grant Expenditures	\$0.00	\$697.00	\$9,422.00	-\$8,725.00	-92.6024%
Materials & Services:Training	\$0.00	\$525.01	\$15,227.00	-\$14,701.99	-96.5521%
Materials & Services:Travel	\$144.90	\$144.90	\$10,488.00	-\$10,343.10	-98.6184%
Materials & Services:Tuition Reimbursement	\$0.00	\$0.00	\$31,500.00	-\$31,500.00	-100.0%
Materials & Services:Uniforms	\$229.90	\$343.30	\$5,713.00	-\$5,369.70	-93.9909%
Materials & Services:Utilities	\$1,143.04	\$3,267.29	\$22,500.00	-\$19,232.71	-85.4787%
Materials & Services:Vehicle/Equipment Maint.	\$2,057.26	\$2,672.27	\$30,000.00	-\$27,327.73	-91.0924%
Materials & Services:Volunteer Incentives	\$0.00	\$1,620.00	\$20,800.00	-\$19,180.00	-92.2115%
Materials & Services:Wellness Program	\$0.00	\$909.00	\$10,000.00	-\$9,091.00	-90.91%
<b>Total Materials &amp; Services</b>	<b>\$30,087.42</b>	<b>\$53,336.86</b>	<b>\$388,939.00</b>	<b>-\$335,602.14</b>	<b>-86.3%</b>



**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**Capital Reserve Fund**  
**For the month ended 30 September 2020**  
**Cash Basis**

	September Actual	YTD Actual	Budget	Var USD	Var %
<b>Revenue</b>					
Grant Funds	\$0.00	\$156,850.76	\$15,000.00	\$141,850.76	945.6717%
<b>Jefferson County: Capital Reserve Fund</b>					
Beginning Fund Balance:Capital Reserve Fund	\$0.00	\$94,858.04	\$115,000.00	-\$20,141.96	-17.5147%
Jefferson County: Capital Reserve Fund:Interest	\$143.73	\$435.19	\$2,750.00	-\$2,314.81	-84.1749%
Jefferson County: Capital Reserve Fund:Transfer In	\$0.00	\$0.00	\$25,000.00	-\$25,000.00	-100.0%
<b>Total Jefferson County: Capital Reserve Fund</b>	<b>\$143.73</b>	<b>\$95,293.23</b>	<b>\$142,750.00</b>	<b>-\$47,456.77</b>	<b>-33.2%</b>
<b>Total Revenue</b>	<b>\$143.73</b>	<b>\$252,143.99</b>	<b>\$157,750.00</b>	<b>\$94,393.99</b>	<b>59.8377%</b>
<b>Gross Profit</b>	<b>\$143.73</b>	<b>\$252,143.99</b>	<b>\$157,750.00</b>	<b>\$94,393.99</b>	<b>59.8377%</b>
<b>Operating Expenses</b>					
<b>Capital Outlay &amp; Grant Awards</b>					
Capital Outlay & Grant Awards:Training Purchases	\$0.00	-\$12,498.78	\$15,000.00	-\$27,498.78	-183.3252%
<b>Total Capital Outlay &amp; Grant Awards</b>	<b>\$0.00</b>	<b>-\$12,498.78</b>	<b>\$15,000.00</b>	<b>-\$27,498.78</b>	<b>-183.3%</b>
<b>Total Operating Expenses</b>	<b>\$0.00</b>	<b>-\$12,498.78</b>	<b>\$15,000.00</b>	<b>-\$27,498.78</b>	<b>-183.3252%</b>
<b>Net Income / (Loss) before Tax</b>	<b>\$143.73</b>	<b>\$264,642.77</b>	<b>\$142,750.00</b>	<b>\$121,892.77</b>	<b>85.389%</b>
<b>Net Income</b>	<b>\$143.73</b>	<b>\$264,642.77</b>	<b>\$142,750.00</b>	<b>\$121,892.77</b>	<b>85.389%</b>
<b>Total Comprehensive Income</b>	<b>\$143.73</b>	<b>\$264,642.77</b>	<b>\$142,750.00</b>	<b>\$121,892.77</b>	<b>85.389%</b>



**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**Bond Fund**  
**For the month ended 30 September 2020**  
**Cash Basis**

	September Actual	YTD Actual	Budget	Var USD	Var %
<b>Revenue</b>					
Deschutes County: Bond Fund	\$24.62	\$137.05	\$0.00	\$137.05	
Jefferson County: Bond Fund	\$491.43	\$11,176.18	\$189,953.00	-\$178,776.82	-94.1163%
<b>Total Revenue</b>	<b>\$516.05</b>	<b>\$11,313.23</b>	<b>\$189,953.00</b>	<b>-\$178,639.77</b>	<b>-94.0%</b>
<b>Gross Profit</b>	<b>\$516.05</b>	<b>\$11,313.23</b>	<b>\$189,953.00</b>	<b>-\$178,639.77</b>	<b>-94.0442%</b>
<b>Operating Expenses</b>					
<b>Debt Service</b>					
Debt Service: Bond Payment	\$0.00	\$0.00	\$172,948.00	-\$172,948.00	-100.0%
<b>Total Debt Service</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$172,948.00</b>	<b>-\$172,948.00</b>	<b>-100.0%</b>
<b>Total Operating Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$172,948.00</b>	<b>-\$172,948.00</b>	<b>-100.0%</b>
<b>Net Income / (Loss) before Tax</b>	<b>\$516.05</b>	<b>\$11,313.23</b>	<b>\$17,005.00</b>	<b>-\$5,691.77</b>	<b>-33.4712%</b>
<b>Net Income</b>	<b>\$516.05</b>	<b>\$11,313.23</b>	<b>\$17,005.00</b>	<b>-\$5,691.77</b>	<b>-33.4712%</b>
<b>Total Comprehensive Income</b>	<b>\$516.05</b>	<b>\$11,313.23</b>	<b>\$17,005.00</b>	<b>-\$5,691.77</b>	<b>-33.4712%</b>

# Payable Invoice Detail

## Crooked River Ranch Fire & Rescue

For the period September 1, 2020 to September 30, 2020

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Aflac</b>					
Sep 16, 2020	EFT	Premiums from Staff	599.88	Paid	Payroll Liabilities
<b>Total Aflac</b>			<b>599.88</b>		
<b>AirMedCare Network - AirLink</b>					
Sep 16, 2020	5703	Memberships for staff/volunteers/board	1,885.00	Paid	Materials & Services:Administration:Memberships
<b>Total AirMedCare Network - AirLink</b>			<b>1,885.00</b>		
<b>Amazon</b>					
Sep 8, 2020	XXXX 4382	Matress Bags for moving and storage	24.98	Paid	Materials & Services:Building & Maintenance:Supplies
Sep 14, 2020	XXXX 4382	Multi-Purpose Compact Tactical Waist Bags	39.98	Approved	Materials & Services:Fire Suppression:Supplies/Equipment
Sep 14, 2020	XXXX 4382	Rubbermaid 48 Gal Lockable Bins, Industrial	201.38	Approved	Materials & Services:Fire Suppression:Supplies/Equipment
Sep 15, 2020	XXXX 4382	5 Pk Snap Fastener - Quick Release	21.98	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Sep 17, 2020	XXXX 4302	Tactical Pouch Multi-Purpose Large Capacity Increment Pouch Bag	39.98	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Sep 18, 2020	XXXX 4382	Rubbermaid Action Packer 48 Gal Lockable Storage Bins	201.38	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Sep 20, 2020	Return of Bags	Return of Molle Pouch Multi-Purpose bags (too small)	(39.98)	Approved	Materials & Services:Fire Suppression:Supplies/Equipment
Sep 25, 2020	XXXX 4382	Engraving and Nameplates for Turnout lockers	67.90	Approved	Materials & Services:Fire Suppression:Supplies/Equipment
Sep 30, 2020	XXXX 4382	Mo. membership to Prime	12.99	Paid	Materials & Services:Administration:Memberships
<b>Total Amazon</b>			<b>570.59</b>		
<b>BendTel</b>					
Sep 21, 2020	0409240	Telephone charges, Recurring Service Charges, Taxes, Surcharges and Fees	478.22	Paid	Materials & Services:Utilities:Telecommunications
<b>Total BendTel</b>			<b>478.22</b>		
<b>BoundTree Medical, LLC</b>					
Sep 1, 2020	83747598	High Five Blaze Rubber Gloves, Large - Orange (10 boxes a case)	130.00	Paid	Materials & Services:EMS Operations:Supplies

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Sep 8, 2020	63732482	Surgical Face Mask, 3 ply 50/box	22.95	Paid	Materials & Services:EMS Operations:Supplies
Sep 8, 2020	63732509	Surgical Face Mask, 3 ply, 50/box	22.95	Paid	Materials & Services:EMS Operations:Supplies
Sep 8, 2020	83757782	Airway Kit Size 4	75.40	Paid	Materials & Services:EMS Operations:Supplies
Sep 8, 2020	83757782	Biohazard Bar	1.30	Paid	Materials & Services:EMS Operations:Supplies
Sep 8, 2020	83757782	Calcium Chloride 1 GM	45.98	Paid	Materials & Services:EMS Operations:Supplies
Sep 8, 2020	83757782	BioHoop, 50CC Emesis and Hazardous Waste Bag	39.92	Paid	Materials & Services:EMS Operations:Supplies
Sep 8, 2020	83757782	Biohazard bag, hamper bag on roll, 3 gallon 20/rl	3.02	Paid	Materials & Services:EMS Operations:Supplies
Sep 8, 2020	83757782	Adrenalin (Epinephrine) 1 mg	131.45	Paid	Materials & Services:EMS Operations:Supplies
Sep 17, 2020	83776553	O2 Max Bitrac ED Mask with NEB, Adult Med w/3-set	132.45	Paid	Materials & Services:EMS Operations:Supplies
Sep 17, 2020	83776552	Curaplex Patient Transporter 1 ea 10ea/cs	36.04	Paid	Materials & Services:EMS Operations:Supplies
<b>Total BoundTree Medical, LLC</b>			<b>641.46</b>		
<b>Carson Oil Company, Inc.</b>					
Sep 1, 2020	CP-00271465	Fuel for all apparatus	466.13	Paid	Materials & Services:Fuel
Sep 16, 2020	CP-00274071	Fuel for all apparatus	633.34	Paid	Materials & Services:Fuel
<b>Total Carson Oil Company, Inc.</b>			<b>1,099.47</b>		
<b>Cascade Fire Equipment</b>					
Sep 21, 2020	110566	Fire Gear Bags, Red	455.00	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
<b>Total Cascade Fire Equipment</b>			<b>455.00</b>		
<b>Crooked River Ranch Water Company</b>					
Sep 1, 2020	94	Base Rate	34.59	Paid	Materials & Services:Utilities:Water
Sep 1, 2020	94	Water	92.65	Paid	Materials & Services:Utilities:Water
Sep 1, 2020	Back Flow Test Fee	Back Flow Testing Fee	50.00	Paid	Materials & Services:Utilities:Water
<b>Total Crooked River Ranch Water Company</b>			<b>177.24</b>		
<b>Crooked River Sanitary</b>					
Sep 14, 2020	00014	Sanitation services for August	72.02	Paid	Materials & Services:Utilities:Sanitation
<b>Total Crooked River Sanitary</b>			<b>72.02</b>		
<b>David McDonald</b>					
Sep 8, 2020	Reimbursement	Storage Bins for PPE Storage Room	56.93	Paid	Materials & Services:Building & Maintenance:Equipment
Sep 8, 2020	Reimbursement	Batteries for SCBA's, Smoke Alarms, Headlamps and Equipment	110.92	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Sep 8, 2020	Reimbursement	Wildland Gloves, Fuel Mix	41.45	Paid	Materials & Services:Fire Suppression:PPE

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Sep 8, 2020	Reimbursement	Chainsaw chain repair/sharpen/replaced	91.27	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
<b>Total David McDonald</b>			<b>300.57</b>		
<b>Deschutes County 911 Service District</b>					
Sep 17, 2020	1920	911 Policies-Fire RMS User Fees	254.06	Paid	Materials & Services:Dispatch Services
<b>Total Deschutes County 911 Service District</b>			<b>254.06</b>		
<b>Digital Employment/Streamline</b>					
Sep 23, 2020	107040	Mo. fee for website platform	100.00	Paid	Materials & Services:Professional Services:Computer Services
<b>Total Digital Employment/Streamline</b>			<b>100.00</b>		
<b>Home Depot</b>					
Sep 24, 2020	XXXX 4382	Lock Nuts and Hex bolts for Emergency Address Signs	18.27	Paid	Materials & Services:Department Services:Emergency Address Signs
Sep 24, 2020	XXXX 4382	Red Bulbs for Exterior of Station Lights	56.79	Paid	Materials & Services:Building & Maintenance:Supplies
Sep 28, 2020	XXXX 4382	Electric pressure washer	179.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Sep 28, 2020	XXXX 4382	Electric blower	99.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:
<b>Total Home Depot</b>			<b>353.06</b>		
<b>HRA VEBA Trust</b>					
Sep 16, 2020	ACH	Contributions for Staff	1,500.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
<b>Total HRA VEBA Trust</b>			<b>1,500.00</b>		
<b>IAFF 3650 - Redmond Firefighters Union</b>					
Sep 10, 2020	Union Dues - ACH	Union Dues for Tom, Alysha & David	102.00	Paid	Payroll Liabilities
Sep 10, 2020	PAC Donations - ACH	PAC Donations to Union from staff	20.00	Paid	Payroll Liabilities
Sep 22, 2020	Union Dues - ACH	Union Dues for Tom, Alysha, David	102.00	Paid	Payroll Liabilities
Sep 25, 2020	PAC Donations - ACH	PAC donations from Staff	20.00	Paid	Payroll Liabilities
<b>Total IAFF 3650 - Redmond Firefighters Union</b>			<b>244.00</b>		
<b>Les Schwab Tire Center - Redmond</b>					
Sep 3, 2020	901021528	New Tires, Balance & Alignment on 591/ Asset 511848	1,285.87	Paid	Materials & Services:Vehicle/Equipment Maintenance:511848
<b>Total Les Schwab Tire Center - Redmond</b>			<b>1,285.87</b>		
<b>Lowes</b>					



Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Sep 24, 2020	XXXX 4382	Red light bulbs for exterior of Station Lights	24.46	Paid	Materials & Services:Building & Maintenance:Supplies
<b>Total Lowes</b>			<b>24.46</b>		
<b>Nationwide Retirement Solutions</b>					
Sep 10, 2020	Deferred Comp - EFT	Deferred Compensation from Staff	230.00	Paid	Payroll Liabilities
Sep 25, 2020	Deferred Comp - EFT	Deferred Compensation contributions from Staff	230.00	Paid	Payroll Liabilities
<b>Total Nationwide Retirement Solutions</b>			<b>460.00</b>		
<b>Norco</b>					
Sep 3, 2020	30121794	Credit on Cylinder Rental	(2.80)	Paid	Materials & Services:EMS Operations:Supplies
Sep 17, 2020	30215233	DEY-Medical Oxygen USP	36.77	Paid	Materials & Services:EMS Operations:Supplies
Sep 17, 2020	30215233	Handling Charge	25.00	Paid	Materials & Services:EMS Operations:Supplies
<b>Total Norco</b>			<b>58.97</b>		
<b>Oregon PERS</b>					
Sep 10, 2020	PERS - EFT	Employer Contributions	3,703.26	Paid	Personnel Services:PERS
Sep 10, 2020	PERS - EFT	Employee Contributions, paid by Employer	997.76	Paid	Personnel Services:PERS
Sep 25, 2020	PERS - EFT	Employer Contribution	3,696.80	Approved	Personnel Services:PERS
Sep 25, 2020	PERS - EFT	Employee Contribution, paid by Employer	1,004.57	Approved	Personnel Services:PERS
<b>Total Oregon PERS</b>			<b>9,402.39</b>		
<b>Pacific Power</b>					
Sep 1, 2020	24712171-001 3	Basic Charges, Load Size Charge, Demand Charge, Kilowatt Usage	415.56	Paid	Materials & Services:Utilities:Electric
<b>Total Pacific Power</b>			<b>415.56</b>		
<b>Pape' Kenworth</b>					
Sep 14, 2020	2707542	Service Call on 531 to Hwy 422 by Chiquin, lost Air Line on Brake Can. Installed Hose-Air Brake and installed necessary parts	294.43	Paid	Materials & Services:Vehicle/Equipment Maintenance:516608
<b>Total Pape' Kenworth</b>			<b>294.43</b>		
<b>SeaWestern Fire Fighting Equipment</b>					
Sep 1, 2020	PO-0205 / INV7357	Structure helmet - yellow	280.00	Paid	Materials & Services:Fire Suppression:PPE
Sep 1, 2020	PO-0205 / INV7357	Shipping	16.20	Paid	Materials & Services:Fire Suppression:PPE
<b>Total SeaWestern Fire Fighting Equipment</b>			<b>296.20</b>		
<b>Solutions Yes</b>					
Sep 23, 2020	INV249908	B/W copies	12.56	Paid	Materials & Services:Administration:Copier Expenses

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Sep 23, 2020	INV249908	Color Copies	57.65	Paid	Materials & Services:Administration:Copier Expenses
<b>Total Solutions Yes</b>			<b>70.21</b>		
<b>Special Districts Insurance Services</b>					
Sep 8, 2020	03-0052514	October Health Premium for Staff	9,924.15	Paid	Personnel Services:Employee Benefits:Health Insurance
Sep 8, 2020	03-0052514	October Dental Premium for Staff	893.97	Paid	Personnel Services:Employee Benefits:Dental Insurance
Sep 8, 2020	03-0052514	October Long-Term Premium for Staff	138.06	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
<b>Total Special Districts Insurance Services</b>			<b>10,956.18</b>		
<b>Stamps.com</b>					
Sep 10, 2020	XXXX 4382	Purchase of Stamps	50.00	Paid	Materials & Services:Administration:Postage & Shipping
Sep 17, 2020	XXXX 4382	Mo. Subscription charge for Stamps.com	17.99	Paid	Materials & Services:Administration:Postage & Shipping
<b>Total Stamps.com</b>			<b>67.99</b>		
<b>Stryker Medical</b>					
Sep 16, 2020	3134836	LUCAS 3 Chest Compression System	12,142.50	Paid	Capital Outlay & Grant Awards:EMS Purchase
Sep 16, 2020	3134836	LUCAS 3 Battery	566.25	Paid	Capital Outlay & Grant Awards:EMS Purchase
Sep 16, 2020	3134836	LUCAS Power Supply	293.25	Paid	Capital Outlay & Grant Awards:EMS Purchase
Sep 16, 2020	3134836	Trade-in of non-Stryker device toward Stryker device	(2,500.00)	Paid	Capital Outlay & Grant Awards:EMS Purchase
<b>Total Stryker Medical</b>			<b>10,502.00</b>		
<b>The Printing Post</b>					
Sep 16, 2020	52624	Work done on After the Fire Pamphlet for residents	60.00	Paid	Materials & Services:Department Services
<b>Total The Printing Post</b>			<b>60.00</b>		
<b>Tom Fast</b>					
Sep 21, 2020	Reimbursement	Mileage reimbursement for Honor Guard function from Home to Hood River, OR	144.90	Paid	Materials & Services:Travel
<b>Total Tom Fast</b>			<b>144.90</b>		
<b>Traffic Safety Supply</b>					
Sep 1, 2020	Emergency Address Sign Supplies	DEC-WHIP-4B-AN 4" B width prismatic numbers 2 packages of number "1"	23.50	Paid	Materials & Services:Department Services:Emergency Address Signs
Sep 1, 2020	Emergency Address Sign Supplies	DP03387 90 degree crosspiece, flat, 3.25"	25.40	Paid	Materials & Services:Department

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Sep 1, 2020	Emergency Address Sign Supplies	blade, #606F, Domestic w/ set screws Shipping Charges	31.08	Paid	Services:Emergency Address Signs Materials & Services:Administration:P ostage & Shipping
<b>Total Traffic Safety Supply</b>			<b>79.98</b>		
<b>US Bank Equipment Finance</b>					
Sep 16, 2020	423309277 - EFT	Contract Payment	139.99	Paid	Materials & Services:Administration:C opier Expenses
Sep 16, 2020	423309277 - EFT	Property Damage Surcharge	24.40	Paid	Materials & Services:Administration:C opier Expenses
<b>Total US Bank Equipment Finance</b>			<b>164.39</b>		
<b>Xero</b>					
Sep 19, 2020	XXXX 4382	Mo. Subscription Fee for Accounting Platform	22.50	Paid	Materials & Services:Professional Services:Accounting/Payro ll Services
<b>Total Xero</b>			<b>22.50</b>		
<b>Total</b>			<b>43,036.60</b>		

# Crooked River Ranch RFPD Schedule of Fees

REVISED: 11/1/2016, ADOPTED: 5/18/2017

## Board Policy - (26.01)

EMERGENCY MEDICAL SERVICES FEES	
Ambulance Transport - Basic Rate	
Basic Life Support - Resident of Crooked River Ranch	\$1,000.00
Basic Life Support - non Resident (out-of-District)	\$1,200.00
Pre-schedule non-emergency BLS transport	\$500.00 + \$18.00 per mile
Non-Transport	
Treatment, no-transport rate	\$250.00
Mileage Rates	
BLS, ALS, ans SCS Transport	\$18.00 per patient loaded mile

FireMed Membership	
Fire Med members - Residents of Crooked River Ranch	\$45.00 per year

Special Events (Standby & Rescue)	
Wait Time	\$20.00 per 1/2 hour
Stand-by	\$85.00 per hour

Special Events (Standby & Rescue)	
Wait Time	\$20.00 per 1/2 hour
Stand-by	\$85.00 per hour

**Hazard Materials**

Rates are determined by the State of Oregon's "Intergovernmental Agreement for Regional Hazardous Materials Emergency Response Teams Services." Actual Costs incurred for any material or supplies used while mitigating an incident. Actual costs for any meals required by personnel. Actual costs for repair, maintenance or replacement of any apparatus or equipment damaged or destroyed while mitigating an incident.

A ten percent (10%) administrative fee (based on total bill) for billing and administration

**Fire Suppression**

Rates are determined by the State of Oregon's most current edition of "Oregon Fire Service Mobilization Plan." Acutual costs incurred for any material or supplies used while mitigating an incident. Actual costs for any meals required by personnel. Actual costs for repair, maintenance or replacement of any apparatus or equipment damaged or destroyed whle mitigating an incident.

A ten percent (10%) administrative fee (based on total bill) for billing and administration

**Rescue**

Rates are determined by the State of Oregon's most current edition of "Oregon Fire Service Mobilization Plan." Acutual costs incurred for any material or supplies used while mitigating an incident. Actual costs for any meals required by personnel. Actual costs for repair, maintenance or replacement of any apparatus or equipment damaged or destroyed whle mitigating an incident.

A ten percent (10%) administrative fee (based on total bill) for billing and administration

**Conflagration**

Rates are determined by State of Oregon's Conflagration Plan Rates

STATE OF OREGON CONFLAGRATION RATES (2016)

<b>Personnel</b>	
Paid	Actual wage per hour + benefit costs OT applies per hour
Call back	Actual wage per hour + benefit OT per hour
Volunteer	\$15.00 per hour
<b>Equipment</b>	
Water Tender - Type 1	\$70.00 per hour
Engine (Structure) - Type 1	\$100.00 per hour

Engine (Structure) - Type 2	\$80.00 per hour
Engine (Wildland) - Type 3	\$60.00 per hour
Engine (Wildland) - Type 6	\$50.00 per hour
Ambulance - Type 1	\$55.00 per hour
Ambulance - Type 3	\$45.00 per hour
Command Vehicle - Type 3	\$35.00 per hour
Rescue Vehicle - Type 1	\$150.00 per hour

**Fire Administration**

**Document Request**

Fax	\$1.00 per page
Copies	.25 each
Staff time (gather, research, copy, send)	\$25.00 per hour
Fire/Ambulance Report	\$10.00 for first 10 pages, .25 per page there after
CD	\$17.00 per CD



BEFORE THE BOARD OF DIRECTORS  
OF  
CROOKED RIVER RANCH  
RURAL FIRE PROTECTION DISTRICT

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of: Accepting and receiving  
unanticipated revenue from the  
**Coronavirus Relief Fund**, to the  
General Fund of Crooked River Ranch  
Rural Fire Protection District

**RESOLUTION: 2020-09**

**WHEREAS**, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

**WHEREAS**, the CARES act has established the **Coronavirus Relief Fund** to be utilized for qualifying expenses to cover costs that 1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease (COVID-19); 2) were not accounted for in the budget mostly approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and 3) were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, public health expenditures allowed for reimbursement are COVID-19 related expenses of public hospitals or clinics, testing and quarantine costs related to COVID-19, payroll of employees substantially dedicated to COVID-19 mitigation or response, expenses for establishing and operating improvement of telework capabilities and expenses towards all quarantine, personal protective equipment and sanitizing measures; and

**WHEREAS**, Crooked River Ranch Rural Fire Protection District has received an reimbursement from the **Coronavirus Relief Fund** in the amount of \$80,217 for personnel costs and expenses incurred for sanitizing measures, personal protective equipment, etc.; and

**WHEREAS**, Oregon Budget Law, under ORS 294.338(2) allows Crooked River Ranch Rural Fire Protection District to appropriate said grant funds by resolution authorizing expenditure;

**THEREFORE BE IT RESOLVED** by the Board of Directors of Crooked River Ranch Rural Fire Protection District, Oregon that the following appropriations be made:

<b>General Fund Resources</b>	<b>Budget Appropriation</b>	<b>Increase</b>	<b>Adjusted Budget</b>
Grant Funds	\$63,760	\$80,217	\$143,977
<b>Appropriations</b>			
Personnel Services	\$860,384	\$76,934	\$937,318
Materials & Service	\$429,410	\$ 3,283	\$432,693
Personnel Services	\$937,318	(\$76,934)	\$860,384
Materials & Services	\$432,693	(\$3,283)	\$429,410
Transfer To			
Capital Reserve Fund	\$55,000	\$80,217	\$135,217

**INTRODUCED and ADOPTED** Thursday, October 15, 2020

**ATTEST:**

**CROOKED RIVER RANCH  
RURAL FIRE PROTECTION DISTRICT**

By: \_\_\_\_\_  
Brad Pahl, Board Director

By: \_\_\_\_\_  
Jeff Green, Board Director

By: \_\_\_\_\_  
Barbara Oakley, Board Director

By: \_\_\_\_\_  
John Meredith, Board Director

By: \_\_\_\_\_  
Mark W. Wilson, Board Director



# CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760  
Phone: (541) 923-6776 | Fax: (541) 923-5247  
[www.crrfire.org](http://www.crrfire.org)

## Fire Chiefs Report October 2020

- We have all our resources back from conflagration. It sounds like a lot of great work was done and a lot of property and houses were saved in both in Klamath and Lake counties.
- Our Lucas automatic compression device is here and in service. It will be a great addition to our EMS capabilities. Training has been done on it and our members are getting proficient on the process of applying it.
- I have completed our Community Risk Reduction plan for doing the Pre-Incident Planning (PIP) of all the commercial occupancies here on the Ranch. We have completed one PIP and have been working on the form we use for those surveys. As part of this plan we have completed a self-survey that we will be mailing out in the next few weeks for the business owners to fill out and send back to us. I will be meeting with the new Deputy State Fire Marshall to put a plan together to complete inspections on these same occupancies.
- The staff and I had a meeting with Jason Jantzi from Special Districts Association of Oregon (SDAO), about the proposed OSHA mandates for COVID-19. The SDAO, OFDDA and Oregon Chiefs Association are working to push back against the new mandate. I will be putting together a letter to our state legislative members to voice these same concerns about the new rules. The main issue on any of these new rules is we have already been doing a great job protecting ourselves and the public as we respond to emergencies. We have been operating under the current guidelines as a cohesive unit. In short, that means we are a family from one household. The new proposed mandates would change how we do drill on Monday nights, or in this case stop doing drill nights in the small group evolutions and go back to online training only. This does not help our community members when we do not get to practice our perishable skills. I will send a draft of the letter to the Board before sending it to our representatives. I will be talking to other Fire Chiefs to make sure our message is the same for other fire protections districts.
- Captain Fast has done a lot of research in how we should be cleaning our apparatus. He has put together a cleaning and washing system that will allow us to clean the apparatus more efficiently without doing damage to the paint.

Respectively submitted,  
Harry Ward, Fire Chief





# CROOKED RIVER RANCH FIRE & RESCUE

## Operations Report October, 2020

- Calls for service in September totaled 50. August calls for service has been corrected. A breakdown of calls by month is below:

<b>2019 Calls by Incident Type</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
1-Fire (Building, Wildland, Vehicle, etc.)	1	3	1	4	1	3	1	9	4			
2-Overpressure Rupture, Explosion, Overheat (No Fire)	0	0	0	0	0	0	0	0	0			
3-Rescue & EMS	28	42	34	33	35	26	37	28	33			
4-Hazardous Condition (No Fire)	0	0	0	0	0	0	1	1	0			
5-Service Call	5	11	9	8	11	5	3	11	3			
6-Good Intent Call	5	9	5	4	4	2	8	5	5			
7-False Alarm & False Call	0	1	0	1	0	2	0	4	2			
8-Severe Weather & Natural Disaster	0	0	0	0	1	0	0	0	0			
9-Special/Other Incident	0	0	0	0	1	0	0	1	0			
<b>Total Calls-To-Month End 2020</b>	<b>39</b>	<b>66</b>	<b>49</b>	<b>50</b>	<b>53</b>	<b>38</b>	<b>50</b>	<b>59</b>	<b>47</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>451</b>												
<i>Total Calls-To-Month End 2019</i>	<i>38</i>	<i>51</i>	<i>49</i>	<i>36</i>	<i>60</i>	<i>45</i>	<i>51</i>	<i>64</i>	<i>45</i>	<i>43</i>	<i>48</i>	<i>48</i>

- Auto/Mutual Aid Given/Received
  - Auto-Aid Given - 5
  - Auto-Aid Received - 9
  - Mutual-Aid Given - 18
  - Mutual-Aid Received - 11

- In September, the District sent 531 on a Conflagration Task Force to the Two-Four-Two Fire in Chiloquin and the Brattain Fire in Paisley. The tender and crew of two personnel were gone for 11 days.
- The LUCAS automatic compression device has arrived and training for our personnel is on-going. The unit is now in-service on 571.
- Fire Med Memberships report:
  - New memberships: 0
  - Non-renewals: 4

Respectfully submitted,

Sean Hartley, Assistant Chief